

PHILIPPINE BIDDING DOCUMENTS

Procurement of INFRASTRUCTURE PROJECTS

Government of the Republic of the Philippines

**PROVISION OF PROVISION OF LABOR,
MATERIALS, EQUIPMENT RENTAL AND
OTHER INCIDENTALS NEEDED FOR THE
CONSTRUCTION OF COFFEE PRODUCTS
PROCESSING FACILITY IN REGION I**

IB No.: DA-RFO 1-2025-INFRA-038

**Sixth Edition
July 2020**

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Glossary of Terms, Abbreviations, and Acronyms

ABC – Approved Budget for the Contract.

ARCC – Allowable Range of Contract Cost.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

CDA – Cooperative Development Authority.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

Contractor – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

CPI – Consumer Price Index.

DOLE – Department of Labor and Employment.

DTI – Department of Trade and Industry.

Foreign-funded Procurement or Foreign-Assisted Project –Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

GFI – Government Financial Institution.

GOCC –Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PCAB – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

UN – United Nations.

Section I. Invitation to Bid



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
 Regional Field Office No. 1
 Aguila Road, Sevilla, San Fernando City, La Union
 Telephone Nos. (072) 242 1045/1046



**INVITATION TO BID FOR THE PROVISION OF LABOR, MATERIALS, EQUIPMENT RENTAL
 AND OTHER INCIDENTALS NEEDED FOR THE CONSTRUCTION OF COFFEE PRODUCTS
 PROCESSING FACILITY IN REGION I**

1. The Department of Agriculture - Regional Field Office 1 (DA-RFO 1), through the GAA FY 2025 intends to apply the sum of **Five Million Nine Hundred Thirty-Nine Thousand One Hundred Fifty-Four Pesos and Fifty-Eight Centavos (PhP5,939,154.58)** with project identification number **DA-RFO 1-2025-INFRA-038** being the Approved Budget for the Contract (ABC) to payments under the contract for each lot, to wit:

Project Title	ABC (Php)
LOT 1: PROVISION OF LABOR, MATERIALS, EQUIPMENT RENTAL AND OTHER INCIDENTALS NEEDED FOR THE CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY IN BRGY. SAN ELIAS, SIGAY, ILOCOS SUR	2,969,577.29
LOT 2: PROVISION OF LABOR, MATERIALS, EQUIPMENT RENTAL AND OTHER INCIDENTALS NEEDED FOR THE CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY IN PAGUDPUD, ILOCOS NORTE	2,969,577.29
TOTAL	5,939,154.58

Bids received in excess of the ABC shall be automatically rejected at the bid opening.

2. The DA-RFO 1 now invites bids for the above-mentioned procurement project with the following details and specifications, to wit:

SPECIFICATIONS		
Project Locations/Sites:		
Lot 1: Brgy. San Elias, Sigay, Ilocos Sur		
Lot 2: Pagudpud, Ilocos Norte		
Project Description: Construction of 9m x 12m Coffee Products Processing Facility under High Value Crops Development Program		
Scope of work (per lot):		
Description	Qty	Unit
I. General Requirements	1.00	lot
II. Temporary Facility	12.00	sq.m
III. Mobilization and Demobilization	4.00	lot
IV. Occupational Safety and Health Program	1.00	l.s.
V. Earthworks	83.50	cu.m
VI. Miscellaneous Survey & Staking	90.00	bd.ft.
VII. Reinforced Concrete Works	40.00	cu.m
VIII. Roof Framing and Roofing Works	154.00	sq.m.
IX. Ceiling Works	108.00	sq.m.

X. Masonry Works	123.00	sq.m.
XI. Project Accessories & Hard Ware	1.00	set
XII. Doors & Windows	35.85	sq.m.
XIII. Painting Works	88.06	sq.m.
XIV. Plumbing Works	3.00	sets
XV. Electrical Works	51.00	outlet
XVI. Stainless Lettering	1.00	set
MINIMUM TECHNICAL PERSONNEL REQUIRED (per lot): <ul style="list-style-type: none"> • 1 Field Engineer • 1 Foreman • 2 Skilled Laborers • 6 Unskilled Laborers 		
MINIMUM EQUIPMENT REQUIRED (per lot): <ul style="list-style-type: none"> • 1 Welding Machine • 1 Bagger Concrete Mixer • 1 Backhoe (0,28 cu.m.) • Set of Handtools 		

Completion of the Works is within **one hundred twenty (120) calendar days (per lot)**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. (Instructions to Bidders).

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least seventy-five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines.
- Prospective bidders may obtain further information from and inspect the Bidding Documents at the address given below during **office hours at 8:00 AM to 5:00 PM, Monday to Friday**.

Department of Agriculture - Regional Field Office 1
Aguila Rd., Sevilla, City of San Fernando, La Union

- A complete set of Bidding Documents may be acquired by interested Bidders from **June 19, 2025 to July 8, 2025** from the address given and websites below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the following amounts:

Project Title	Bid Docs Fee
LOT 1: PROVISION OF LABOR, MATERIALS, EQUIPMENT RENTAL AND OTHER INCIDENTALS NEEDED FOR THE CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY IN BRGY. SAN ELIAS, SIGAY, ILOCOS SUR	5,000.00

LOT 2: PROVISION OF LABOR, MATERIALS, EQUIPMENT RENTAL AND OTHER INCIDENTALS NEEDED FOR THE CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY IN PAGUDPUD, ILOCOS NORTE	5,000.00
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The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.

NOTE: For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.

6. The **DA-RFO 1** will hold a Pre-Bid Conference on **26 June 2025, 11:00 AM** at DA-RFO 1, 5th Floor Conference Room, Aguila Road, Sevilla, City of San Fernando, La Union, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated above on or before **08 July 2025, 11:00 AM. Late bids shall not be accepted.**
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. **Bid opening** shall be on **08 July 2025, 11:00 AM** at DA-RFO 1, 5th Floor Conference Room, Aguila Road, Sevilla, City of San Fernando, La Union. Bids will be opened in the presence of the bidders or their authorized representatives.
10. **ADDITIONAL INSTRUCTIONS TO BIDDERS:**
 - a. The bidders or their duly authorized representatives may attend the bid opening;
 - b. In case a representative will be attending the Bid Opening, a Special Power of Attorney (SPA), Secretary's Certificate, Board Resolution or any other forms of authorization (notarized), as the case may be, together with the Company-issued Identification Card or any valid ID must be presented upon submission of the bid proposal at the BAC Secretariat. The name/title of the project must be indicated in the authorization or SPA;
 - c. Each Bidder shall submit one copy of the first and second components of its Bid. Bidders shall submit their bids with proper index tabbing using the forms specified in the Bidding Documents in two (2) separate sealed bid envelopes, and which shall be submitted simultaneously;

The first component which is the Technical Eligibility requirements must be soft-bound, marked with the **name of the contract** and its **IB No., name and address of the bidder**, and enclosed in an envelope, sealed with signature and marked with the **name of the contract, name and address of the bidder**, addressed to the **BIDS AND AWARDS COMMITTEE (BAC) DA RFO-1 CITY OF SAN FERNANDO, LA UNION**, the **specific Identification No.** and the warning **"DO NOT OPEN BEFORE..."** the date and time for the bid opening.

The second component being the Financial requirements may be soft-bound/fastened in a folder, marked with the **name of the contract** and its **IB No., name and address of the bidder**, and enclosed in an envelope, sealed with signature and marked with the **name of the contract, name and address of the bidder**, addressed to the **BIDS AND AWARDS COMMITTEE (BAC) DA RFO-1 CITY OF SAN FERNANDO, LA UNION**, the **specific Identification No.** and the warning **"DO NOT OPEN BEFORE..."** the date and time for the bid opening.

The Technical and Financial Requirement each in separate envelopes, shall be enclosed in a mother envelope with the same sealing and markings.

Non-compliance with index tabbings shall not be a ground for outright disqualification or declaration of ineligibility. The improper index tabbings must be duly acknowledged by the bidder/representative and be subject to the bid evaluation and post-qualification of the Technical Working Group (TWG) as to their substance.

- d. All **documents** in the **Financial Requirements envelope** must be **duly signed and/or initialed**, as needed, by the bidder/authorized representative on **EACH AND EVERY PAGE** thereof.
11. The **DA-RFO 1** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and Section 41 of the 2016 Revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

DENNIS I. TACTAC, ABE
Chairperson, Bids and Awards Committee
Department of Agriculture - Regional Field Office 1
Aguila Road, Sevilla, City of San Fernando, La Union
Tel. No.:(072) 242/1045-46, Ext. 07
E-mail add: bacsec@ilocos.da.gov.ph

13. For downloading of Bidding Documents, you may visit the following websites:
DA-RFO1 Website: <https://ilocos.da.gov.ph/>
PhilGEPS Website: <https://www.philgeps.gov.ph/>

June 18, 2025

Approved by:

(Sgd.) GILBERT D. RABARA, DVM
Vice-Chairperson, Bids and Awards Committee

Invitation to Bid Identification No. DA-RFO 1-2025-INFRA-038

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, **Department of Agriculture - Regional Field Office 1 (DA-RFO 1)** invites Bids for the **PROVISION OF LABOR, MATERIALS, EQUIPMENT RENTAL AND OTHER INCIDENTALS NEEDED FOR THE CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY IN REGION I** with Project Identification Number **DA-RFO 1-2025-INFRA-038**.

The Procurement Project (referred to herein as “Project”) is for the construction of Works, as described in Section VI (Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for GAA FY 2025 in the amount of **Five Million Nine Hundred Thirty-Nine Thousand One Hundred Fifty-Four Pesos and Fifty-Eight Centavos (PhP5,939,154.58)**, which is broken down as follows:

Project Title	ABC (Php)
LOT 1: PROVISION OF LABOR, MATERIALS, EQUIPMENT RENTAL AND OTHER INCIDENTALS NEEDED FOR THE CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY IN BRGY. SAN ELIAS, SIGAY, ILOCOS SUR	2,969,577.29
LOT 2: PROVISION OF LABOR, MATERIALS, EQUIPMENT RENTAL AND OTHER INCIDENTALS NEEDED FOR THE CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY IN PAGUDPUD, ILOCOS NORTE	2,969,577.29

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric

power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA’s CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be “similar” to the contract to be bid if it has the major categories of work stated in the **BDS**.

5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

7. Subcontracts

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that subcontracting is not allowed:

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address, **5th Floor Conference Room, Aguila Road, Sevilla, City of San Fernando, La Union** and/or through videoconferencing/webcasting} as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents Comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.
- 10.3. A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.
- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.
- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

11. Documents Comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

13. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

14. Bid and Payment Currencies

- 14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

- 14.2. *Payment of the contract price shall be made in:*

- a. Philippine Pesos.

15. Bid Security

- 15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 15.2. The Bid and bid security shall be valid until **November 4, 2025**. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

16. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

17. Deadline for Submission of Bids

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

18. Opening and Preliminary Examination of Bids

18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 15 shall be submitted for each contract (lot) separately.

19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

20. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause			
5.2	For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be: CONSTRUCTION OF PROCESSING FACILITY/BUILDING		
7.1	N/A		
10.3	N/A		
10.4	The key personnel must meet the required minimum years of experience (for each unit) set below:		
	Lots 1-2 (per lot)		
	Key Personnel	General Experience	Relevant Experience
	Field Engineer	3 years	Construction Supervision
	Foreman	2 years	Masonry/Carpentry
10.5	The minimum major equipment requirements (for each unit) are the following:		
	Lots 1-2 (per lot)		
	Equipment	Capacity	No. of Units
	Welding Machine		1
	Bagger Concrete Mixer		1
	Backhoe	0.28 cu.m.	1
	Set of Handtools		1
12	N/A		
15.1	The bid security shall be in the form of a Bid Securing Declaration or any of the following amounts:		
	Name of the Contract/Project	Cash, cashier's/manager's check, Bank draft/guarantee or irrevocable letter of Credit (PhP) 2%	Surety Bond, Which Includes GSIS Insurance (PhP) 5%
	LOT 1: PROVISION OF LABOR, MATERIALS, EQUIPMENT RENTAL AND OTHER INCIDENTALS NEEDED FOR THE CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY IN BRGY. SAN ELIAS, SIGAY, ILOCOS SUR	59,391.55	148,478.86

	LOT 2: PROVISION OF LABOR, MATERIALS, EQUIPMENT RENTAL AND OTHER INCIDENTALS NEEDED FOR THE CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY IN PAGUDPUD, ILOCOS NORTE	59,391.55	148,478.86						
19.2	The project will be awarded as separate contracts per lot. <table><tr><th>Project Title</th><th>ABC (Php)</th></tr><tr><td>LOT 1: PROVISION OF LABOR, MATERIALS, EQUIPMENT RENTAL AND OTHER INCIDENTALS NEEDED FOR THE CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY IN BRGY. SAN ELIAS, SIGAY, ILOCOS SUR</td><td>2,969,577.29</td></tr><tr><td>LOT 2: PROVISION OF LABOR, MATERIALS, EQUIPMENT RENTAL AND OTHER INCIDENTALS NEEDED FOR THE CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY IN PAGUDPUD, ILOCOS NORTE</td><td>2,969,577.29</td></tr></table>			Project Title	ABC (Php)	LOT 1: PROVISION OF LABOR, MATERIALS, EQUIPMENT RENTAL AND OTHER INCIDENTALS NEEDED FOR THE CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY IN BRGY. SAN ELIAS, SIGAY, ILOCOS SUR	2,969,577.29	LOT 2: PROVISION OF LABOR, MATERIALS, EQUIPMENT RENTAL AND OTHER INCIDENTALS NEEDED FOR THE CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY IN PAGUDPUD, ILOCOS NORTE	2,969,577.29
Project Title	ABC (Php)								
LOT 1: PROVISION OF LABOR, MATERIALS, EQUIPMENT RENTAL AND OTHER INCIDENTALS NEEDED FOR THE CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY IN BRGY. SAN ELIAS, SIGAY, ILOCOS SUR	2,969,577.29								
LOT 2: PROVISION OF LABOR, MATERIALS, EQUIPMENT RENTAL AND OTHER INCIDENTALS NEEDED FOR THE CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY IN PAGUDPUD, ILOCOS NORTE	2,969,577.29								
20	Latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the BDS .								
21	Additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, such as construction schedule and S-curve, manpower schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the DOLE, and other acceptable tools of project scheduling.								

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3. Possession of Site

3.1 The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.

3.2 If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

5. Performance Security

- 5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.
- 5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the **SCC** supplemented by any information obtained by the Contractor.

7. Warranty

- 7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.
- 7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the **SCC**.

8. Liability of the Contractor

Subject to additional provisions, if any, set forth in the **SCC**, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in **ITB** Clause 4.

10. Dayworks

Subject to the guidelines on Variation Order in Annex “E” of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the **SCC**, the Dayworks rates in the Contractor’s Bid shall be used for small additional amounts of work only when the Procuring Entity’s Representative has given written instructions in advance for additional work to be paid for in that way.

11. Program of Work

- 11.1. The Contractor shall submit to the Procuring Entity’s Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC**.
- 11.2. The Contractor shall submit to the Procuring Entity’s Representative for approval an updated Program of Work at intervals no longer than the period stated in the **SCC**. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

12. Instructions, Inspections and Audits

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor’s accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex “E” of the 2016 revised IRR of RA No. 9184.

14. Progress Payments

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity’s Representative/Project Engineer. Except as otherwise stipulated in the **SCC**, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

15. Operating and Maintenance Manuals

- 15.1. If required, the Contractor will provide “as built” Drawings and/or operating and maintenance manuals as specified in the **SCC**.
- 15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity’s Representative’s approval, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from payments due to the Contractor.

Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
2	N/A
4.1	Schedule of construction in full shall start within <u>7 calendar days</u> from receipt of the Notice to Proceed
6	N/A
7.2	[In case of permanent structures, such as buildings of types 4 and 5 as classified under the National Building Code of the Philippines and other structures made of steel, iron, or concrete which comply with relevant structural codes (e.g., DPWH Standard Specifications), such as, but not limited to, steel/concrete bridges, flyovers, aircraft movement areas, ports, dams, tunnels, filtration and treatment plants, sewerage systems, power plants, transmission and communication towers, railway system, and other similar permanent structures:] Fifteen (15) years
10	a. Dayworks are applicable at the rate shown in the Contractor's original Bid.
11.1	The Contractor shall submit the Program of Work (PERT-CPM, Construction Schedule, S-Curve and Construction Methods) to the Procuring Entity's Representative within 10 calendar days of delivery of the Notice of Award.
11.2	The amount to be withheld for late submission of an updated Program of Work is 10% of the 15% Advance Payment.
13	The amount of the advance payment is 15% of the Contract Price.
14	Materials and equipment delivered on the site but not completely put in place (Actual Accomplishment) shall <u>not</u> be included for payment.
15.1	The "as built" Drawings and/or operating and maintenance manuals shall be required prior to the final payment.
15.2	The amount to be withheld for failing to produce "as built" drawings and/or operating and maintenance manuals by the date required is 10% of the final billing.

Section VI. Specifications

Section VII. Drawings

[Insert here a list of Drawings. The actual Drawings, including site plans, should be attached to this section, or annexed in a separate folder.]

Section VIII. Bill of Quantities

Section IX. Checklist of Technical and Financial Documents

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; **and**
- (d) Special PCAB License in case of Joint Ventures; **and** registration for the type and cost of the contract to be bid; **and**
- (e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; **or**
Original copy of Notarized Bid Securing Declaration; **and**
- (f) Project Requirements, which shall include the following:
 - a. Organizational chart for the contract to be bid;
 - b. List of contractor’s key personnel (*e.g.*, Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
 - c. List of contractor’s major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**
- (g) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (h) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC).

Class “B” Documents

- (i) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence; **or**
duly notarized statements from all the potential joint venture partners stating

that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- (j) Original of duly signed and accomplished Financial Bid Form; **and**

Other documentary requirements under RA No. 9184

- (k) Original of duly signed Bid Prices in the Bill of Quantities; **and**
- (l) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
- (m) Cash Flow by Quarter.



BILL OF QUANTITIES

PROJECT NAME: **CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY**

PROJECT LOCATION: **REGION I**

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
I.	GENERAL REQUIREMENTS (Permits and Project Billboard)	lot	1.00		
II.	TEMPORARY FACILITY	sq.m	12.00		
III.	MOBILIZATION AND DEMOBILIZATION	lot	1.00		
IV.	OCCUPATIONAL SAFETY AND HEALTH PROGRAM	l.s.	1.00		
V.	EARTHWORKS	cu.m.	83.50		
VI.	MISCELLABEOUS SURVEY AND STAKING	bd.ft.	90.00		
VII.	REINFORCED CONCRETE WORKS	cu.m.	40.00		
VIII.	ROOF FRAMING AND ROOF WORKS	sq.m.	154.00		
IX.	CEILING WORKS	sq.m.	108.00		
X.	MASONRY WORKS	sq.m.	123.00		
XI.	PROJECT ACCESSORIES AND HARDWARE	set	1.00		
XII.	DOORS AND WINDOWS WORKS	sq.m.	35.85		
XIII.	PAINTING WORKS	sq.m	88.06		
XIV.	PLUMBING WORKS	sets	3.00		
XV.	ELECTRICAL WORKS	outlet	51.00		
XVI.	STAINLENS LETTERING	set	1.00		

NUMBER OF DAYS TO COMPLETE THE PROJECT:

120 CALENDAR DAYS

TOTAL AMOUNT OF BID (in words and figures)_____

**Name in Print & Signature of Bidder
(Person/Firm)**

Address: _____

Full Name of Bidder

By: _____

Signature over Printed Name



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF AGRICULTURE

REGIONAL FIELD OFFICE NO. 1

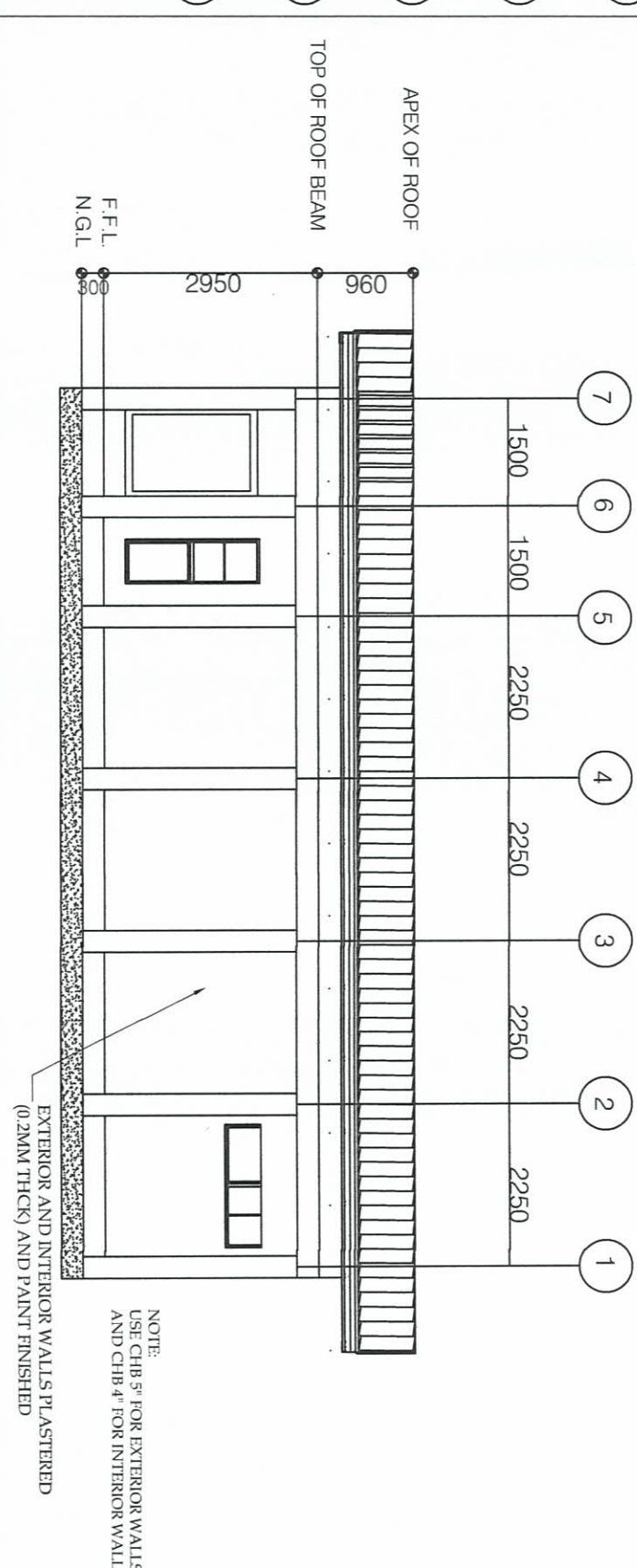
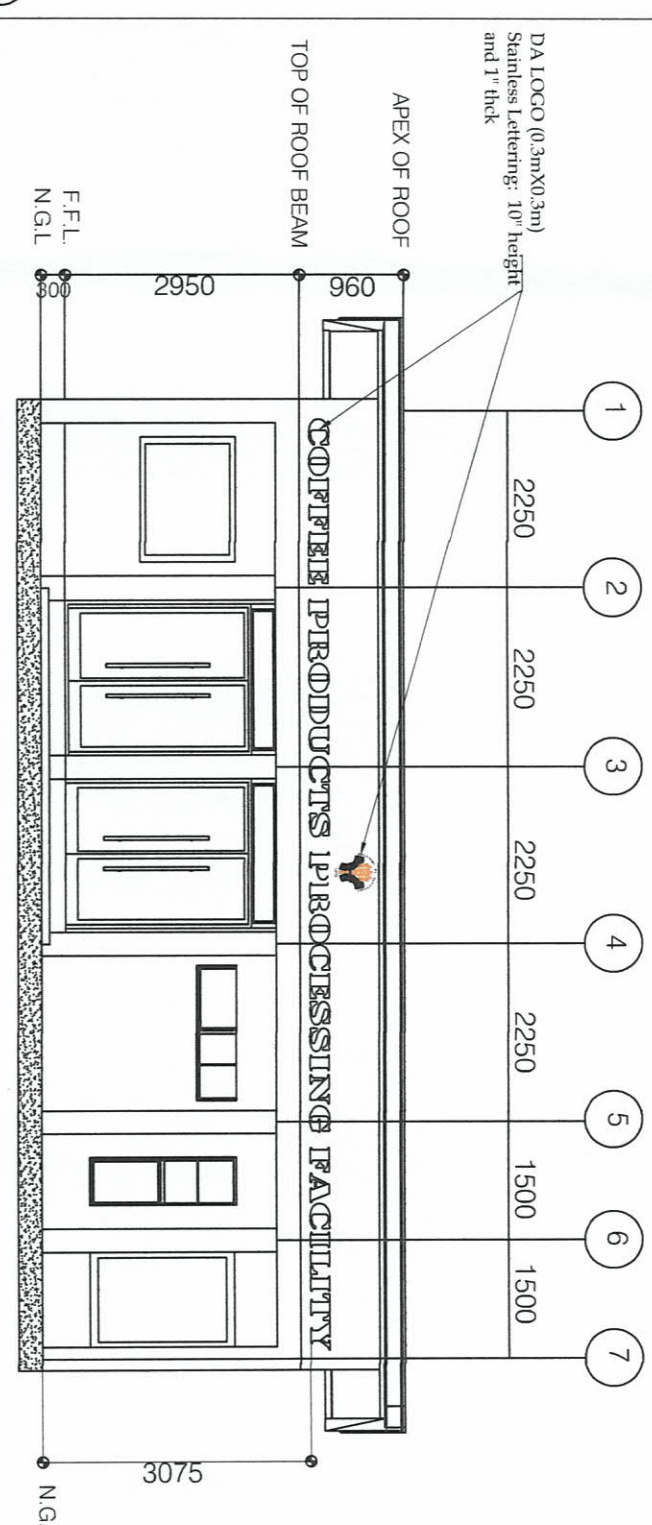
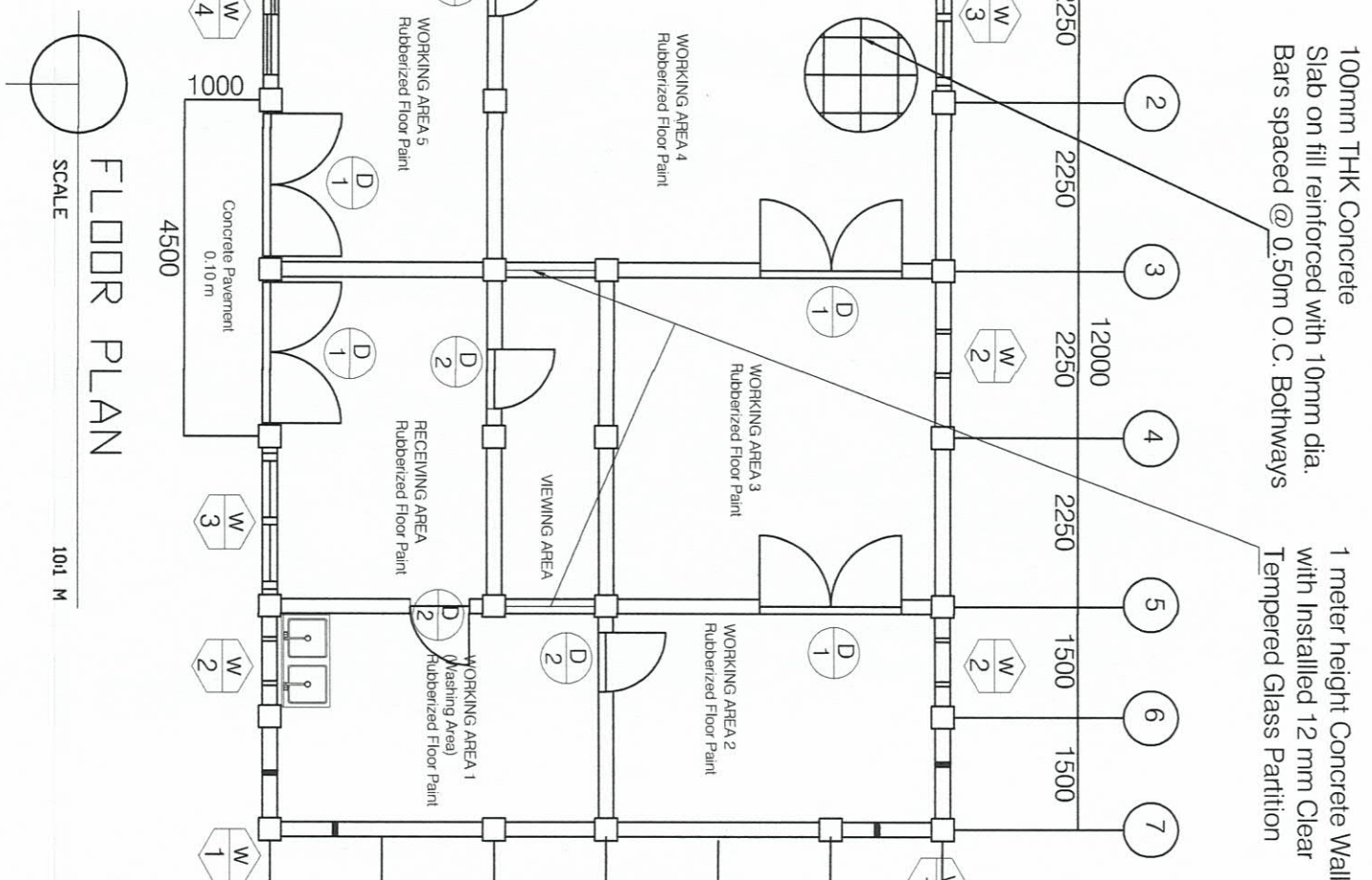
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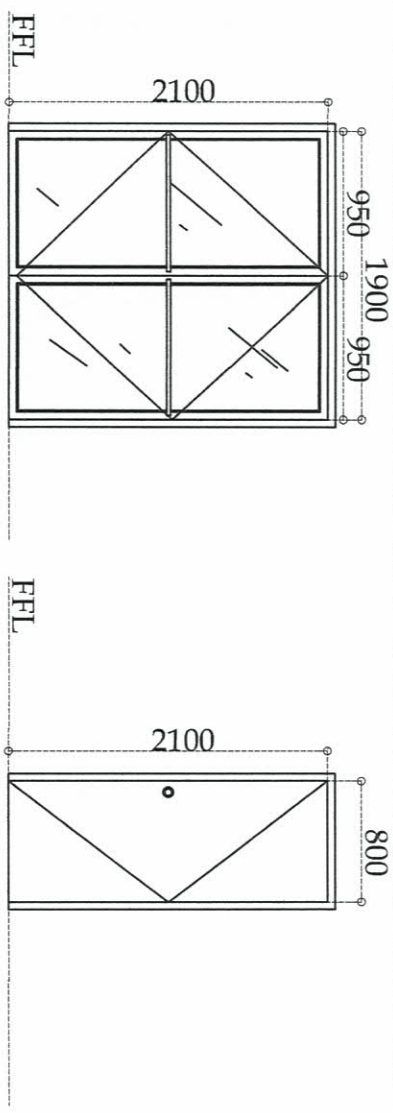
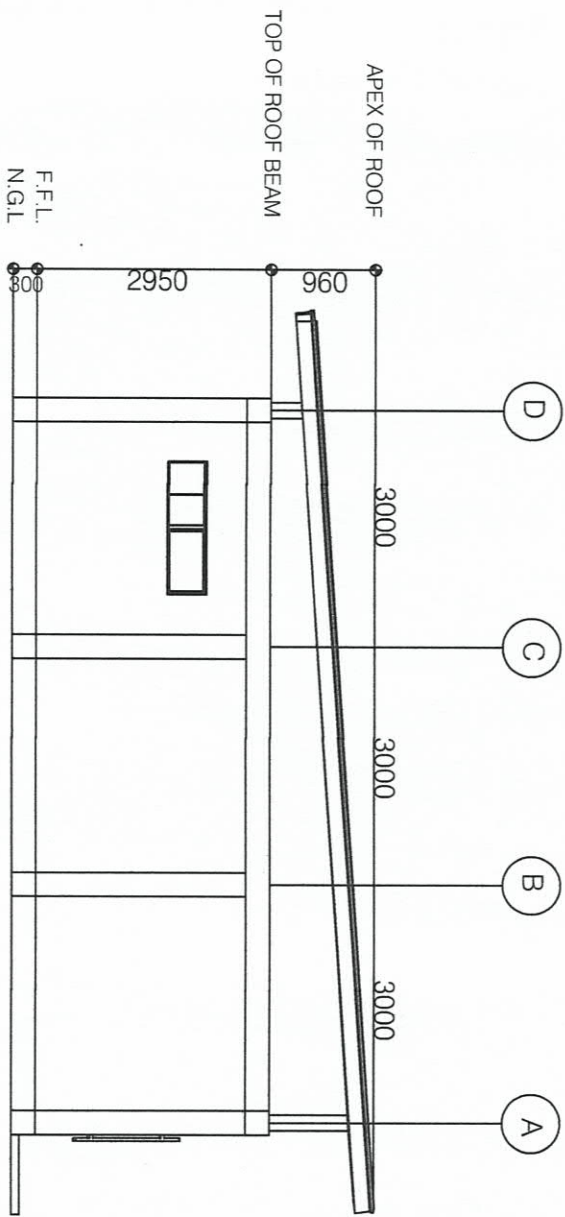
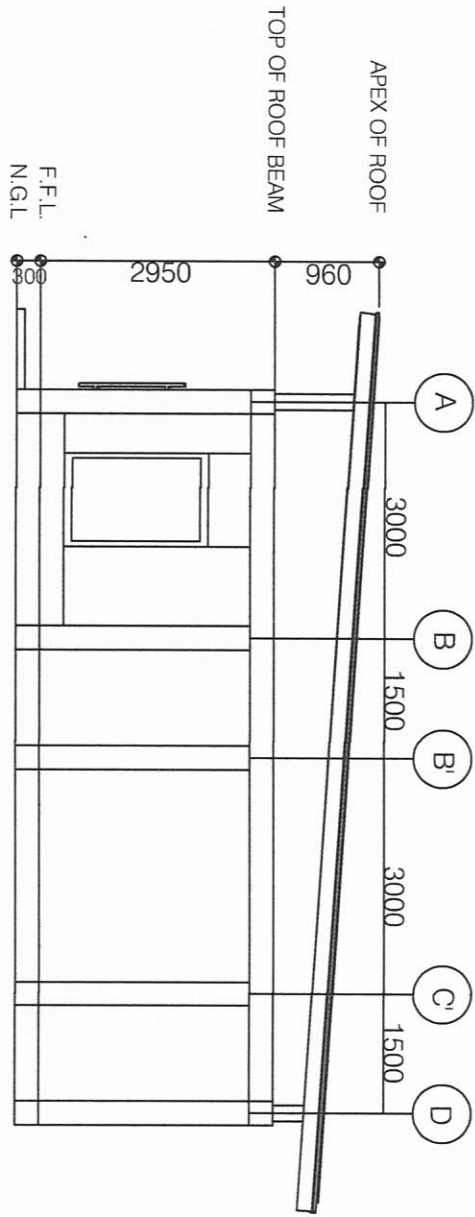
CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY REGION 1



PERSPECTIVE
SCALE
NTS

PREPARED FROM THE OFFICE OF THE:	PROJECT TITLE:	PREPARED BY:	CHECKED & REVIEWED BY:	RECOMMENDING APPROVAL:	APPROVED:	SHEET CONTENTS:	SHEET NO.:
REPUBLIC OF THE PHILIPPINES DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE NO. 1 AGUA RINDO, BATAKA SAN FERNANDO CITY, LAOAG Regional Agricultural Engineering Division	CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY LOCATION: REGION I	 ALJINE MATE M. YABANGAN, ABE PA III - REED	 MARK HARRY G. PASTOR, ABE CHIEF REED	 DENNIS T. JACINTO, ABE RTD FOR OPERATIONS	 JOHN B. PASCUAL, DVM OIC, REGIONAL EXECUTIVE DIRECTOR	PERSPECTIVE	





D1	DESCRIPTION : ALUMINUM FRAMED DOUBLE LEAF SWING DOOR WITH 3/8" THK GLASS	REQUIRED: 4 SETS
D2	DESCRIPTION : FLUSH DOOR WITH 2" x 6" TANGULE DOOR LAMB WITH COMPLETE LOCK SET	REQUIRED: 4 SETS
W1	DESCRIPTION : ALUMINUM FRAMED FIXED GLASS WINDOW (CORNER WINDOW) WITH 3/8" THK GLASS	REQUIRED: 2 SETS
W2	DESCRIPTION : ALUMINUM FRAMED AWNING WINDOW WITH 1/4" THK GLASS	REQUIRED: 3 SETS
W3	DESCRIPTION : ALUMINUM FRAMED AWNING WINDOW WITH 1/4" THK GLASS	REQUIRED: 2 SETS
W4	DESCRIPTION : ALUMINUM FRAMED SLIDING GLASS WINDOW WITH 1/4" THK GLASS	REQUIRED: 1 SETS

SCHEDULE OF DOORS AND WINDOWS

10:1 M

PREPARED FROM THE OFFICE OF THE: PROJECT TITLE: PREPARED BY: CHECKED & REVIEWED BY: RECOMMENDING APPROVAL: APPROVED: SHEET CONTENTS: SHEET NO.:



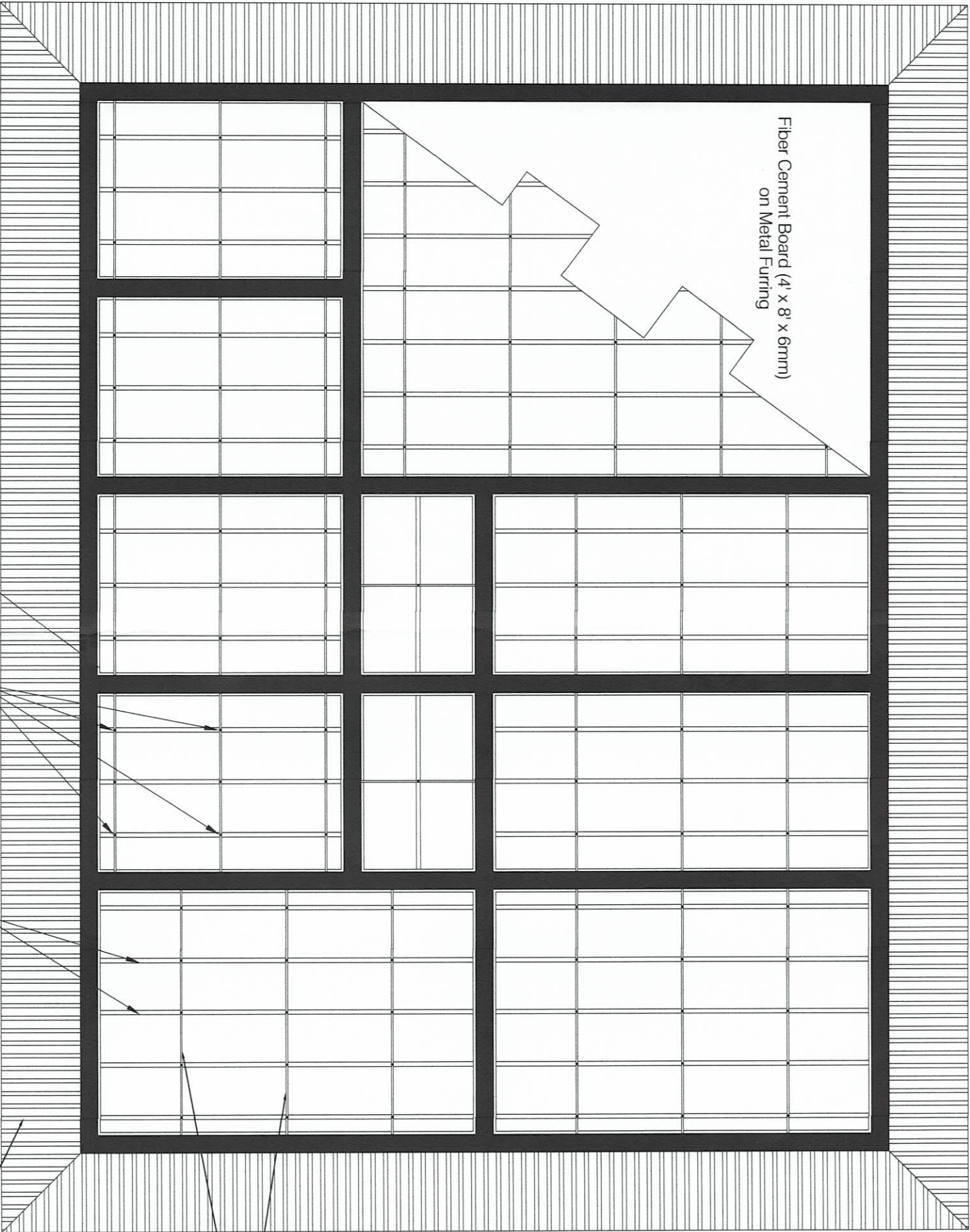
CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY

ALJINE KATIE M. YADYANGAN, ABE

MARK HARRY P. PASTOR, ABE

DENNIS I. TACAYAC, ABE

RIGHT AND LEFT SIDE ELEVATION SCHEDULE OF DOORS AND WINDOWS



Wall Angle (30mm x 30mm x 3m x 0.60mm)

Full threaded Suspension Rod (3m x 3/8") with accessories Grip Anchor (3/8") Nut & Washer (3/8") J-Clip or Twisted Hanger Clip (3/8")

Double furring Channel (5m x 0.60mm) spaced at 0.60m O.C.

Carrying Channel (5m x 1mm) spaced at 1.20m O.C.

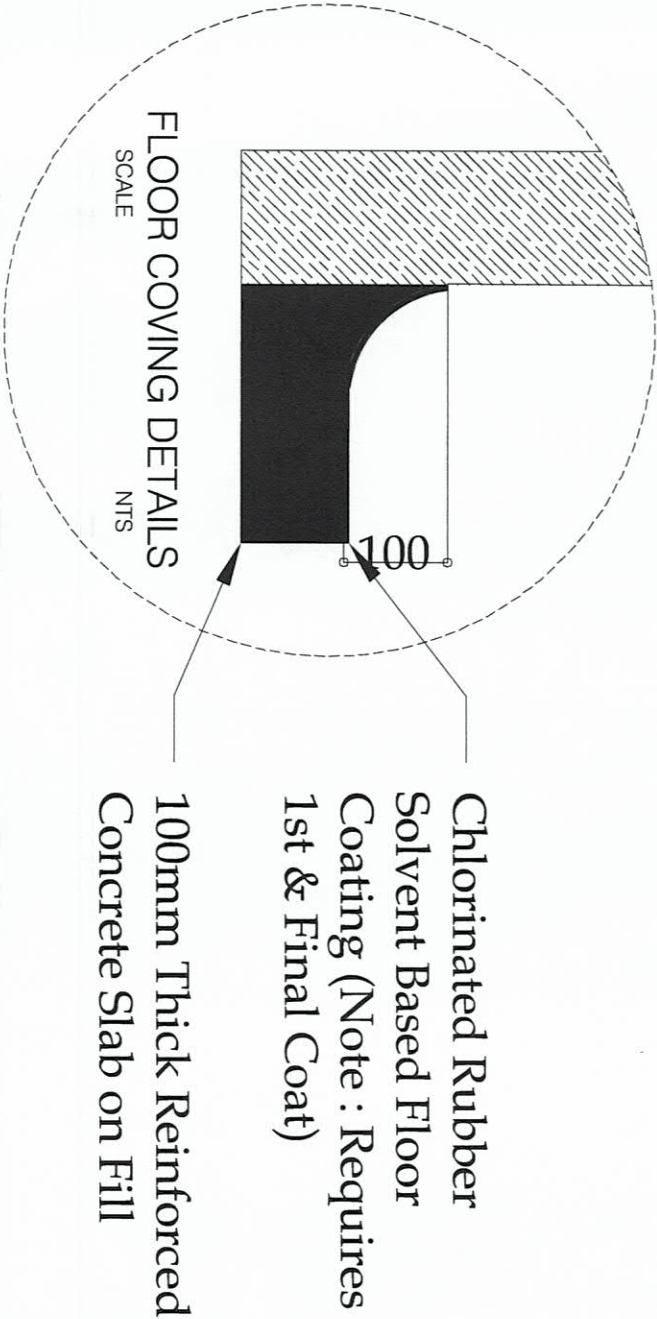
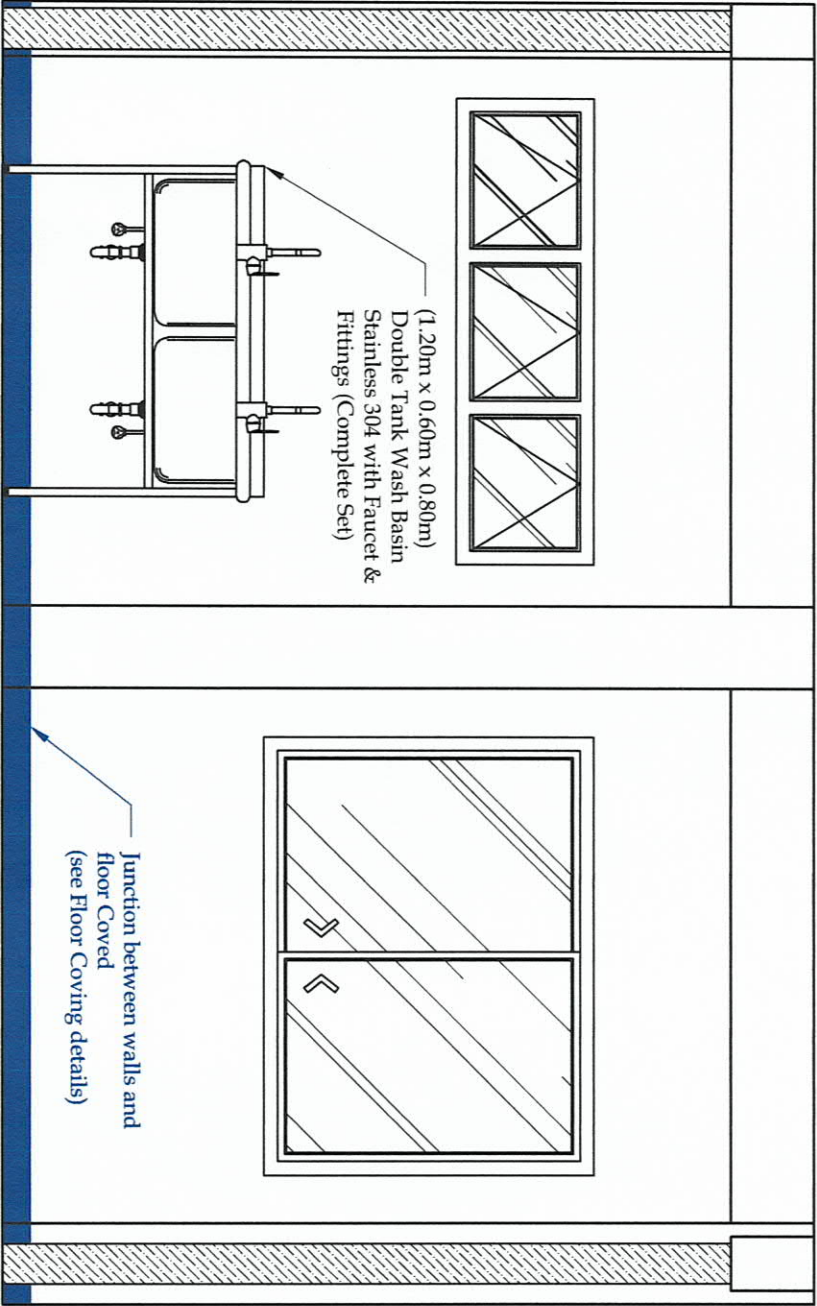
Spandrel with Accessories

REFLECTED CEILING PLAN

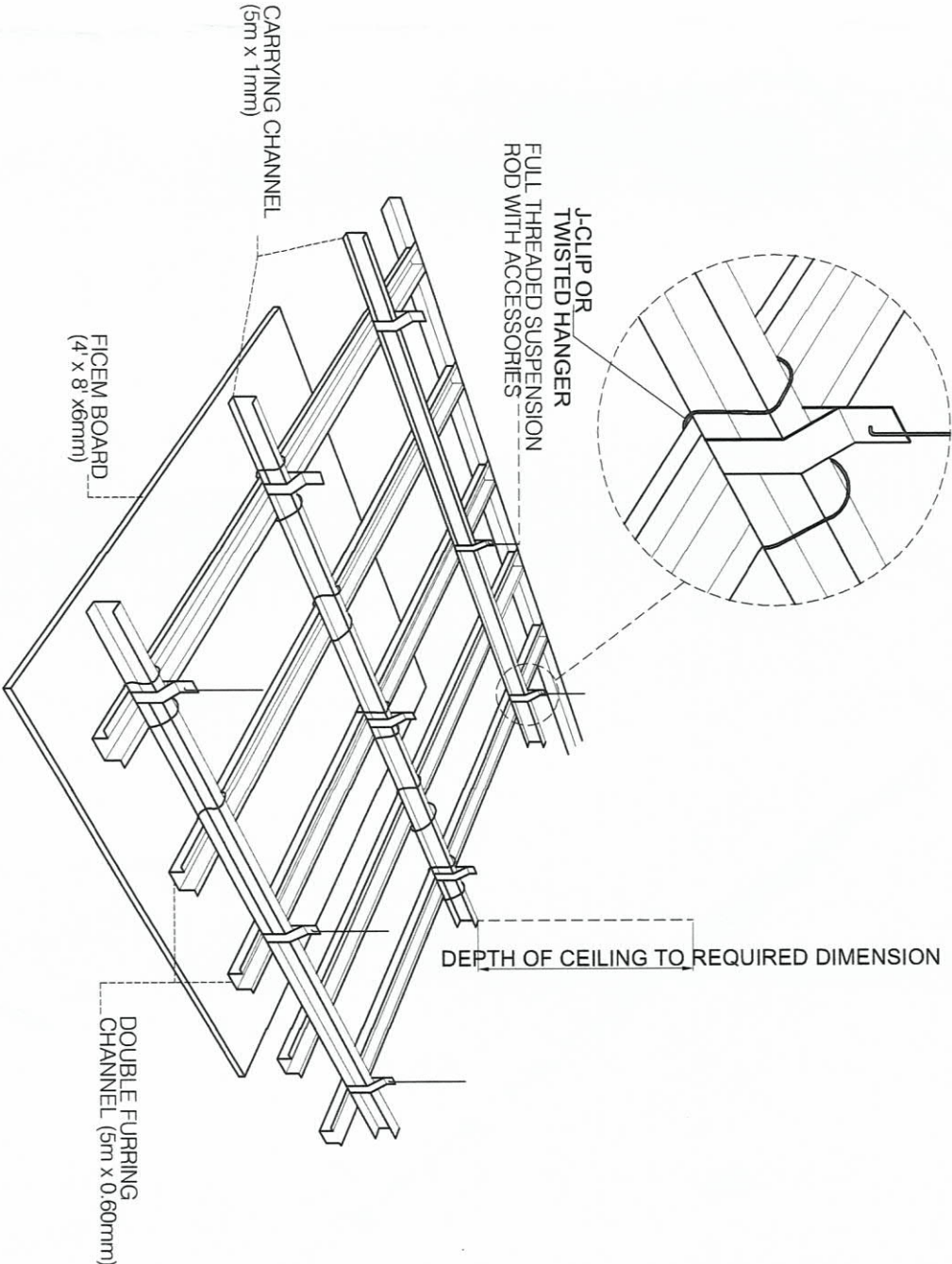
SCALE

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REPUBLIC OF THE PHILIPPINES DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE NO. 1 AGRA RING, SIALA SAN, COMANCITY, LAANAN REGIONAL AGRICULTURAL ENGINEERING DIVISION	CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY	ALJIE KATE M. VAGAGAN, ABE PA III - REED	MARK HARRY G. PASTOR, ABE CHIEF REED	DENIEL T. TACTAC, ABE RTD OPERATIONS	JOHN B. PASCOA, DVM OIC, REGIONAL EXECUTIVE DIRECTOR	REFLECTED CEILING PLAN	4 14



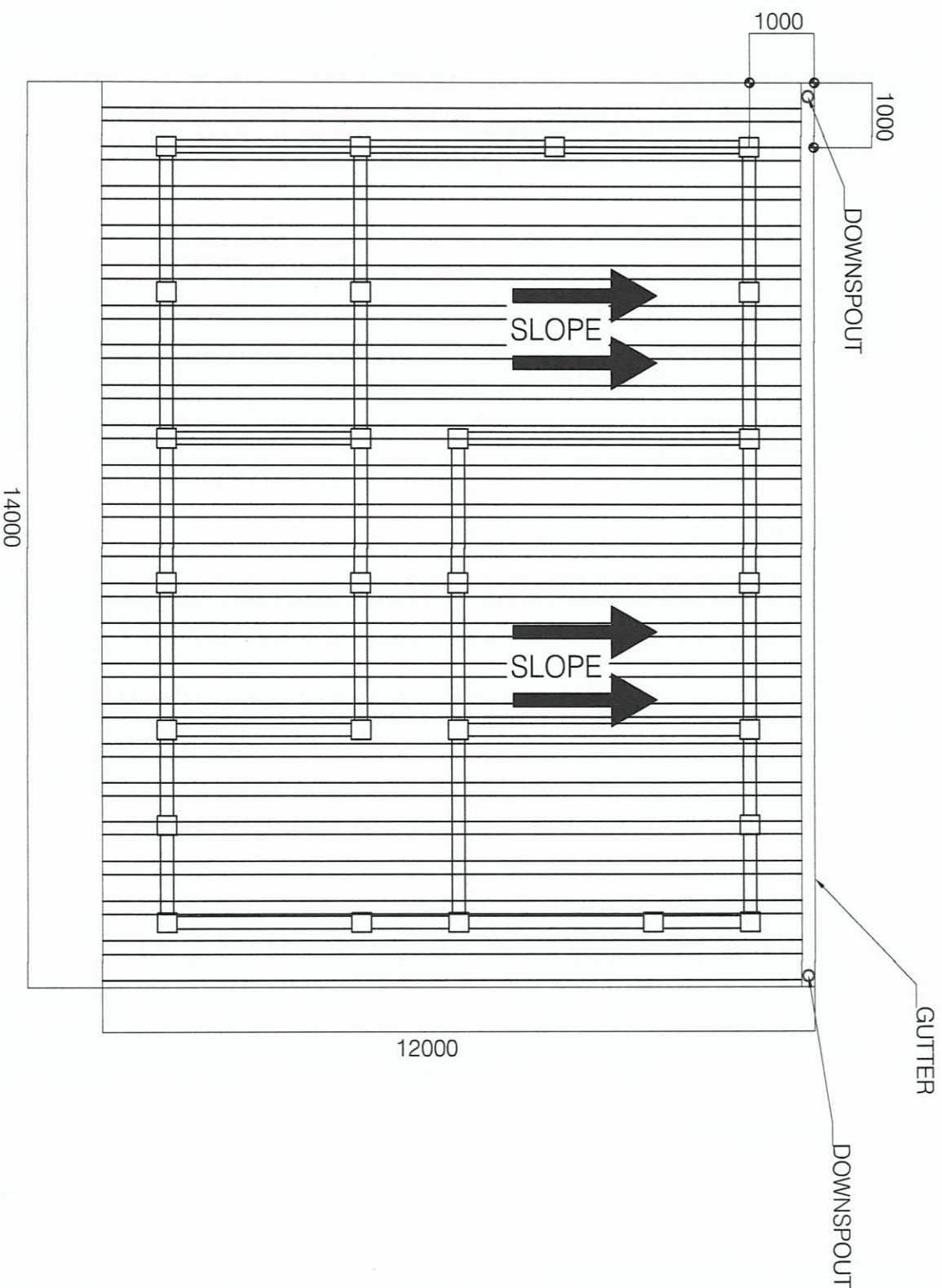
WASHING AREA CROSS SECTION
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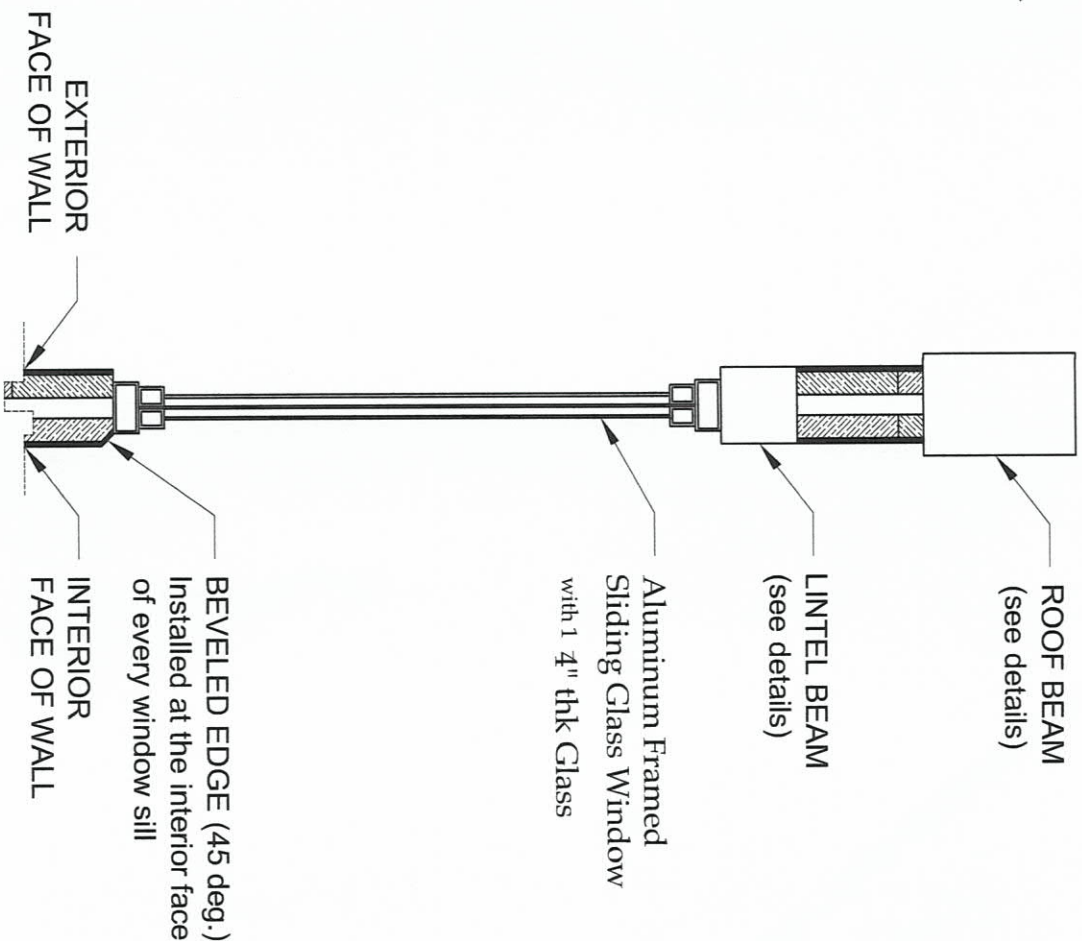
CEILING PLAN DETAIL
SCALE 10:1 M

PREPARED FROM THE OFFICE OF THE:	PROJECT TITLE:	PREPARED BY:	CHECKED & REVIEWED BY:	RECOMMENDING APPROVAL:	APPROVED:	SHEET CONTENTS:	SHEET NO.:
REPUBLIC OF THE PHILIPPINES DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE NO. 1 AGRIAD RING, SINGA SAN/GRANDCITY LA LAMU Regional Agricultural Engineering Division	CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY	ALJINE KATE M. AGAGAN, ABE PA III - REED	MARK HARRY D. PASTOR, ABE CIVIL REED	DENNETT TACTAC, ABE RTP FOR OPERATIONS	JOHN B. PASCAL, DVM OIC, REGIONAL EXECUTIVE DIRECTOR	WASHING AREA CROSS SECTION CEILING PLAN DETAIL	5 14

NOTE:
USE RIB-TYPE COLOR ROOF (0.05MM THK);
PRE-PAINTED FLASHING (2.40 LONG X 0.5MM THK);
PRE-PAINTED GUTTER, GA 24 (0.701 MM) X 2.44 M

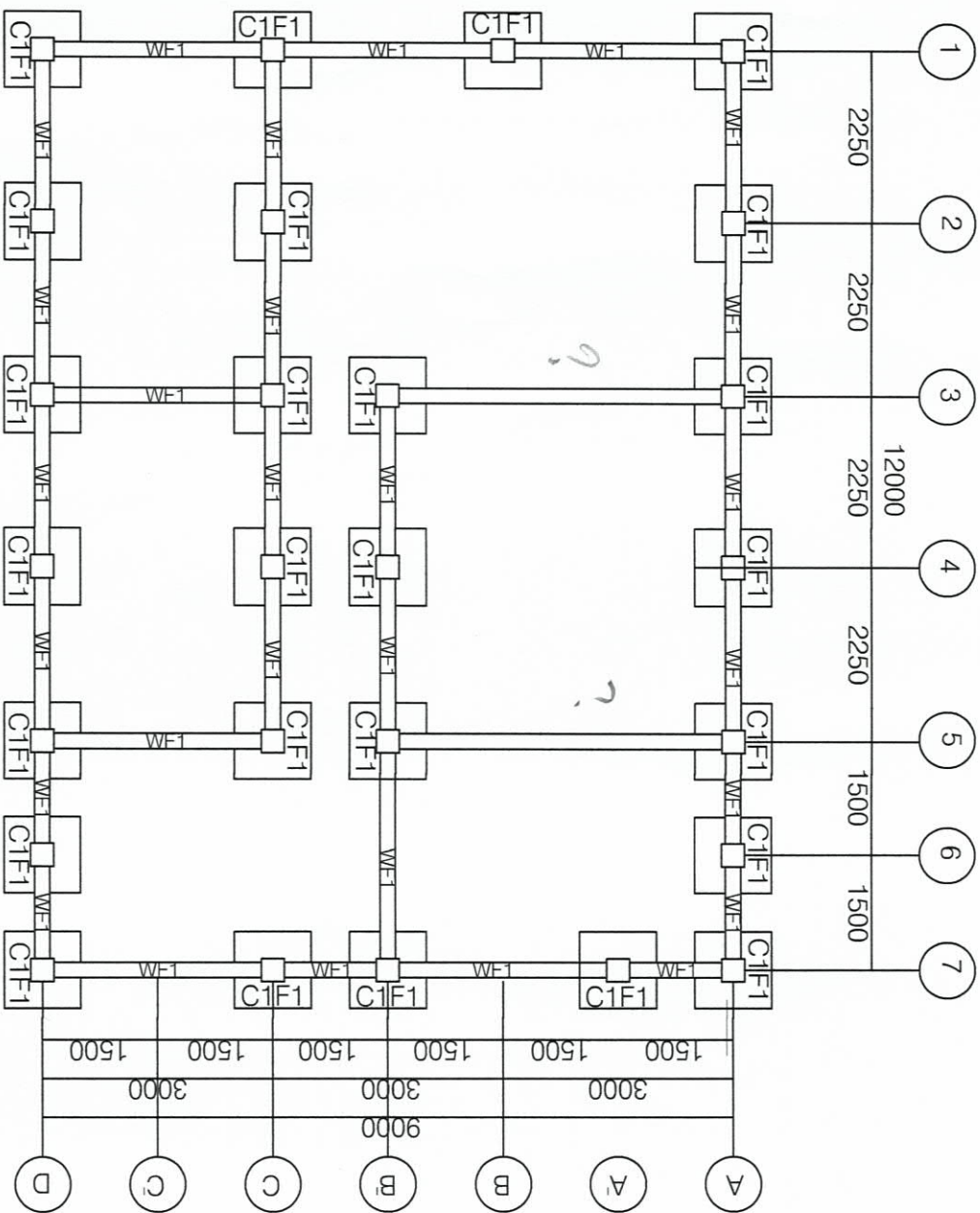


ROOF PLAN
SCALE 10:1 M

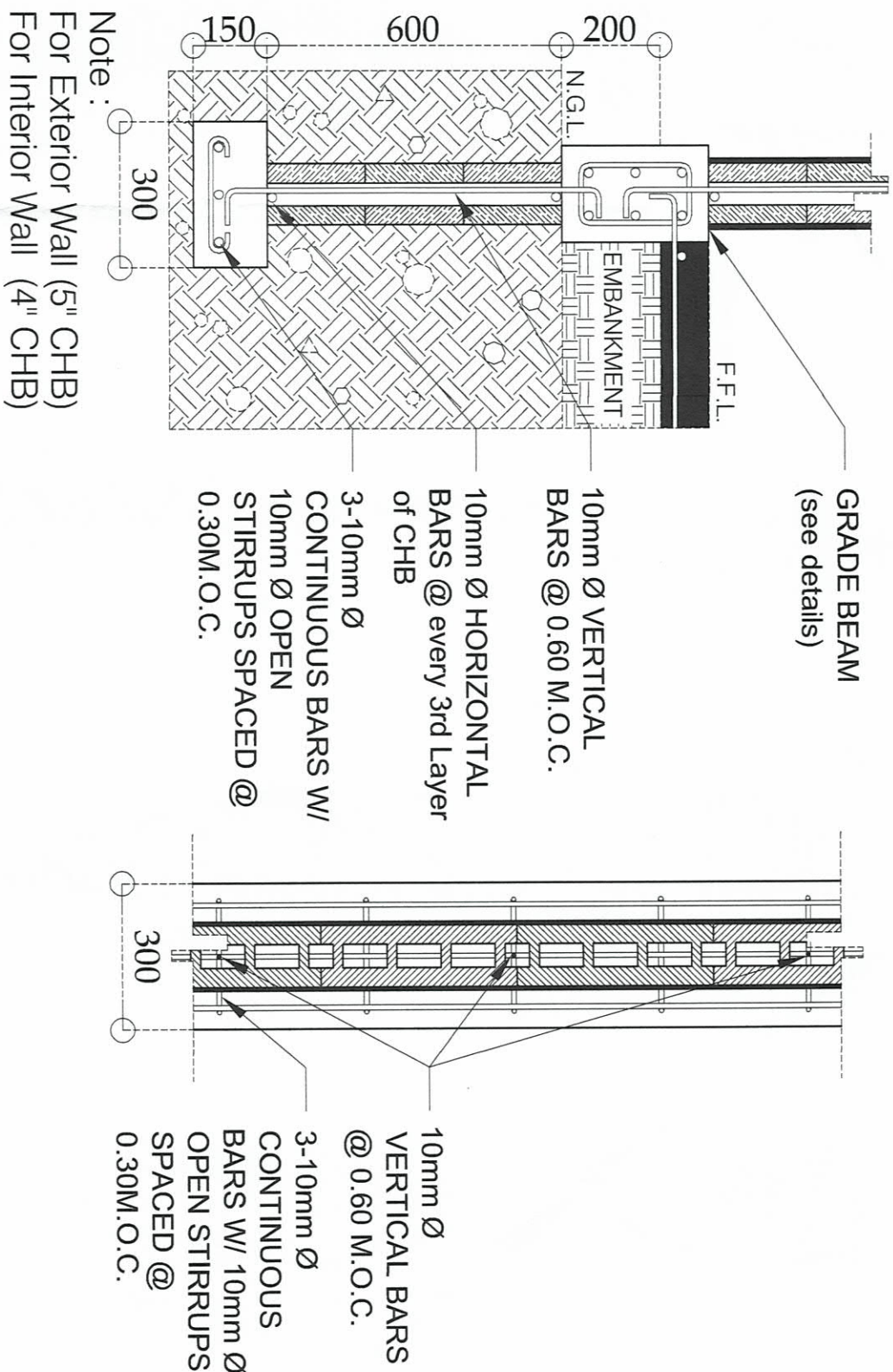


W2 SECTION
SCALE 10:1 M

PREPARED FROM THE OFFICE OF THE:	PROJECT TITLE:	PREPARED BY:	CHECKED & REVIEWED BY:	RECOMMENDING APPROVAL:	APPROVED:	SHEET CONTENTS:	SHEET NO.:
DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE NO. 1 REGIONAL AGRICULTURAL ENGINEERING DIVISION	CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY	ALJINE KATE M. VILLANUEVA, ABE PA III, REED	MARK HARRY PASTOR, ABE CHIEF, REED	DENNIS T. TACTAC, ABE RTD FOR OPERATIONS	JOHN B. PASCUA, DVM OIC, REGIONAL EXECUTIVE DIRECTOR	ROOF PLAN W2 SECTION	6 14

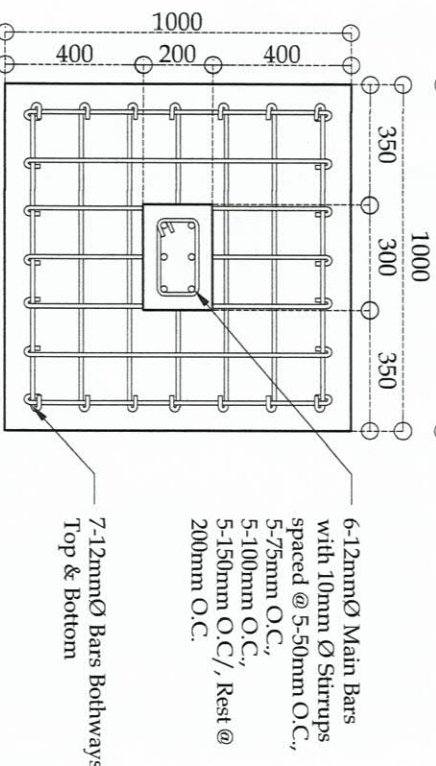


FOUNDATION PLAN
SCALE 10:1 M



WF1 DETAILS
SCALE 10:1 M

PREPARED FROM THE OFFICE OF THE: DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE NO. 1 AGUA RODA, SANTA ANA, GUAYAMA, P.R. Regional Agricultural Engineering Division	PROJECT TITLE: CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY	PREPARED BY: ALJINE K. M. MACGREGAN, ABE PA III - FIELD	CHECKED & REVIEWED BY: MARK HARRY G. PASTOR, ABE CHIEF RAED	RECOMMENDING APPROVAL: DENNIS L. TACTAC, ABE MANAGER OPERATIONS	APPROVED: JOHN B. PASCUAL, DVM OIC, REGIONAL EXECUTIVE DIRECTOR	SHEET CONTENTS: FOUNDATION PLAN WF1 DETAILS	SHEET NO.:
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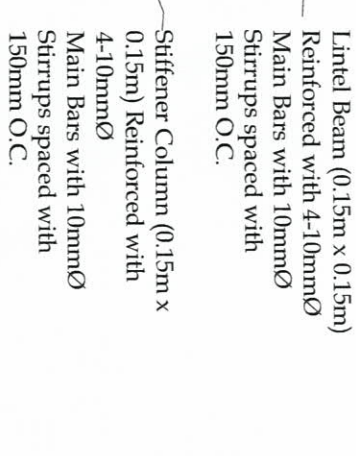


Note:
Clear Cover for Footings = 75mm
Clear Cover for Columns = 40mm

C1F1 DETAILS

SCALE

10:1 N



Note :

Provide Lintel Beams above all Window & Door Openings

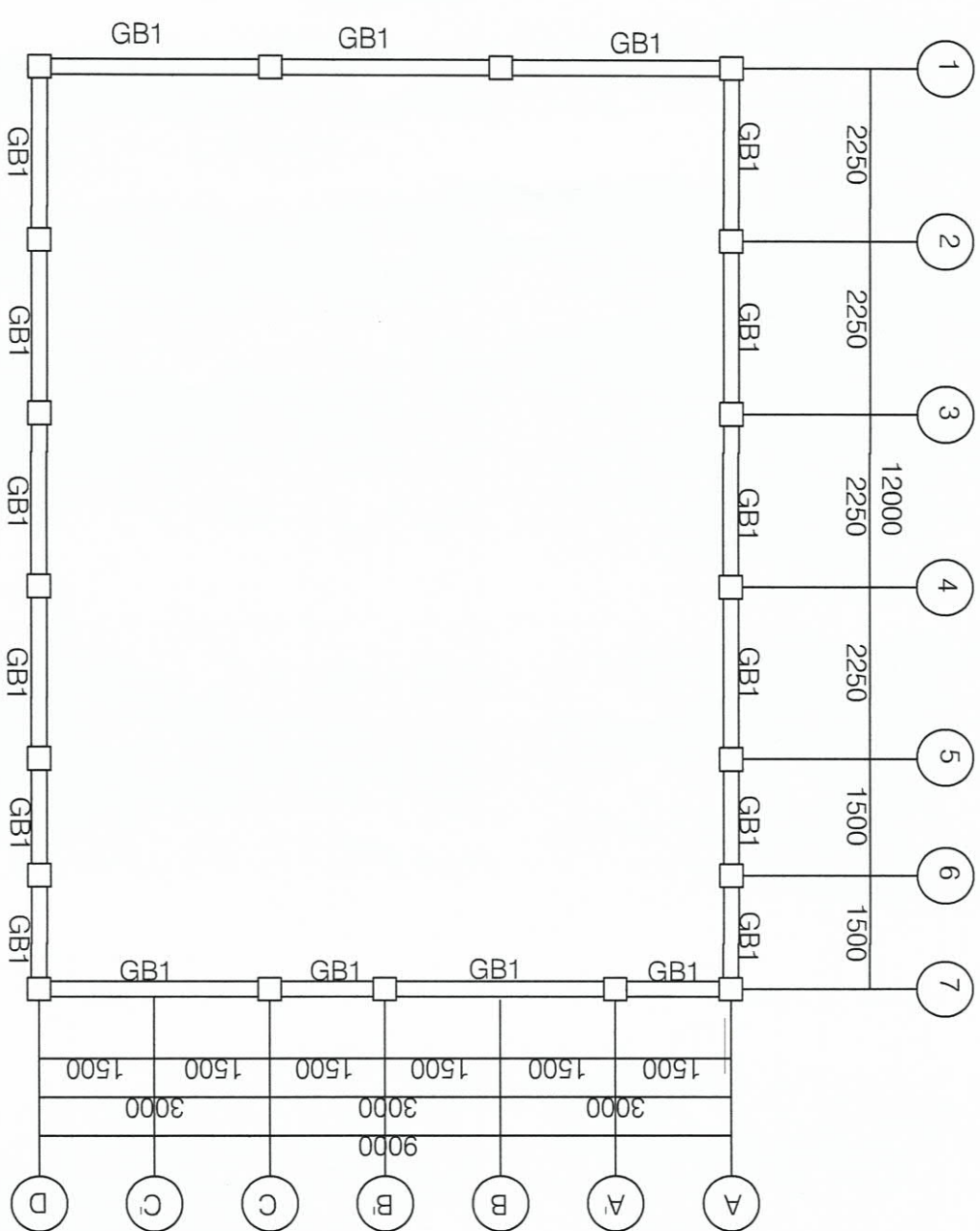
Provide Stiffener Columns on both sides of all door openings

LINTEL BEAM AND STIFFENER COLUMN DETAILS

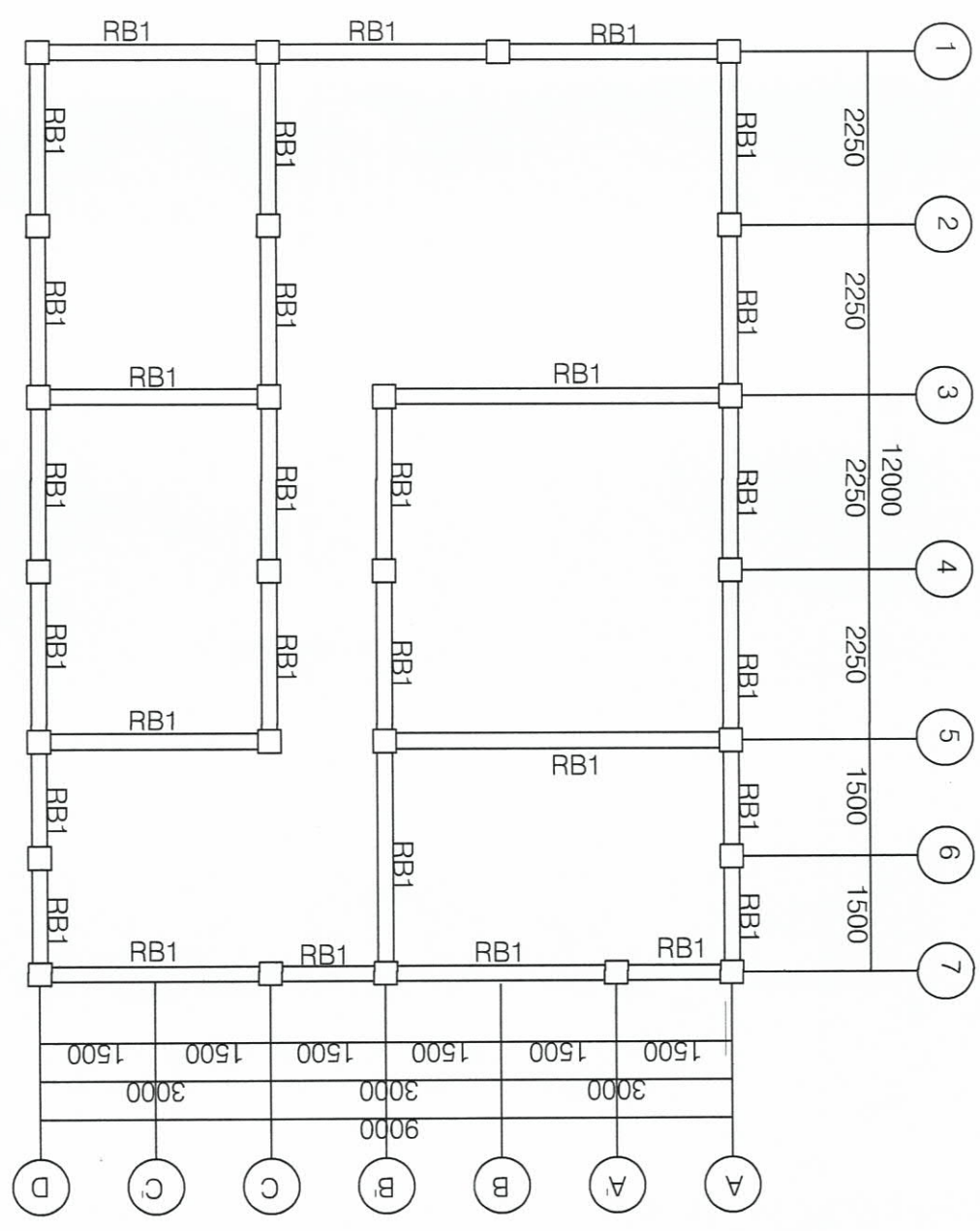
SCALE

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SCHEDULE OF BEAM

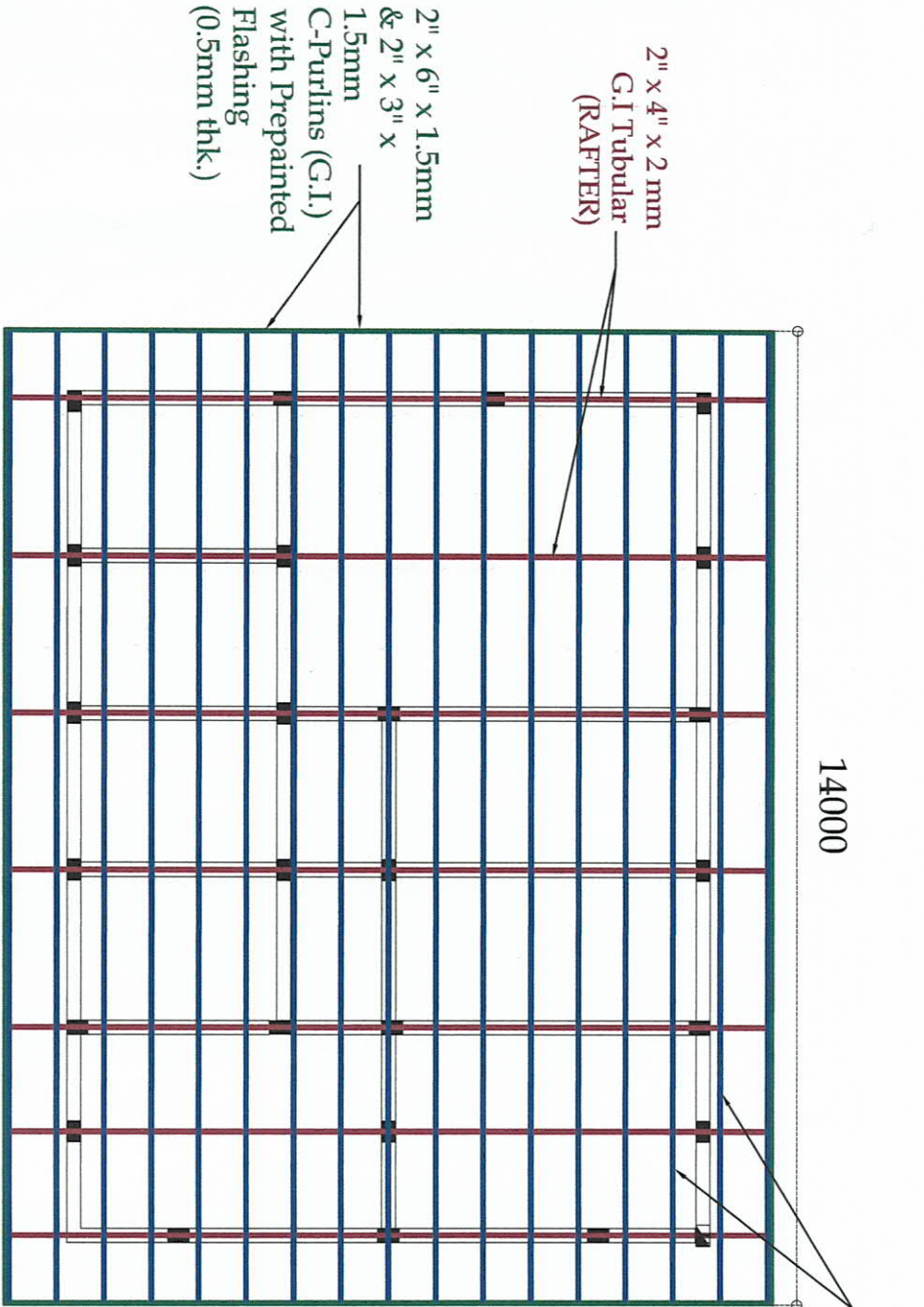


GRADE BEAM PLAN
SCALE 10:1 M



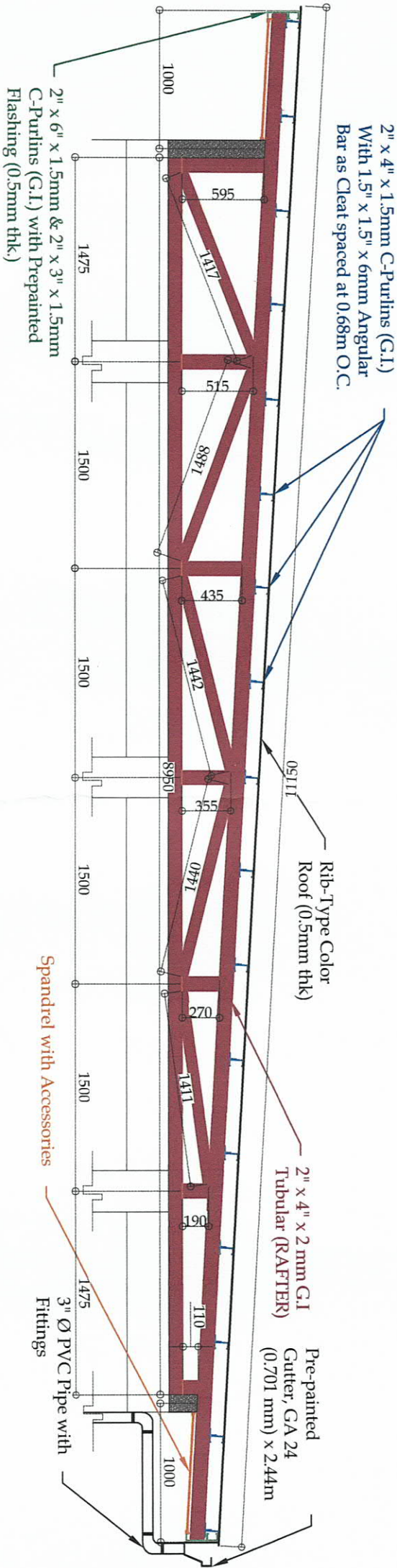
ROOF BEAM PLAN
SCALE 10:1 M

PREPARED FROM THE OFFICE OF THE:	PROJECT TITLE:	PREPARED BY:	CHECKED & REVIEWED BY:	RECOMMENDING APPROVAT:	APPROVED:	SHEET CONTENTS:	SHEET NO.:
MINISTER OF THE INTERIOR DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE NO. 1 REGIONAL AGRICULTURAL ENGINEERING DIVISION	CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY	ALJINE KATE M. VALLERON, ABE PA III, REED	MARK HARRY G. PASTOR, ABE CHIEF, REED	BENJIS I. TACTAC, ABE CHIEF, OPERATIONS	JOHN B. PASCUAL, DVM OIC, REGIONAL EXECUTIVE DIRECTOR	GRADE BEAM PLAN ROOF BEAM PLAN	9 14



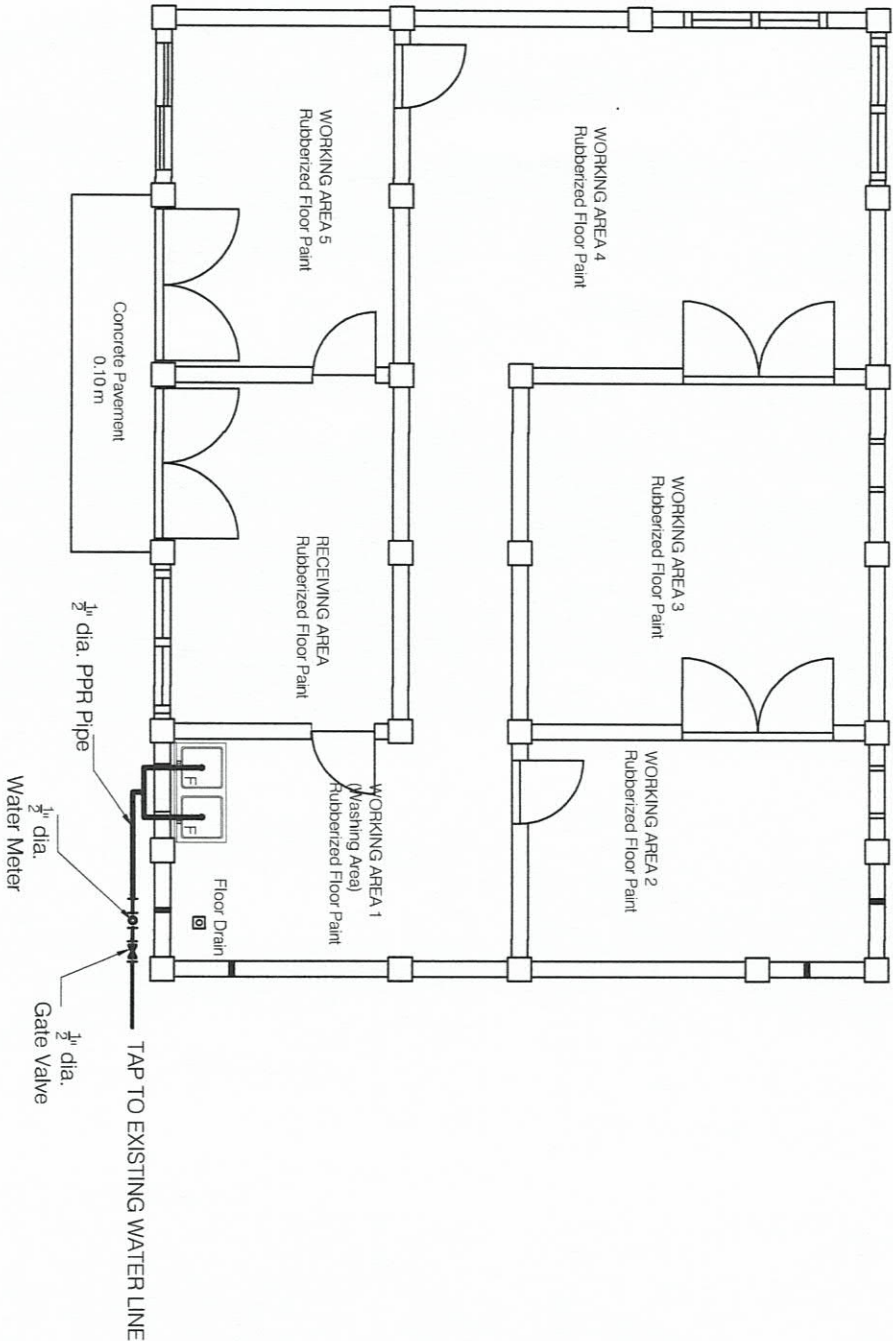
2" x 4" x 1.5mm C-Purlins (G.I.)
With 1.5" x 1.5" x 6mm Angular
Bar as Cleat spaced at 0.68m O.C.

ROOF FRAMING PLAN
SCALE 10:1 M

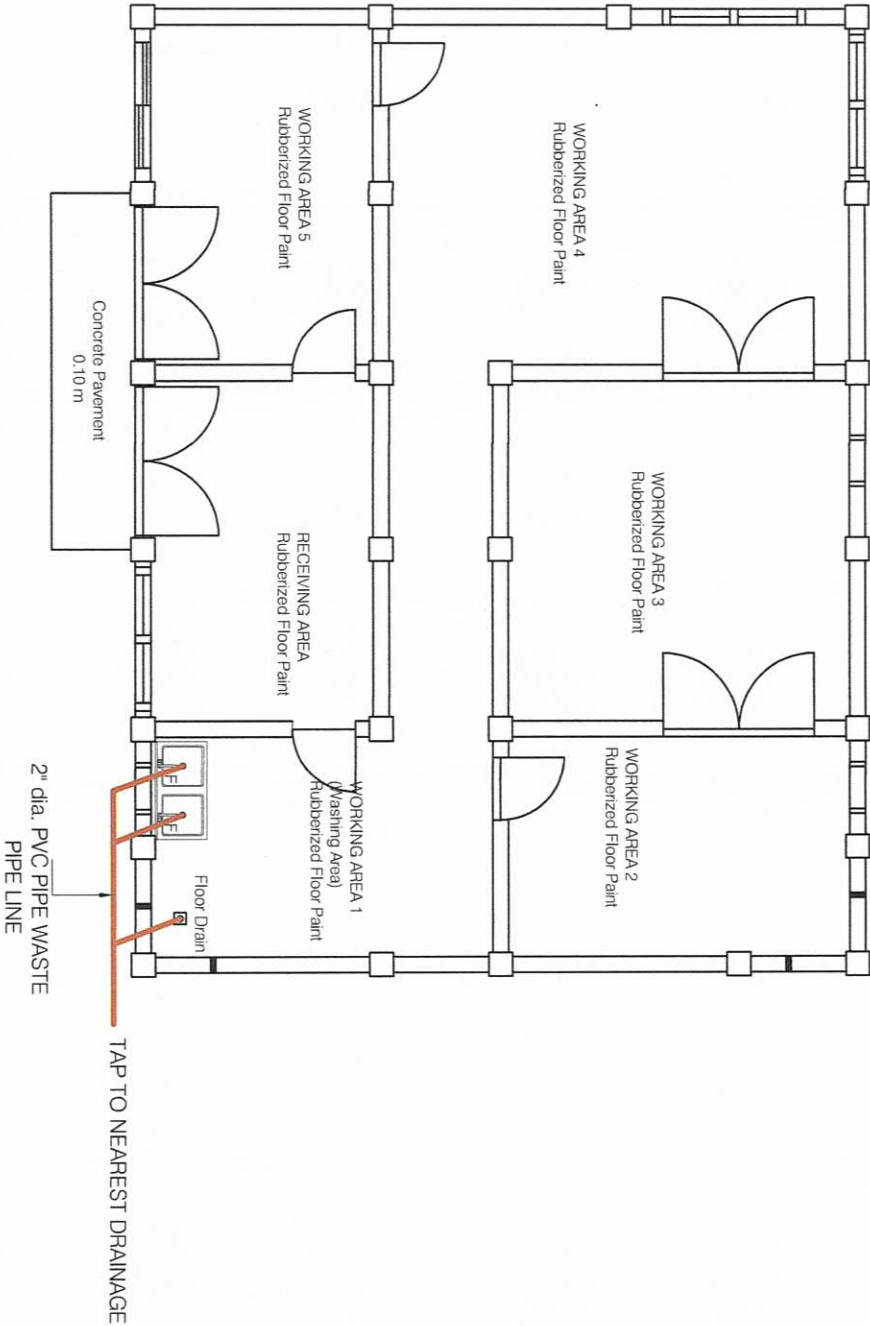


RAFTER DETAILS
SCALE 10:1 M

PREPARED FROM THE OFFICE OF THE:	PROJECT TITLE:	PREPARED BY:	CHECKED & REVIEWED BY:	RECOMMENDING APPROVAL:	APPROVED:	SHEET CONTENTS:	SHEET NO.:
DEPARTMENT OF THE PRESIDENCY REGIONAL FIELD OFFICE NO. 1 REGIONAL AGRICULTURAL ENGINEERING DIVISION	CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY	ALJINE KATE M. YAGYAGAN, ABE PA III - REED	MARK HARRY K. PASTOR, ABE CHIEF REED	DEANIS L. PACTAC, ABE ATTORNEY OPERATIONS	JOHN B. PASCUN, DVM OIC, REGIONAL EXECUTIVE DIRECTOR	ROOF FRAMING PLAN RAFTER DETAILS	10 14



WATER LINE LAYOUT
SCALE 10:1 M

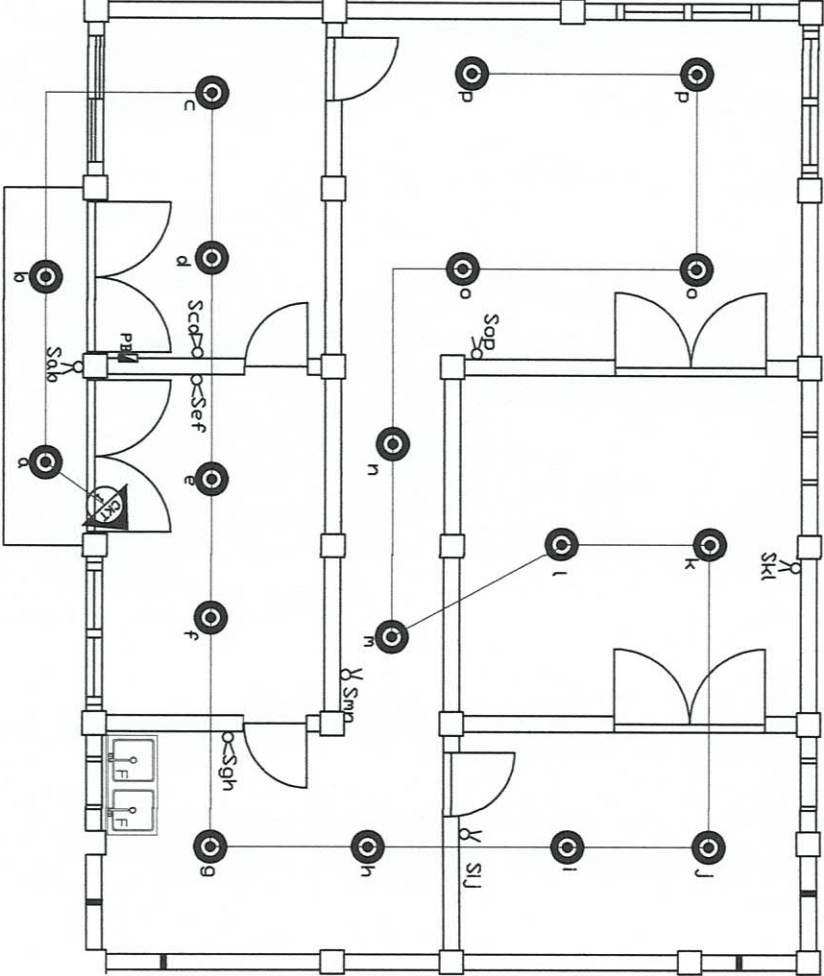


PLUMBING LAYOUT
SCALE 10:1 M

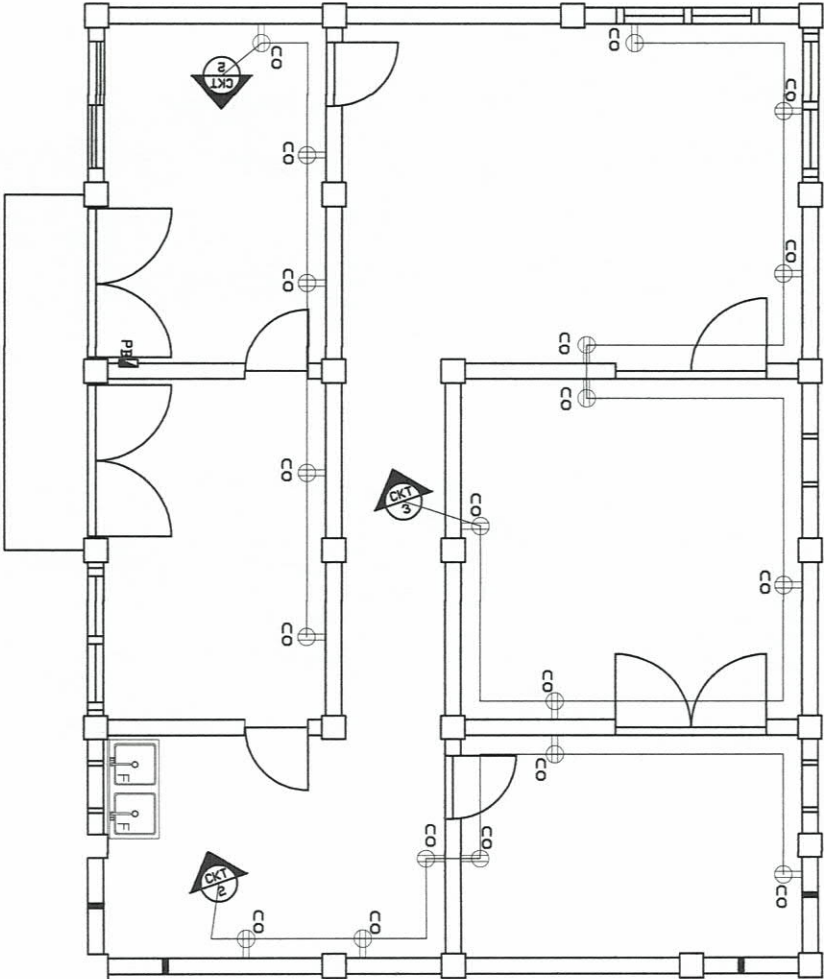
PREPARED FROM THE OFFICE OF THE:	PROJECT TITLE:	PREPARED BY:	CHECKED & REVIEWED BY:	RECOMMENDING APPROVAL:	APPROVED:	SHEET CONTENTS:	SHEET NO.:
MIN. DIR. OF THE AGRICULTURE REGIONAL FIELD OFFICE NO. 1 REGIONAL AGRICULTURAL ENGINEERING DIVISION	CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY	ALJINE KATIE M. YALOWAN, ABE <i>Aljine Katie M. Yalowan</i> PA III - REED	MARK HARRY G. PASTOR, ABE <i>Mark Harry G. Pastor</i> CHIEF REED	DENNETT TAGIAC, ABE <i>DenNETT TAGIAC</i> RTD OPERATIONS	JORGE B. TASCIAK, DVM <i>JORGE B. TASCIAK</i> OIC, REGIONAL EXECUTIVE DIRECTOR	WATER LINE LAYOUT PLUMBING LAYOUT	11 14

LEGEND: ELECTRICAL SYMBOLS

⦿	LED CEILING LAMP NORIC LIGHTS MODERN CEILING LIGHT
●	LED RECESSED ROUND DOWNLIGHT 12 watts
Sw	TWO GANG SWITCH
⎓	PANEL BOX
⦿	POWER OULET (DOUBLE, UNIVERSAL)
⚡	CIRCUIT HOMERUN - NO. INDICATED
⦿	KILOWATT- HOUR METER
➡	SERVICE ENTRANCE

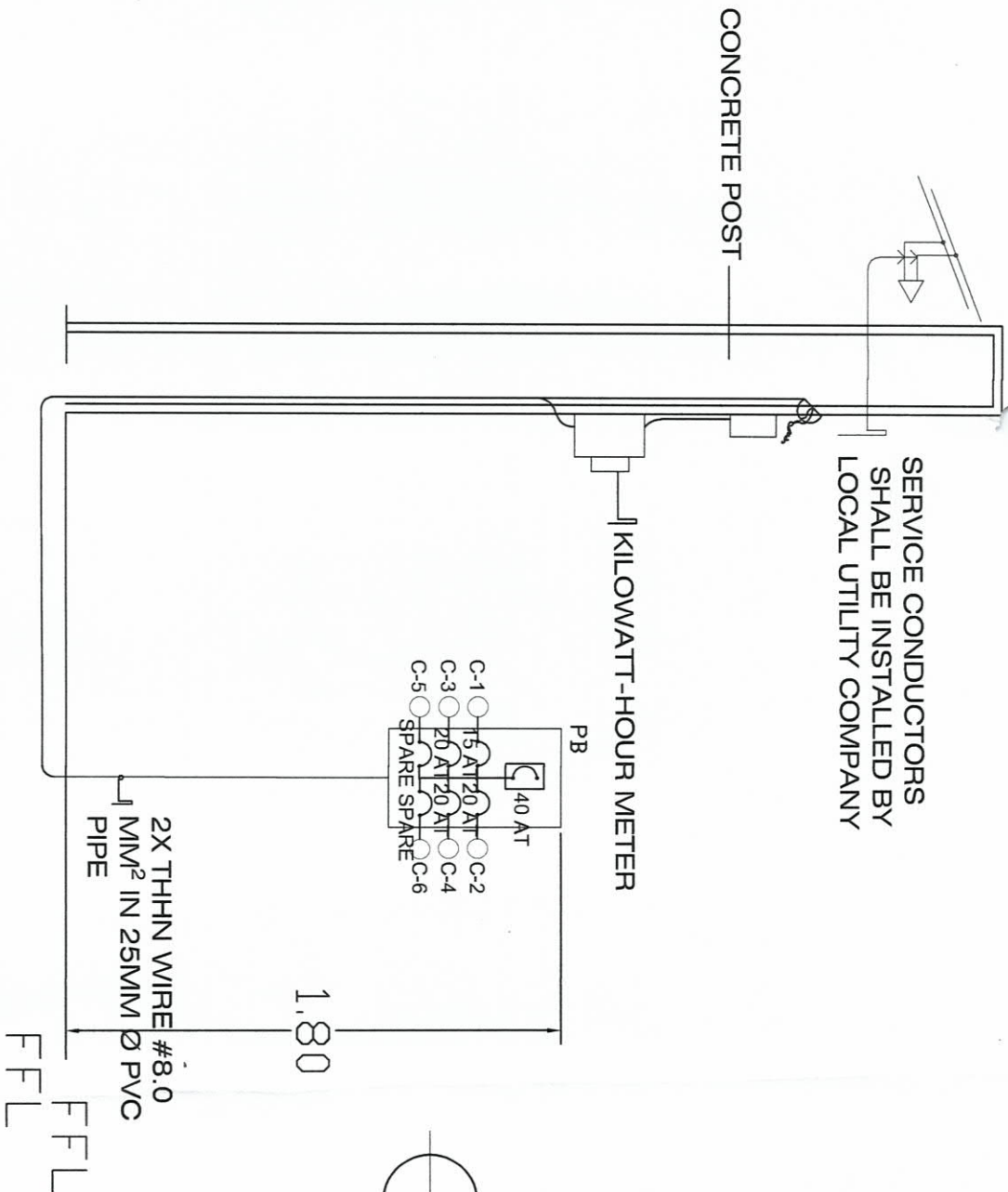


LIGHTING LAYOUT
SCALE 10:1 M



CONVENIENCE OUTLET LAYOUT
SCALE 10:1 M

PREPARED FROM THE OFFICE OF THE: DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE NO. 1 REGIONAL AGRICULTURAL ENGINEERING DIVISION	PROJECT TITLE: CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY	PREPARED BY: ALJINE KATE M. YU PA III RABD	CHECKED & REVIEWED BY: MARK HARRY G. PASTOR, ABE DIEP RABD	RECOMMENDING APPROVAL: DENNIS L. TACTAC, ABE RTD FOR OPERATIONS	APPROVED: JOHN B. PASEUAL, DVM OIC, REGIONAL EXECUTIVE DIRECTOR	SHEET CONTENTS: LIGHTING LAYOUT CONVENIENCE OUTLET LAYOUT	SHEET NO.: 12 14
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* THIS DRAWING IS A SCHEMATIC REPRESENTATION OF THE SYSTEM ONLY.

PB SCHEDULE OF ELECTRICAL LOADS & COMPUTATIONS											
PB1	CKT. NO.	LOC.	LOAD DESC.	TYPE OF LOAD			SNAP SWITCHES				VA per CKT
				L.O.	C.O.	Others	S1	S2	S3	S _W	
	C-1	GF	LO	18				8			100
	C-2	GF	CO		6						180
	C-3	GF	CO		8						180
	C-4	GF	CO		5						500
	C-5	GF	SPARE		1						1500
	C-6	GF	SPARE		1						1500
			TOTAL	18	21		#	8	#	##	9820
9800 x 80 % D.F. = 220				34.0870	AMP.	MAIN CIRCUIT BREAKER					USE: 40 AMPS, PLUG IN TYPE MAIN CIRCUIT BREAKER
						FOR SERVICE ENTRANCE					USE: 2 PCS - 8.0 MM², THHN AWG IN 25" Ø PVC PIPE
						GROUND WIRE					USE:

SCHEDULE OF ELECTRICAL LOADS AND COMPUTATIONS

SCALE

10:1 M

ELECTRICAL RISER DIAGRAM DETAIL

SCALE

10:1 M

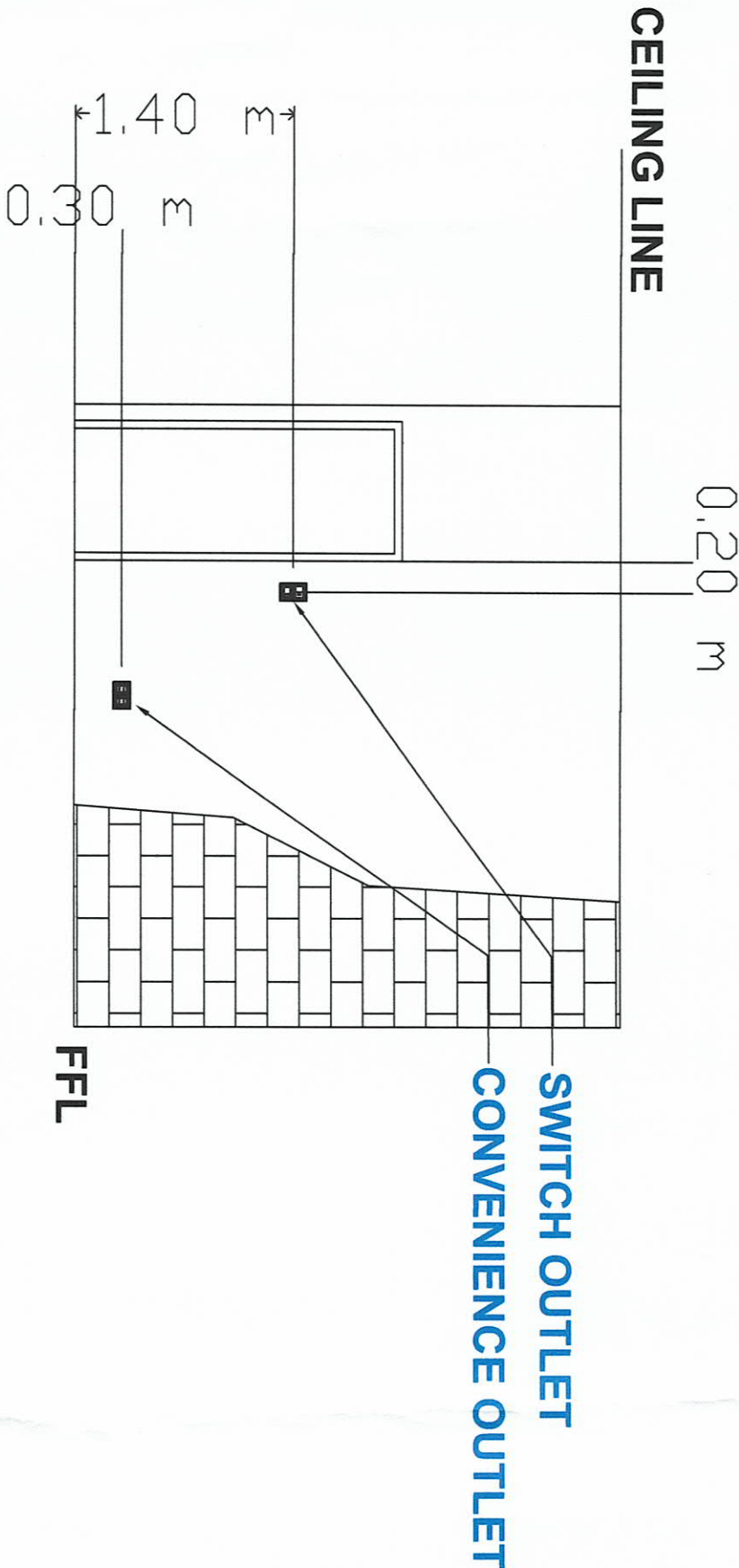
PREPARED FROM THE OFFICE OF THE:	PROJECT TITLE:	PREPARED BY:	CHECKED & REVIEWED BY:	RECOMMENDING APPROVAL:	APPROVED:	SHEET CONTENTS:	SHEET NO.:
DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE NO. 1 REGIONAL AGRICULTURAL ENGINEERING DIVISION	CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY	ALJINE MATE M. YAGAN, ABE PA III - RABD	MARK HARRY PASTOR, ABE CHIEF RABD	DENNIS L. TACTAC, ABE RABD FOR OPERATIONS	JOHN B. PASCUAL, DVM OK, REGIONAL EXECUTIVE DIRECTOR	CONCRETE POST DETAIL SCHEDULE OF LOADS AND COMPUTATIONS	13 14

ELECTRICAL SPECIFICATIONS

SCALE

NTS

1. ALL ELECTRICAL WORKS AND INSTALLATION HEREIN INDICATED SHALL BE DONE IN ACCORDANCE WITH THE PROVISIONS OF THE LATEST EDITION OF THE PHILIPPINE ELECTRIC CODE (PEC), WITH THE REGULATIONS OF THE NATIONAL AND LOCAL AUTHORITIES CONCERNED IN THE ENFORCEMENT OF ELECTRICAL LAWS AND ORDINANCES AND THE LOCAL POWER COMPANY.
2. POWER SERVICE STRUCTURE SHALL BE 220 V, 2 - WIRES, 60 HZ. SYSTEM.
3. UNLESS OTHERWISE SPECIFIED IN THE PLAN, MINIMUM SIZES OF WIRES AND CONDUITS SHALL BE Ø1.60MM. AND Ø16.0MM. RESPECTIVELY. WIRES SHALL BE INSULATED FOR RATING FOR EQUIPMENT SERVED.
4. GENERAL USE OF RECEPTACLES SHALL BE RATED 10 A, 250 V. WITH PARALLEL SLOTS, SPECIAL PURPOSE OUTLETS SHALL BE OF TYPE AND SUITED FOR THE EQUIPMENT USED.
5. TYPES OF CONDUITS TO BE USED SHALL BE AS FOLLOWS:
A. RSC - RIGID STEEL CONDUIT - FOR MAIN ENTRANCE.
B. PVC - POLYVINYL CHLORIDE PIPE - FOR ALL LIGHTING AND POWER BRANCH CIRCUIT RACEWAYS RUNNING IN CONCRETE SLABS AND WALLS AND OTHER AUXILIARY SYSTEM RACEWAYS; PROVIDE GROUND WIRES.
6. ALL PANEL BOARDS SHALL BE PROVIDED WITH GROUNDING KIT TERMINALS, WITH NUMBER OF TERMINALS TO THE NUMBER OF BRANCH CIRCUITS.
7. ALL MATERIALS TO BE USED SHALL BE NEW AND OF APPROVED TYPE FOR THE LOCATION AND PURPOSE INTENDED.
8. ALL ELECTRICAL WORKS SHALL BE DONE UNDER THE DIRECT SUPERVISION OF A DULY REGISTERED AND LICENSED ELECTRICAL ENGINEER.
9. IN CASE OF DOUBT, CONSULT THE DESIGNER FOR CLARIFICATION AND DECISION.
10. THESE DRAWINGS, ETC. ARE THE PROPERTY OF THE DESIGNER AND SHALL NOT BE COPIED OR DUPLICATED WITHOUT THE EXPRESSED PERMISSION IN WRITING.



SWITCH AND C.D. ELAVATION
SCALE 10:1

PREPARED FROM THE OFFICE OF THE: DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE NO. 1 REGIONAL AGRICULTURAL ENGINEERING DIVISION	PROJECT TITLE: CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY	PREPARED BY: ALJINE KATE M. YAGLACAN, ABE PA III - RABD	CHECKED & REVIEWED BY: MARK HARRY D. PASTOR, ABE CHIEF RABD	RECOMMENDING APPROVAL: DENNIS T. TACCAC, ABE RABD REPRESENTATIVE	APPROVED: JOHN B. PASCUAL, DVM OIC, REGIONAL EXECUTIVE DIRECTOR	SHEET CONTENTS: SWITCH AND C.D. ELEVATION ELECTRICAL SPECIFICATIONS	SHEET NO.: 14
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**Republic of the Philippines
Department of Agriculture
Regional Field Office No.1
City of San Fernando, La Union**

SPECIFICATION AND SCOPE OF WORK

PROJECT NAME: CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY

LOCATION: REGION I

BRIEF DESCRIPTION: CONSTRUCTION OF 9 m x 12 m Coffee Products Processing Facility under High Value Crops Development Program

I. GENERAL REQUIREMENTS (Permits and Project Billboard) 1.00 Lot

- The contractor shall be responsible for securing all necessary permits related to the project, which shall include but not limited to building permits, occupancy permit, etc.).
- All related documents shall be submitted to the End User.
- The contractor is responsible to secure and obtain information from the regulatory agencies in municipality for all and any other required permits not listed below. A copy of the required permits shall be submitted to the end user within 24 hours of obtaining such permits.
- Electrical permit and plans (if required by Building Official), is the contractor's responsibility.
- Health department approval and septic connections, contractor's responsibility. Contractor is required to check with the department to obtain information on the required plans and permits, if any.
- The new billboard design layout and dimension shall be install on a standard billboard, measuring 1200mm x 2440mm (4' x 8') using 12mm (1/2 inch) thick marine plywood or tarpaulin posted on 5mm (3/16 inch) marine plywood.
- For each building project, the billboard shall be installed in front of the project site.

II. TEMPORARY FACILITY 12.00 SQ.M

- Provide security and facilities to protect Work, existing facilities, and Owner's operations from unauthorized entry, vandalism, or theft to a degree approved by the Owner.
- Provide temporary insulated weather-tight closure of exterior openings to accommodate acceptable working conditions and protection for Products, to allow for temporary heating and maintenance of required ambient temperatures identified in individual specification sections, and to prevent entry of unauthorized persons.

jmn

III. MOBILIZATION AND DEMOBILIZATION

1.00 LOT

The Contractor shall provide all labor and equipment costs necessary to move personnel, equipment, supplies and incidentals to and from the Project Site, establish offices, buildings, and other facilities necessary for the work, obtain bonds, required insurance and any other preconstruction expenses necessary to perform the work. This section shall exclude the cost of construction materials.

IV. OCCUPATIONAL SAFETY AND HEALTH PROGRAM

1.00 LS

Construction workers must be oriented, instructed and trained by the construction project manager to assure safe handling of equipment and of disposing waste. All employees must have protective equipment for the eye, face, feet and all crucial body parts when exposed to hazardous work procedures. A safety officer is required onsite for every ten units of heavy equipment to ensure proper handling.

Emergency health personnel and facilities are expected depending on the number of construction personnel.

V. EARTHWORKS

83.50 CU.M

This Specification covers the Earthworks including; the clearing and removal of all obstructions within the limit of earthworks; the excavation of all cuts, including excavation below final subgrade surface; the excavation of barrow areas benches and surfaces drainage facilities; the carting of the excavated materials to fill or waste; and construction of the fills and subgrade

VI. MISCELLANEOUS SURVEY AND STAKING

90.00 BD- FT

This item shall consist of furnishing the necessary equipment and material to survey, stake, calculate, and record data for the control of work in accordance with the Specification and in conformity with the lines, grades and dimensions show on the Detailed Engineering Design.

VII. REINFORCED CONCRETE WORKS

40.00 CU.M

1. Fine aggregates shall be clean, well-graded, hard, natural sand or manufactured sand or a combination of both. The maximum size of the aggregates shall not be larger than one-fifth ($1/5$) of the narrowest dimension between forms and not larger than three-fourths ($3/4$). Coarse aggregates shall be hard, durable, uncoated gravel, crushed gravel, free from any deleterious materials like alkali, loam, silt, and any organic matter. Water used in making the concrete mass shall reasonably clean, potable, and free from injuries amount of oils, acids, alkali organic materials and other deleterious substances.

jgm

2. Portland cement will be use for the concrete and for the steel reinforcement bar sizes are indicated on the drawings.
3. Hand mixing is strictly not allowed in case of emergency such as mixer breakdown during pouring operations and shall stop at the first allowed construction joint. Machine mix all materials in a mixer of approved size and type that will ensure uniform distribution of materials throughout the mass. Equip the mixer with a device for accurately measuring and controlling the amount of mixing time after all materials including water are in the mixing drum. Place the material in the mixer in such a way that the first batch of concrete materials shall contain sufficient excess of cement, sand, and water to coat the inside of the drum without reducing the cement content of the mix to be discharged.
4. Convey and place the concrete mix to the place on final deposit by methods that will prevent segregation by re-handling, and flowing of loss materials. There will be no vertical drop greater than 1.50m except where suitable equipment is provided to prevent segregation and where specifically authorized by the Project Engineer. Concrete shall be worked readily into the corners and angles of the forms and around all reinforcements and embedded items without permitting materials to segregate. Concrete shall be deposited as close as possible to its final position so that flow within the mass does not exceed two meters and consequently, segregation is reduced to a minimum near forms or embedded items, or elsewhere is directed, the discharge shall be so controlled that the concrete may be effectively into horizontal layers not exceeding 30 centimeters in depth within the maximum lateral movement specified.

In placing concrete through reinforcement, care shall be taken that no segregation of the coarse aggregate occurs. On the bottom slab, where the congestion of steel near the forms makes placing difficult, a layer of mortar of the same cement-sand ratios as used in concrete shall be first deposited to cover the surfaces.
5. Secure inspection and approval of all forms and placements of reinforcements prior to concreting. Clean all the forms, reinforcement, and other materials that will come into contact with the concrete. On construction joints, roughen, clean and remove all loose particles and foreign matter. Slush the surface with a rich grout coat of cement. Pour the concrete before the grout has set.
6. Keep concrete continuously wet for at least 7 days after placing. Begin curing as soon as concrete has attained the initial set. Complete repair within 24 hours after removal of forms.

VIII. ROOF FRAMING AND ROOF WORKS

154.00 SQ.M

- USE RIB-TYPE COLOR ROOF (0.05MM THK)
- PRE-PAINTED FLASHING (2.40 LONG X 0.5MM THK)
- PRE-PAINTED GUTTER, GA 24 (0.701 MM) X 2.44 M
- USE 2" x 4" x 1.5mm C-Purlins (G.I.) With 1.5" x 1.5" x 6mm Angular Bar as Cleat

jm

- USE 2" x 4" x 2 mm G.I Tubular AS RAFTER
- USE 2" x 6" x 1.5mm & 2" x 3" x 1.5mm C-Purlins (G.I.) with Prepainted Flashing (0.5mm thk.)

IX. CEILING WORKS

108.00 SQ.M

1. Metal Furring (5m x 0.60mm) and Carrying Channel (5m x 1mm) shall be used as ceiling frame spaced at 0.60m and 1.20m, respectively. Wall angle, J Clip or twisted hanger, grip anchor, and nut and washer shall be used to construct the ceiling frame
2. 4' x 8' x 12mm Fiber cement board shall be used as ceiling board. Ceiling moulding shall be installed to each corner for finishing.

X. MASONRY WORKS

123.00 SQ.M

1. The cells of the concrete hollow blocks to be laid shall be filled with 1:3 cement mortars (1 part Portland cement and three parts sand, by volume). They shall be reinforced with 10mm diameter horizontal deformed bars every three blocks and 10mm diameter vertical bars deformed bars at 400mm O.C. Unless specified on the elevation drawing, the cement plaster mixture for masonry walls shall be 1:3 (1-part cement, and 3 parts sand, by volume).

Minimum Compressive Strength of Concrete Hollow Blocks is as follows:

Class A	900 psi
Class B	750 psi

2. Held in place by horizontal and vertical reinforcing and interior surfaces of hollow blocks shall be thoroughly soaked with water before laying. Hold all units in storage for a period not less than 28 days (including curing period) and do not deliver prior to that time unless strength and other tests indicate compliance with these specifications.
3. Mortar aggregates shall be natural river sand, clean and free from soluble salts and organic matter, graded from fine to coarse, compatible with the thickness of joints in which used. Mix mortar from three to five minutes in such quantities as are needed for immediate use.
4. Lay units in common bond with uniform causing and jointing. All concrete block jointing shall be of uniform thickness. Butler vertical and horizontal jointing full with mortar. Bond course and corners and intersections and tie to abutting walls. Do not lay cracked, broken or deface blocks. Cut edges shall be clean and sharp. The first row of block shall be properly and thoroughly anchored to the concrete columns, walls of slabs. Course shall be laid straight and well plumbed.

jmo

Plastering

The Plastering of CHB wall should be 20mm thick using Portland Cement and sand. The mixture ratio should be (1:2).

XI. PROJECT ACCESSORIES AND HARDWARE

1.00 SET

- Use 1.20m x 0.60m x 0.80m) Double Tank Basin
- Stainless Steel 394 with Faucet and Fittings

XII. DOORS AND WINDOWS WORKS

35.85 SQ.M

(D1) Doors	Aluminum Framed Double Leaf Swing Door with 3/8" THK Glass
(D2) Doors	Flush Door with 2x6" Tanguile Door Jamb with Complete Lock Set
(W1) Windows	Aluminum Frame Fixed Glass Window (Window Corner) with 3/8" THK Glass
(W2) Windows	Aluminum Framed Awning Window with 1/4" THK Glass
(W3) Windows	Aluminum Framed Awning Window with 1/4" THK Glass
(W4) Windows	Aluminum Framed Sliding Glass Window with 1/4" THK Glass

XIII. PAINTING WORKS

88.06 SQ.M

1. All painting works for this project, except as hereinafter specified, shall be done with the use of paint products.
2. Use Putty compatible with the surface to be painted and paint materials to be applied. Make use of sand paper and joint tape if deemed necessary.
3. The painting contractor shall supply all labor, paint materials, tools, staging and equipment necessary and shall perform all painting and finishing work as shown in the schedule of painting and finishing work for this project. The painting contractor shall store his materials in one place in the building to be kept near and clean, care being taken in the storage of paints, oils, etc. to prevent danger of fire. Oil rags shall be kept

gmm

- in metal containers and shall be removed from the building every end of the working day. All paintings are to be done in good workmanship manner. No painting shall be done on all surface before neutralizing and proper sand papering is through. No painting on damp weather is to be done.
4. Cracks and holes shall be filled with putty compatible with the surface to be painted and the paint materials to be applied.
 5. Upon completion of the painting works, the painting Contractor shall remove any paint spots from all finished work. He shall present his work to the in charge of the construction, free from blemishes and rubbish generated by his workers.
 6. It shall be the painting Contractor's responsibility to protect his work and those of other Contractors during the time his work is underway. He shall be responsible for any damage to the work or property of others caused by his employees or by himself.
 7. Before any painting is done, all surface shall be cleaned, smoothed and freed from dust, dirt, grease, mortar, rust and other foreign substances. All parts where paint remover has been used shall be washed off with paint or lacquer thinner. All paints shall be spread evenly and carefully.
 8. All paint and paint materials shall be delivered to the building site in unbroken packages, bearing the marks of the specified brand. No adulteration of specified paints with other brands shall be allowed without the consent of the end user.

All other materials specifically indicated and illustrated on plans shall be taken as part of this specification regardless whether or not written and the end user shall approve such other materials before they are set in place.

XIV. PLUMBING WORKS

3 SETS

All plumbing and sanitary work for the building will be done in accordance with the provisions of the National Plumbing Code of the Philippines and such other regulations prescribed by the plumbing and sanitary regulations of the municipality.

1. PIPE LAYING – pipe in trenches shall be laid true to line and grade on a stable and suitable prepared foundation, each section of the pipe being bedded and bottom of the trench shaped to fit the lowest quadrant of the pipe circumference. Pipes to be used for water lines must be PPR type.
2. INSTALLATION – Install plumbing fixtures free and open to afford easy access for cleaning. Install plumbing fixture as indicated on drawings, furnishing all brackets, cleats, plates and anchors required to support fixtures rigidly in place. Install all fixtures and accessories in locations directed in accordance with manufacturer's instructions, minimizing pipe fittings. Protect items with approval means to maintain perfect conditions. Remove worked damage or defective and replace with perfect work without extra cost to end user. Horizontal pipes shall be supported by well-secured strap hangers.



- Provide in each urinal, water closet with fittings, and shower with faucet complete with fittings and all incidental materials of local procedures or equally good quality. Provide in each bathroom and, toilet as provided with a standard lavatory, with complete fittings. Shower heads shall be provided spray type, shivel head, chrome plated with valve. Provide and set in place tissue holders for each bathroom. Provide and set in place soap holders in each toilet near the water closet.
- 3. ROUGH-IN - Provide correctly located opening of proper sizes where required in walls and floors for passes of pipes. All items to be embedded in concrete shall be thoroughly cleaned and free from all rust, scale and paint. All changes in pipe size on soil wash and draft lines shall be provided with reducing fitting or recesses reducers. For changes in pipe sizes, provide reducing fittings. High corrosive natural ground within site shall be taken into account by the plumber. Protective features shall be installed to prevent corrosion of all water pipes installed underground.

XV. ELECTRICAL WORKS

51.00 OUTLET

- The builder shall install all materials as indicated in the drawings and the necessary panel boards or circuit breakers. Install all equipment and materials in a neat and professional manner. Leave all exposed parts of the electrical works in a neat, clean and usable condition, with painted surfaces unblemished and polished surfaces re polished. Panel boards to be used shall be flush mounted when located in areas that are visible.
- All electrical works for the building will be done in accordance with the provisions of the Latest Philippine National Electric Code and the rules and regulations of the Electrical Ordinance of the Municipality, and rules and regulations of other governing authorities.
- All works shall follow the pertinent provisions of the latest edition Philippine Electrical Code and its respective implementing rules and regulations together with requirement of the local power company.
- The work shall be of the highest quality and accordance with the latest standards of engineering practices
- The work shall be under the responsible charge of/or supervision of a duly licensed Electrical Engineer or a Master Electrician in conformity with the field of competence of each grade.
- Data presented on this plan are as accurate as preliminary survey that planning can determined, but accuracy is guaranteed and field verification of all dimension is directed of the actual execution of the work this plan is for guidance and assistance, but the levels will be governed by field condition.



- Where field condition requires deviations from plan, all suggested the supervising authorities to avoid unnecessary conflict with other trade should first check change.


XVI. STAINLESS LETTERING

1.00 SET



- Stainless lettering shall be 10 inches in height and 1 inch thick.

The above specifications are intended for the **CONSTRUCTION OF COFFEE PRODUCTS PROCESSING FACILITY.**

Prepared by:


JINGGOY M. AMOYEN, ABE
Project Assistant III

Noted by:


MARK HARRY G. PASTOR, ABE
Chief, RAED 

DEPARTMENT OF AGRICULTURE-REGIONAL FIELD OFFICE 1

NAME OF PROCURING ENTITY _____

PROJECT REFERENCE NO.: _____

NAME OF PROJECT: _____

**STATEMENT OF ALL ON-GOING GOVERNMENT AND PRIVATE CONTRACTS, INCLUDING CONTRACTS AWARDED BUT NOT YET
STARTED, IF ANY, WHETHER SIMILAR OR NOT SIMILAR IN NATURE AND COMPLEXITY TO THE CONTRACT TO BE BID****CONTRACT TO BE BID:** _____**BUSINESS NAME:** _____**BUSINESS ADDRESS:** _____

Name of Contract/ Location Project Cost	a. Owner's Name b. Address c. Telephone Nos.	NATURE OF WORK	CONTRACTOR'S ROLE		a. Date Awarded b. Date Started c. Date Completion	% Accomplishment		Value of Outstanding Works
			Description	%		Planned	Actual	

Note: This statement shall be supported with:

1. Notice of Award and/or Contract
2. Notice to Proceed issued by the Owner

Submitted by:

Name of Representative of BidderPosition

Date: _____

DEPARTMENT OF AGRICULTURE-REGIONAL FIELD OFFICE 1

NAME OF PROCURING ENTITY

Project Reference No.: _____

Name of the Project: _____

Location of the Project: _____

Statement identifying the Bidder's Single Largest Completed Contract (SLCC) similar in nature

Contract to be Bid: _____

Business Name: _____

Business Address: _____

Name of Client	a. Owner's Name b. Address c. Telephone Nos.	Title of the Project in the Contract	Nature of Work	a. Date Awarded b. Contract Effectivity c. Date Completed	Contractor's Role (whether sole contractor, subcontractor, or partner in a JV)		a. Total Contract Value at Award b. Total Contract Value at Completion c. Contract Duration
					Description	%	
<u>Government</u>							
<u>Private</u>							

Note: This statement shall be supported with:

1. Notice of Award
2. Notice to Proceed
3. Contract
4. Owner's Certificate of Acceptance OR Constructors Performance Evaluation Summary (CPES) Rating

Submitted by : _____

(Printed Name and Signature)

Designation : _____

Date : _____

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION Project Identification No.: *[Insert number]*

To: **DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE 1
City of San Fernando, La Union**

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE*

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

DEPARTMENT OF AGRICULTURE-REGIONAL FIELD OFFICE 1

NAME OF PROCURING ENTITY

Standard Form Number: SF-INFR-48

Revised on: August 11, 2004

Contract Reference No.: _____

Name of the Contract: _____

Location of the Contract: _____

(LIST) Qualification of Key Personnel Proposed to be Assigned to the Contract

Business Name: _____

Business Address: _____

		Project Manager/Engineer	Materials Engineer	Foreman	Construction Safety and Health Personnel	Other positions deemed required by the Applicant for the project
1	Name					
2	Address					
3	Date of Birth					
4	Employed since					
5	Experience					
6	Previous Employment					
7	Education					
8	PRC Licence					

Minimum Requirements : Project Manager/Engineer
: Materials Engineer
: Foreman
: Foreman

Note : Attached individual resume and PRC License of the (professional) personnel

Submitted by : _____
(Printed Name and Signature)

Designation : _____

Date : _____

One of the requirements from the bidder to be included in its Technical Envelope is a list of contractor's key personnel (viz, Project Manager, Project Engineers, Materials Engineers and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data (including the key personnel signed written commitment to work for the project once awarded the contract).

DEPARTMENT OF AGRICULTURE-REGIONAL FIELD OFFICE 1
NAME OF PROCURING ENTITY

Contract Reference Number
Name of the Contract
Location of the Contract

1. Name : _____
2. Name and Address of Owner : _____
3. Name and Address of the
Owner's Engineer
(Consultant) : _____
- 3-4. Indicate the Features of Project
(particulars of the project
Components and any other particular
Interest connected with the project): _____
5. Contract Amount Expressed in
Philippine currency : _____
6. Position : _____
7. Structures for which the employee
was responsible : _____
8. Assignment Period : from _____ (months)
: to _____ (months)

Name and Signature of Employee

It is hereby certified that the above personnel can be assigned to this project, if the contract is awarded to our company.

(Place and Date)

(The Authorized Representative)

One of the requirements from the bidder to be included in its Technical Envelope is a list of contractor's key personnel (viz, Project Manager, Project Engineers, Materials Engineers and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data (including the key personnel signed written commitment to work for the project once awarded the contract). _____ **SF-INFR-47b**

DEPARTMENT OF AGRICULTURE-REGIONAL FIELD OFFICE 1
NAME OF PROCURING ENTITY

Contract Reference Number
Name of the Contract
Location of the Contract

Standard Form Number: SF-INFR-47
Revised on: August 11, 2004

KEY PERSONNEL
(FORMAT OF BIO-DATA)

Give the detailed information of the following personnel who are to be assigned as full-time field staff for the project. Fill up a form for each person.

- Authorized Managing Officer/Representative
- Sustained Technical Employee

1. Name : _____
2. Date of Birth : _____
3. Nationality : _____
4. Education and Degrees : _____
5. Specialty : _____
6. Registration : _____
7. Length of service with the Firm : _____
8. Years of Experience : _____

9. If item 7 is less than ten (10) years, give name and length of service with previous employers for a ten (10)-year period (attach additional sheet/s), if necessary:

<u>Name and Address of employer</u>	<u>Length of Service</u>
_____	_____ year(s) from _____ to _____
_____	_____ year(s) from _____ to _____
_____	_____ year(s) from _____ to _____

10. Experience:

This should cover the past ten (10) years of experience. (Attach as many pages as necessary to show involvement of personnel in projects using the format below).

One of the requirements from the bidder to be included in its Technical Envelope is a list of contractor's key personnel (viz, Project Manager, Project Engineers, Materials Engineers and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data (including the key personnel signed written commitment to work for the project once awarded the contract). SF-INFR-47a

DEPARTMENT OF AGRICULTURE-REGIONAL FIELD OFFICE 1
NAME OF PROCURING ENTITY

Contract Reference Number
Name of the Contract
Location of the Contract

Standard Form Number: SF-INFR-46
Revised on: August 11, 2004

Key Personnel's Certificate of Employment

Issuance Date

DIR. NESTOR

Position of the Head of the Procuring Entity

DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE 1

CITY OF SAN FERNANDO, LA UNION

Dear Sir/Madame:

I am (Name of Nominee) a Licensed _____ Engineer with Professional License No. _____ issued on (Date of Issuance) at (place of issuance).

I hereby certify that (Name of Bidder) has engaged my services as (designation) for (name of the Contract), if awarded to it.

As (designation), I supervised the following completed projects similar to the contract under bidding:

NAME OF PROJECT	OWNER	COST	DATE COMPLETED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

At present, I am supervising the following projects:

NAME OF PROJECT	OWNER	COST	DATE COMPLETED
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

In case of my separation for any reason whatsoever from the above-mentioned contractor, I shall notify the (Name of the Procuring Entity) at least twenty one (21) days before the effective date of my separation.

As (Designation), I know I will have to stay in the job site all the time to supervise and manage the Contract works to the best of my ability, and aware that I am authorized to handle only one (1) contract at a time.

I do not allow the use of my name for the purpose of enabling the above-mentioned Contractor to qualify for the Contract without any firm commitment on my part to assume the post of (Designation) thereof, if the contract is awarded to him since I understand that to do so will be

a sufficient ground for my disqualification as (Designation) in any future ____ (*Name of the Procuring Entity*) bidding or employment with any Contractor doing business with the *Name of the Procuring Entity*_____.

(Signature of Engineer)

DRY SEAL

Republic of the Philippines)
_____) S.S.

SUBSCRIBED AND SWORN TO before me this _____ day of _____ 2022 affiant exhibiting to me his/her Residence Certificate No. _____ issued on _____ at _____.

Notary Public
Until December 31, 20____

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

*One of the requirements from the bidder to be included in its Technical Envelope is a list of contractor's key personnel (viz, Project Manager, Project Engineers, Materials Engineers and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data (including the key personnel signed written commitment to work for the project once awarded the contract).*_____ SF-INFR-46a

Standard Form Number: SF-INFR-49

Revised on August 11, 2004

LIST OF EQUIPMENT, OWNED OF LEASED and/or under PURCHASE AGREEMENT, PLEDGED TO THE PROPOSED PROJECT

Business Name : _____

Business Address : _____

Description	Model/Year	Capacity/ Performance/ Size	Plate No.	Motor No./ Body No.	Location	Condition	Proof of Ownership/ Lessor or Vendor

List of minimum equipment required for the project

Submitted by : _____

(Print name and affix signature)

Designation : _____

Date : _____

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the

Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

COMPUTATION OF NET FINANCIAL CONTRACTING CAPACITY (NFCC)

Summary of the Applicant Supplier's/Distributor's assets and liabilities on the basis of the attached Income Tax Return and Audited Financial Statement, stamped "RECEIVED" by the Bureau of Internal Revenue or BIR authorized collecting agent for the immediately preceding year.

		Year 20__
1	Total Assets	
2	Current Assets	
3	Total Liabilities	
4	Current Liabilities	
5	Net Worth (1-3)	
6	Net Working Capital (2-4)	

The Net Financial Contracting Capacity (NFCC), which must be at least equal to the ABC to be bid, based on the above data is calculated as follows:

NFCC = [(Current asset minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started

Or,

If the prospective bidder opts to submit a Committed Line of Credit (CLC), it must be at least equal to ten percent (10%) of the ABC to be bid and shall be confirmed or authenticated by a local universal or commercial bank.

Name of Bank _____ Amount _____

Herewith attached are certified true copies of the Income Tax Return and Audited Financial Statement Stamped "RECEIVED" by the BIR authorized collecting agent for the immediately preceding year.

Submitted by:

Name of Supplier/Distributor/Manufacturer

Printed Name and Signature of Authorized Representative

Date:

Bid Form for the Procurement of Infrastructure Projects

[shall be submitted with the Bid]

BID FORM

Date: _____

Project Identification No.: _____

To: **DEPARTMENT OF AGRICULTURE REGIONAL FIELD OFFICE 1**
City of San Fernando, La Union

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, declare that:

- a. We have no reservation to the PBDs, including the Supplemental or Bid Bulletins, for the Procurement Project: *[insert name of contract]*;
- b. We offer to execute the Works for this Contract in accordance with the PBDs;
- c. The total price of our Bid in words and figures, excluding any discounts offered below is: *[insert information]*;
- d. The discounts offered and the methodology for their application are: *[insert information]*;
- e. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein and reflected in the detailed estimates,
- f. Our Bid shall be valid within the period stated in the PBDs, and it shall remain binding upon us at any time before the expiration of that period;
- g. If our Bid is accepted, we commit to obtain a Performance Security in the amount of *[insert percentage amount]* percent of the Contract Price for the due performance of the Contract, or a Performance Securing Declaration in lieu of the allowable forms of Performance Security, subject to the terms and conditions of issued GPPB guidelines¹² for this purpose;
- h. We are not participating, as Bidders, in more than one Bid in this bidding process, other than alternative offers in accordance with the Bidding Documents;
- i. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed; and
- j. We understand that you are not bound to accept the Lowest Calculated Bid or any other Bid that you may receive.

- k. We likewise certify/confirm that the undersigned, is the duly authorized representative of the bidder, and granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the *[Name of Project]* of the *[Name of the Procuring Entity]*.
- l. We acknowledge that failure to sign each and every page of this Bid Form, including the Bill of Quantities, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____