

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

- Download the worksheet file APP-CSE 2021 FORM at www.ps-philgeps.gov.ph
- Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
- The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should revise the template.
- An APP-CSE is considered incorrect or invalid if
 - form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
- Once accomplished and finalized, the APP-CSE 2021 form should be:
 - Saved using this format: APP2021_Name of Agency_Main or Regional Office (e.g. APP2021_DBM_Central Office, APP2021_DBM_Region IVA).
 - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before **December 15, 2020**.

Department/Bureau/Office: Department of Agriculture Agency Account Code: _____ Contact Person: NESTOR D. DOMENDEN, CESO IV
 Region: I Organization Type: _____ Position: OTC-Regional Executive Director
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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	4	4	32	40	5,574.40	3	3		6	836.16		4		4	557.44				0	0.00	50.00	139.36	6968.00
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-501	HAND SANITIZER, 500 ml	bottle	8	8	46	62	9,388.66	13			13	1,968.59		5	3	8	1,211.44				0	0.00	83.00	151.43	12568.69
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bottle	104	224	145	473	20,613.34	291	36		327	14,250.66	5	46		51	2,222.58				0	0.00	851.00	43.58	37086.58
4	12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon			5	5	2,288.00	44			44	20,134.40				0	0.00				0	0.00	49.00	457.60	22422.40
5	51471901-AL-101	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle			40	40	1,743.20				0	0.00	30			30	1,307.40				0	0.00	70.00	43.58	3050.60
6	51471901-AL-102	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	455.00	0.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	STAMP PAD INK, purple or violet, 50ml (min.)	bottle	5	1	5	11	346.72	2			2	63.04		5		5	157.60				0	0.00	18.00	31.52	567.36
FILMS																										
9	13111203-AC-P01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	1			1	847.82		2		2	1,695.64				0	0.00				0	0.00	3.00	847.82	2543.46
10	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box		1		1	221.00	10			10	2,210.00				0	0.00				0	0.00	11.00	221.00	2431.00
11	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box		1		1	208.52			7	7	1,459.64		5		5	1,042.60				0	0.00	13.00	208.52	2710.76
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack		20		20	1,674.40	1	2		3	251.16				0	0.00				0	0.00	23.00	83.72	1925.56
13	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	882.55	0.00
14	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1029.60	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
15	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1528.80	0.00	
16	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	906.36	0.00	
17	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	884.00	0.00	
18	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1508.00	0.00	
19	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	794.96	0.00	
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	25	108	14	147	5,447.82	40	28		68	2,520.08				0	0.00				0	0.00	215.00	37.06	7967.90	
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	24	62	32	118	6,995.04	40	22		62	3,675.36				0	0.00				0	0.00	180.00	59.28	10670.40	
22	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	20	8	19	47	2,243.31	18	21		39	1,861.47				0	0.00				0	0.00	86.00	47.73	4104.78	
23	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	50		5	55	662.20	350			350	4,214.00		350		350	4,214.00				0	0.00	755.00	12.04	9090.20	
24	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams	22	12	46	80	13,644.80	156	172		328	55,943.68	20			20	3,411.20				0	0.00	428.00	170.56	72999.68	
25	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams	22	12	66	100	18,142.00	166	160		326	59,142.92	50			50	9,071.00				0	0.00	476.00	181.42	86355.92	
26	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams	25	200	195	420	55,910.40	74	92		166	22,097.92		40		40	5,324.80				0	0.00	626.00	133.12	83333.12	
27	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams	25	200	215	440	61,146.80	55	46		101	14,035.97		35		35	4,863.95				0	0.00	576.00	138.97	80046.72	
28	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (? 2mm)	pad			44	44	1,349.92	5			5	153.40				0	0.00				0	0.00	49.00	30.68	1503.32	
29	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	box			5	5	490.25				0	0.00				0	0.00				0	0.00	5.00	98.05	490.25	
30	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm?1mm x 30m-0.3m	roll				0	0.00	10			10	556.40				0	0.00				0	0.00	10.00	55.64	556.40	
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	6	25	20	51	3,606.72	15	26	5	46	3,253.12	5			5	353.60				0	0.00	102.00	70.72	7213.44	
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	6	1	15	22	2,242.24	5	15		20	2,038.40	2			2	203.84				0	0.00	44.00	101.92	4484.48	
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	22	177	157	356	31,114.40	111	62	9	182	15,906.80	25	28	5	58	5,069.20	5			5	437.00	601.00	87.40	52527.40	
34	14111704-IFPT01	TISSUE, interfolded paper towel	pack			15	15	522.60	30			30	1,045.20				0	0.00				0	0.00	45.00	34.84	1567.80	
BATTERIES AND CELLS AND ACCESSORIES																											
35	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	12	50	30	92	3,339.60	13	15	1	29	1,052.70			1	1	36.30			1	1	36.30	123.00	36.30	4464.90	
36	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	12	25	40	77	1,519.21	13	20		33	651.09				0	0.00				0	0.00	110.00	19.73	2170.30	
37	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0	0.00		2		2	192.40				0	0.00				0	0.00	2.00	96.20	192.40	
MANUFACTURING COMPONENTS AND SUPPLIES																											
38	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	12	12	2	26	1,614.60	2	5		7	434.70	2			2	124.20				0	0.00	35.00	62.10	2173.50	
39	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box		5		5	98.80	3	10	5	18	355.68				0	0.00				0	0.00	23.00	19.76	454.48	
40	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	44	25	59	128	2,699.52	5	19	10	34	717.06	2	5		7	147.63		5		5	105.45	174.00	21.09	3669.66	
41	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll			18	18	336.06	3	3		6	112.02		3		3	56.01				0	0.00	27.00	18.67	504.09	
42	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll		30	19	49	2,675.40		28		28	1,528.80				0	0.00				0	0.00	77.00	54.60	4204.20	
43	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll		30	19	49	5,223.40	5	15		20	2,132.00				0	0.00				0	0.00	69.00	106.60	7355.40	
44	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	4		24	28	559.16	15	21		36	718.92		10		10	199.70				0	0.00	74.00	19.97	1477.78	
45	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	28	100	98	226	2,280.34	24	46		70	706.30	11	5		16	161.44				0	0.00	312.00	10.09	3148.08	
46	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	26	130	31	187	3,734.39	15	21		36	718.92	15	5		20	399.40				0	0.00	243.00	19.97	4852.71	
47	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll			10	10	582.40	5			5	291.20		5		5	291.20				0	0.00	20.00	58.24	1164.80	
HEATING AND VENTILATION AND AIR CIRCULATION																											
48	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00		2		2	2,219.36				0	0.00				0	0.00	2.00	1109.68	2219.36	
49	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1369.68	0.00	
50	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit				0	0.00		2		2	1,713.72				0	0.00				0	0.00	2.00	856.86	1713.72	
51	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	674.96	0.00	
MEDICAL THERMOMETERS AND ACCESSORIES																											

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
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52	41112224-TG-T01	THERMOGUN	piece			1	1	3,068.00	2			2	6,136.00				0	0.00				0	0.00	3.00	3068.00	9204.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
53	39101628-LT-L01	LED LINEAR TUBE, 18 WATTS FRO SERIES	piece	10			10	2,058.20				0	0.00				0	0.00				0	0.00	10.00	205.82	2058.20
54	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED), 6W	piece				0	0.00		7		7	575.12				0	0.00				0	0.00	7.00	82.16	575.12
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
55	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece			4	4	70.72	5			5	88.40				0	0.00				0	0.00	9.00	17.68	159.12
CLEANING EQUIPMENT AND SUPPLIES																										
56	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	6	30	35	71	6,405.62	3	18		21	1,894.62		4		4	360.88				0	0.00	96.00	90.22	8661.12
57	47131604-BR-S01	BROOM, soft (tambo)	piece				0	0.00	2	13		15	2,043.60				0	0.00				0	0.00	15.00	136.24	2043.60
58	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece				0	0.00	2	13		15	273.00				0	0.00				0	0.00	15.00	18.20	273.00
59	47131829-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	4	3	3	10	416.00		24		24	998.40				0	0.00				0	0.00	34.00	41.60	1414.40
60	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	1	2	1	4	95.68		15		15	358.80				0	0.00				0	0.00	19.00	23.92	454.48
61	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	piece	1	1	2	4	36.12	3	30		33	297.99		2		2	18.06				0	0.00	39.00	9.03	352.17
62	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack				0	0.00	3			3	112.29		2		2	74.86				0	0.00	5.00	37.43	187.15
63	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	8	38	36	82	10,574.72	33	20		53	6,834.88	3	3		6	773.76	1			1	128.96	142.00	128.96	18312.32
64	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece				0	0.00	1	9		10	248.30				0	0.00				0	0.00	10.00	24.83	248.30
65	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon				0	0.00	5			5	656.25		5		5	656.25				0	0.00	10.00	131.25	1312.50
66	73101612-HS-L01	HAND SOAP, Liquid, 500ml	bottle	13	28	29	70	7,207.20	39			39	4,015.44	5	5		10	1,029.60	5			5	514.80	124.00	102.96	12767.04
67	47131802-FW-P02	FLOOR WAX, PASTE, RED	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	309.76	0.00
68	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	6	6	8	20	2,310.60	2	8		10	1,155.30		2		2	231.06				0	0.00	32.00	115.53	3696.96
69	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00	1	2		3	6,864.00				0	0.00				0	0.00	3.00	2288.00	6864.00
70	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	145.60	0.00
71	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece				0	0.00	22	2		24	2,970.24				0	0.00				0	0.00	24.00	123.76	2970.24
72	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	13	4	16	33	1,776.06	3	3		6	322.92		2		2	107.64				0	0.00	41.00	53.82	2206.62
73	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack				0	0.00	2	3		5	535.60		2		2	214.24				0	0.00	7.00	107.12	749.84
74	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	4	4	4	12	1,616.16	34	20		54	7,272.72		2		2	269.36				0	0.00	68.00	134.68	9158.24
75	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece				0	0.00	4	6		10	279.60				0	0.00				0	0.00	10.00	27.96	279.60
PERSONAL PROTECTIVE EQUIPMENT																										
76	46181503-CA-C01	COVERALL, non-sterile, protective, medical grade	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1144.00	0.00
77	46181702-FSH01	FACE SHIELD, direct splash protection	piece	24	193	23	240	29,952.00	34	6	20	60	7,488.00		6		6	748.80		6		6	748.80	312.00	124.80	38937.60
78	46181804-GG-G01	PROTECTIVE SAFETY GOGGLES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	156.00	0.00
79	42131601-PA-A01	Polyethylene Apron (50g)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	15.08	0.00
80	42131702-SG-01	SURGICAL GOWN	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	299.52	0.00
81	42131711-HC-H01	HEAD COVER, disposable	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2.60	0.00
82	42131609-SC-S01	SHOE COVER, disposable	pair				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8.32	0.00
83	42132203-MG-G01	NITRILE GLOVES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3.07	0.00
84	42132203-MG-G02	PREMIUM LATEX GLOVES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5.02	0.00
85	42131713-SM-M01	SURGICAL MASK, 3-ply	piece		3000	520	3520	49,420.80				0	0.00				0	0.00				0	0.00	3,520.00	14.04	49420.80
86	46182008-KN-M01	KN95 FACE MASK	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	104.00	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
87	43211507-DSK001	MITHI DESKTOP, basic	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	24,793.60	0.00
88	43211507-DSK002	MITHI DESKTOP, mid-range	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	42,390.40	0.00
89	43211503-LAP001	MITHI LAPTOP, mid-range	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	41,392.00	0.00
90	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	6	3	10	19	50,365.77				0	0.00	4			4	10,603.32				0	0.00	23.00	2650.83	60969.09
91	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece		150	13	163	27,292.72	24	16		40	6,697.60				0	0.00				0	0.00	203.00	167.44	33990.32
92	43211708-MO-O01	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in ind	unit			12	12	1,335.60	8	8		16	1,780.80				0	0.00				0	0.00	28.00	111.30	3116.40
93	43211708-MO-O02	MOUSE, WIRELESS, USB	unit		75	2	77	11,858.00	5			5	770.00				0	0.00				0	0.00	82.00	154.00	12628.00
94	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	38100.97	0.00
95	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00	10			10	91,915.20				0	0.00				0	0.00	10.00	9191.52	91915.20
96	43212105-PR-L01	PRINTER, laser, monochrome	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	724.88	0.00
97	43212105-PR-L02	PRINTER, laser, colored	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7899.00	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
98	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	29.64	0.00
99	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box		100	56	156	1,411.80	20			20	181.00				0	0.00				0	0.00	176.00	9.05	1592.80
100	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box		100	25	125	1,908.75	20		10	30	458.10				0	0.00				0	0.00	155.00	15.27	2366.85
101	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box		100	25	125	2,600.00	42		10	52	1,061.60				0	0.00				0	0.00	177.00	20.80	3681.60
102	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box		100	10	110	5,262.40	42		10	52	2,487.68				0	0.00				0	0.00	162.00	47.84	7750.08
103	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	12	100	185	297	4,163.94	67	12	6	85	1,191.70	15			15	210.30		6		6	84.12	403.00	14.02	5650.06
104	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece			10	10	772.00	10	14		24	1,852.80				0	0.00				0	0.00	34.00	77.20	2624.80
105	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece			20	20	1,372.80	12	23		35	2,402.40				0	0.00				0	0.00	55.00	68.64	3775.20
106	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box		1		1	673.09	9			9	6,057.81		1		1	673.09				0	0.00	11.00	673.09	7403.99
107	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box		1	4	5	4,635.80	11	1		12	11,125.92		1		1	927.16				0	0.00	18.00	927.16	16688.88
108	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box			4	4	2,953.60	8	10		18	13,291.20		1		1	738.40				0	0.00	23.00	738.40	16983.20
109	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece		150	40	190	5,793.10	150	15		165	5,030.85				0	0.00				0	0.00	355.00	30.49	10823.95
110	44121506-EN-M02	ENVELOPE, mailing, white, 70gsm	box		1		1	378.20	2			2	756.40		1		1	378.20				0	0.00	4.00	378.20	1512.80
111	44121504-EN-W02	ENVELOPE, mailing, white, with window	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	433.68	0.00
112	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece				0	0.00	1	7		8	82.40		1		1	10.30				0	0.00	9.00	10.30	92.70
113	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	11	25	72	108	9,008.28	3	7		10	834.10	1	1		2	166.82	1			1	83.41	121.00	83.41	10092.61
114	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	5		15	20	1,720.80		6		6	516.24				0	0.00				0	0.00	26.00	86.04	2237.04
115	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set				0	0.00		10		10	111.30				0	0.00				0	0.00	10.00	11.13	111.30
116	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	14.23	0.00
117	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle		4		4	1,081.60	3	6		9	2,433.60				0	0.00				0	0.00	13.00	270.40	3515.20
118	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle		4		4	1,247.52	4	6		10	3,118.80				0	0.00				0	0.00	14.00	311.88	4366.32
119	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	1			1	171.43		9	2	11	1,885.73				0	0.00				0	0.00	12.00	171.43	2057.16
120	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	1		5	6	1,459.44		10	2	12	2,918.88				0	0.00				0	0.00	18.00	243.24	4378.32
121	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box		6	3	9	8,573.76	3			3	2,857.92				0	0.00				0	0.00	12.00	952.64	11431.68
122	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack			2	2	558.00	4	3		7	1,953.00				0	0.00				0	0.00	9.00	279.00	2511.00
123	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	2		15	17	5,463.12	5			5	1,606.80	7			7	2,249.52				0	0.00	29.00	321.36	9319.44
124	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	4	10	23	37	2,097.16	10	16		26	1,473.68				0	0.00				0	0.00	63.00	56.68	3570.84
125	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece				0	0.00		15		15	624.00				0	0.00				0	0.00	15.00	41.60	624.00

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
126	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set			20	20	933.60	8			8	373.44				0	0.00				0	0.00	28.00	46.68	1307.04
127	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece		100	20	120	1,605.60	5	33	37	75	1,003.50				0	0.00				0	0.00	195.00	13.38	2609.10
128	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece		100		100	1,338.00	5	14		19	254.22				0	0.00				0	0.00	119.00	13.38	1592.22
129	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece		100		100	1,338.00	5			5	66.90				0	0.00				0	0.00	105.00	13.38	1404.90
130	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece		50	92	142	1,275.16	20	20		40	359.20		6		6	53.88				0	0.00	188.00	8.98	1688.24
131	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece		50	31	81	727.38	10	6	5	21	188.58		6		6	53.88				0	0.00	108.00	8.98	969.84
132	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece			11	11	98.78	10			10	89.80				0	0.00				0	0.00	21.00	8.98	188.58
133	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box		50	21	71	550.96	10	4		14	108.64				0	0.00				0	0.00	85.00	7.76	659.60
134	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 50mm min	box	4	50	24	78	1,336.92	32	17		49	839.86	5			5	85.70		5		5	85.70	137.00	17.14	2348.18
135	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box		25	19	44	914.76	5	6	6	17	353.43	2			2	41.58				0	0.00	63.00	20.79	1309.77
136	44122037-RB-P10	RING BINDER, plastic, 32mm, 84 rings	bundle		12		12	2,877.48	1	4		5	1,198.95				0	0.00				0	0.00	17.00	239.79	4076.43
137	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box		6	12	18	1,971.00	1	10	5	16	1,752.00				0	0.00				0	0.00	34.00	109.50	3723.00
138	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece		6	4	10	349.50	4	7		11	384.45				0	0.00				0	0.00	21.00	34.95	733.95
139	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece			24	24	355.68				0	0.00	1			1	14.82				0	0.00	25.00	14.82	370.50
140	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece			26	26	869.18	1	8		9	300.87	7			7	234.01				0	0.00	42.00	33.43	1404.06
141	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece				0	0.00		3		3	1,361.88				0	0.00				0	0.00	3.00	453.96	1361.88
142	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece		6	8	14	2,839.20		3		3	606.40				0	0.00				0	0.00	17.00	202.80	3447.60
143	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece			16	16	2,111.36	4	4		8	1,055.68	6			6	791.76				0	0.00	30.00	131.96	3958.80
144	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	2	12	35	49	1,987.44	10	11	6	27	1,095.12				0	0.00				0	0.00	76.00	40.56	3082.56
145	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	9		11	20	3,536.00	10	7	3	20	3,536.00	6			6	1,060.80				0	0.00	46.00	176.80	8132.80
146	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit				0	0.00		4		4	3,656.64				0	0.00				0	0.00	4.00	914.16	3656.64
147	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	7		5	12	298.80	4	11		15	373.50				0	0.00				0	0.00	27.00	24.90	672.30
148	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece		8		8	513.60	2			2	128.40				0	0.00				0	0.00	10.00	64.20	642.00
149	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9534.72	0.00
150	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit			27	27	9,364.95	3	5		8	2,774.80				0	0.00				0	0.00	35.00	346.85	12139.75
151	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5642.00	0.00
152	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: 84	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	9297.60	0.00
153	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit				0	0.00		1		1	5,699.20				0	0.00				0	0.00	1.00	5699.20	5699.20
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																										
154	44103109-BR-D05	DRUM CART, BROTHER DR-3455	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6947.20	0.00
155	44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	910.00	0.00
156	44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1601.60	0.00
157	44103109-BR-D06	TONER CART, BROTHER DR-451CL, high yield 3000 pag	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6760.00	0.00
158	44103103-BR-B16	TONER CART, BROTHER TN-456 BLACK, high yield 6500	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5080.40	0.00
159	44103103-BR-C03	TONER CART, BROTHER TN-456 CYAN, high yield 6500	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
160	44103103-BR-M03	TONER CART, BROTHER TN-456 MAGENTA, high yield 65	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
161	44103103-BR-Y03	TONER CART, BROTHER TN-456 YELLOW, high yield 650	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
162	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5116.80	0.00
163	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	989.04	0.00
164	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	9		40	49	50,450.40				0	0.00				0	0.00				0	0.00	49.00	1029.60	50450.40

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165	44103105-CA-B04	INK CART, CANON PG-740, Black	cart				0	0.00	10			10	7,540.00			0	0.00				0	0.00	10.00	754.00	7540.00
166	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	9	40	51	100	78,000.00				0	0.00			0	0.00				0	0.00	100.00	780.00	78000.00
167	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	15		269	284	70,886.40	20	15		35	8,736.00			0	0.00				0	0.00	319.00	249.60	79622.40
168	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	9		105	114	28,454.40		10		10	2,496.00			0	0.00				0	0.00	124.00	249.60	30950.40
169	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	8		105	113	28,204.80		10		10	2,496.00			0	0.00				0	0.00	123.00	249.60	30700.80
170	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	9		105	114	28,454.40		10		10	2,496.00			0	0.00				0	0.00	124.00	249.60	30950.40
171	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	773.76	0.00
172	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	950.56	0.00
173	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	795.60	0.00
174	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	920.40	0.00
175	44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart				0	0.00	10			10	19,968.00			0	0.00				0	0.00	10.00	1996.80	19968.00
176	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart				0	0.00	9			9	17,971.20			0	0.00				0	0.00	9.00	1996.80	17971.20
177	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart				0	0.00	7			7	13,977.60			0	0.00				0	0.00	7.00	1996.80	13977.60
178	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart				0	0.00	5			5	9,984.00			0	0.00				0	0.00	5.00	1996.80	9984.00
179	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart				0	0.00	5			5	9,984.00			0	0.00				0	0.00	5.00	1996.80	9984.00
180	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart				0	0.00	2			2	6,032.00			0	0.00				0	0.00	2.00	3016.00	6032.00
181	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart				0	0.00	3			3	2,308.80			0	0.00				0	0.00	3.00	769.60	2308.80
182	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart				0	0.00	3			3	2,745.60			0	0.00				0	0.00	3.00	915.20	2745.60
183	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	366.08	0.00
184	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	366.08	0.00
185	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	641.68	0.00
186	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	641.68	0.00
187	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	641.68	0.00
188	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1269.84	0.00
189	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	656.24	0.00
190	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	821.60	0.00
191	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1944.80	0.00
192	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1539.20	0.00
193	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1539.20	0.00
194	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1539.20	0.00
195	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1570.40	0.00
196	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1165.84	0.00
197	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1165.84	0.00
198	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	1165.84	0.00
199	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart				0	0.00		3		3	1,098.24			0	0.00				0	0.00	3.00	366.08	1098.24
200	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart				0	0.00		3		3	1,098.24			0	0.00				0	0.00	3.00	366.08	1098.24
201	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart		30		30	10,982.40				0	0.00			0	0.00				0	0.00	30.00	366.08	10982.40
202	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart		24		24	8,785.92				0	0.00			0	0.00				0	0.00	24.00	366.08	8785.92
203	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	366.08	0.00
204	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00				0	0.00			0	0.00				0	0.00	0.00	249.60	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
205	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
206	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
207	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	405.60	0.00
208	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	405.60	0.00
209	44103105-HP-CS0	Ink Cartridge, HP L0551AA (HP955) Cyan Original	cart		24		24	23,898.00				0	0.00				0	0.00				0	0.00	24.00	995.75	23898.00
210	44103105-HP-M50	Ink Cartridge, HP L0554AA (HP955) Magenta Original	cart		24		24	23,898.00				0	0.00				0	0.00				0	0.00	24.00	995.75	23898.00
211	44103105-HP-Y50	Ink Cartridge, HP L0557AA (HP955) Yellow Original	cart		24		24	23,898.00				0	0.00				0	0.00				0	0.00	24.00	995.75	23898.00
212	44103105-HP-B50	Ink Cartridge, HP L0560AA (HP955) Black Original	cart		24		24	118,958.40				0	0.00				0	0.00				0	0.00	24.00	4956.60	118958.40
213	44103105-HX-C48	Ink Cartridge, HP L0563AA (HP955XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64	0.00
214	44103105-HX-M48	Ink Cartridge, HP L0566AA (HP955XL) Magenta Origin	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64	0.00
215	44103105-HX-Y48	Ink Cartridge, HP L0569AA (HP955XL) Yellow Origina	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1212.64	0.00
216	44103105-HX-B48	Ink Cartridge, HP L0572AA (HP955XL) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1644.24	0.00
217	44103105-HP-CS1	Ink Cartridge, HP T6L89AA (HP905) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
218	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
219	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
220	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	741.28	0.00
221	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	77.43	0.00
222	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	736.32	0.00
223	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	77.94	0.00
224	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2685.28	0.00
225	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1892.80	0.00
226	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2685.28	0.00
227	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3567.20	0.00
228	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5002.40	0.00
229	44103103-HP-B12	TONER CART, HP CB435A, Black	cart			10	10	33,800.00				0	0.00				0	0.00				0	0.00	10.00	3380.00	33800.00
230	44103103-HP-B14	TONER CART, HP CB540A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3337.36	0.00
231	44103103-HP-B18	TONER CART, HP CE255A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7332.00	0.00
232	44103103-HP-B21	TONER CART, HP CE278A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3952.00	0.00
233	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart		15	51	66	226,512.00	25	11		36	123,552.00		4		4	13,728.00				0	0.00	106.00	3432.00	363792.00
234	44103103-HP-B23	TONER CART, HP CE310A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2360.80	0.00
235	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2542.80	0.00
236	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2542.80	0.00
237	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2542.80	0.00
238	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2916.16	0.00
239	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3072.16	0.00
240	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3072.16	0.00
241	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3072.16	0.00
242	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7856.16	0.00
243	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6900.40	0.00
244	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10193.04	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
245	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10193.04	0.00
246	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10193.04	0.00
247	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4201.60	0.00
248	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6011.20	0.00
249	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6011.20	0.00
250	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6011.20	0.00
251	44103103-HP-B28	TONER CART, HP CE505A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4466.80	0.00
252	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7332.00	0.00
253	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3044.01	0.00
254	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5787.60	0.00
255	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5200.00	0.00
256	44103103-HP-B51	HP Toner CF280XC	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7112.56	0.00
257	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8606.00	0.00
258	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3241.70	0.00
259	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Blk Contract L	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4056.00	0.00
260	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	10051.00	0.00
261	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13156.00	0.00
262	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2901.60	0.00
263	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2953.60	0.00
264	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2953.60	0.00
265	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2953.60	0.00
266	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7056.40	0.00
267	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00
268	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow LaserJe	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00
269	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta LaserJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00
270	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3429.78	0.00
271	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4043.83	0.00
272	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow LaserJe	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4043.83	0.00
273	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta LaserJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4043.83	0.00
274	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4440.80	0.00
275	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7441.20	0.00
276	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00
277	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
278	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00
279	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
280	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00
281	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
282	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3900.00	0.00
283	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4399.20	0.00
284	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3406.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
285	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2350.40	0.00
286	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2454.40	0.00
287	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3380.00	0.00
288	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2875.58	0.00
289	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7259.20	0.00
290	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3458.00	0.00
291	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6442.80	0.00
292	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7321.14	0.00
293	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3962.24	0.00
294	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	4066.40	0.00
295	44103103-BR-B15	TONER CART, BROTHER TN-3478 Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6370.00	0.00
296	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	13399.36	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
297	45121517-DO-C02	DOCUMENT CAMERA	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	23623.60	0.00
298	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	17472.00	0.00
FLAG OR ACCESSORIES																										
299	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	284.84	0.00
PRINTED PUBLICATIONS																										
300	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book	1			1	37.21				0	0.00				0	0.00				0	0.00	1.00	37.21	37.21
FIRE FIGHTING EQUIPMENT																										
301	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0	0.00		4		4	4,576.00				0	0.00				0	0.00	4.00	1144.00	4576.00
302	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5613.25	0.00
CONSUMER ELECTRONICS																										
303	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	8			8	51,325.12		1		1	6,415.64				0	0.00				0	0.00	9.00	6415.64	57740.76
FURNITURE AND FURNISHINGS																										
304	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	303.68	0.00
305	56101504-CM-W01	CHAIR,monobloc, white, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	301.60	0.00
306	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1336.40	0.00
307	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1315.60	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
308	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece		150		150	5,967.00		5		5	198.90				0	0.00				0	0.00	155.00	39.78	6165.90
309	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece		150	20	170	7,204.60	10	25		35	1,483.30				0	0.00				0	0.00	205.00	42.38	8687.90
310	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece			20	20	88.40	5	5		10	44.20				0	0.00				0	0.00	30.00	4.42	132.60
311	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	17	200	104	321	11,109.81	74	52		126	4,360.86	19			19	657.59	4			4	138.44	470.00	34.61	16266.70
312	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	12	200	47	259	8,963.99	116	72		188	6,506.68	15			15	519.15				0	0.00	462.00	34.61	15989.82
313	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece			12	12	415.32	20	20		40	1,384.40				0	0.00				0	0.00	52.00	34.61	1799.72
314	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	154.84	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	43232202-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6	43232304-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7	43232402-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9	43232603-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10	43232701-SFT-010	Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11	43232802-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12	43232905-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13	43233004-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14	43233205-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15	43233405-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
16	43233501-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
Common Electrical Supplies																										
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3		Battery 9V	box				0	0.00	5			5	575.00				0	0.00				0	0.00	5.00	115.00	575.00
4		Battery charger pack, with 4 AA Ni-MH pre charged rechargeable battery	pc		1		1	2,000.00		1		1	2,000.00				0	0.00				0	0.00	2.00	2,000.00	4000.00
5		Battery, AA, alkaline, 2 pcs/pack	pack	30		2	32	1,600.00	25			25	1,250.00	6	3		9	450.00				0	0.00	66.00	50.00	3300.00
6		Battery, AA, rechargeable 2pcs/pack	pack	2	6		8	2,720.00		7		7	2,380.00				0	0.00				0	0.00	15.00	340.00	5100.00
7		Battery, AAA, Alkaline 2pcs/pack	pack	70		14	84	7,560.00	25			25	2,250.00	12	3		15	1,350.00				0	0.00	124.00	90.00	11160.00
8		Battery, AAA, rechargeable 2pcs/pack	pack	10		2	12	4,560.00		11		11	4,180.00				0	0.00				0	0.00	23.00	380.00	8740.00
9		CFL Bulb 18 watts	pc	20			20	4,000.00				0	0.00				0	0.00				0	0.00	20.00	200.00	4000.00
10		Extension Outlet 4 gang w/ switch (1.5m)	unit		6		6	5,400.00	4			4	3,600.00				0	0.00				0	0.00	10.00	900.00	9000.00
11		Flashlight, rechargeable	pc				0	0.00	3	4		7	2,800.00				0	0.00				0	0.00	7.00	400.00	2800.00
12		Flourescent tube 20 watts	pc				0	0.00		6		6	840.00				0	0.00				0	0.00	6.00	140.00	840.00
13		Flourescent tube 40 watts	pc				0	0.00		6		6	1,080.00				0	0.00				0	0.00	6.00	180.00	1080.00
14		Laser pointer presenter	pc			1	1	900.00	2		2	4	3,600.00				0	0.00				0	0.00	5.00	900.00	4500.00
15		LED, lightbulb (daylight 7 watt)	pc	20			20	3,600.00			20	20	3,600.00				0	0.00				0	0.00	40.00	180.00	7200.00
16		Tape, electrical, 19mm	pc				0	0.00	5			5	100.00				0	0.00				0	0.00	5.00	20.00	100.00
17		Universal Extension wheel (10m)	unit		1		1	2,200.00		3	1	4	8,800.00				0	0.00				0	0.00	5.00	2,200.00	11000.00
18		Universal outlet extension cord, 6 gang w/ switch, 2-3 meters cord length	unit		1	1	2	2,400.00	1			1	1,200.00				0	0.00				0	0.00	3.00	1,200.00	3600.00
19							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Common Office Equipment																										
1	44111905-WB-N01	White Board					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	44111911-WB-D01	White Board, Digital					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3		Anti Glare Radiation Computer Screen Protector Anti-Blue Light Screen Film Frosted Scratch-Resistant	pcs			25	25	13,750.00				0	0.00				0	0.00				0	0.00	25.00	550.00	13750.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
4		On The Go (OTG) dual flash drive, 128 GB capacity	pc				0	0.00		4		4	4,800.00				0	0.00				0	0.00	4.00	1200.00	4800.00	
5		BATTERY, LR44 Round Button, 9% Hg, 10 pcs/pack	pack				0	0.00		5		5	1,250.00				0	0.00				0	0.00	5.00	250.00	1250.00	
6		OTG C type converter	pcs		25		25	4,750.00				0	0.00				0	0.00				0	0.00	25.00	190.00	4750.00	
7		MicroSD memory card, 128GB	pc				0	0.00	20			20	20,000.00				0	0.00				0	0.00	20.00	1000.00	20000.00	
8		OTG/Dual USB drive, 128 GB	pc				0	0.00			4	4	4,000.00				0	0.00				0	0.00	4.00	1000.00	4000.00	
9		OTG 1 TB external storage stick suitable for IOS/Android/PC	pc				0	0.00	53			53	79,500.00				0	0.00				0	0.00	53.00	1500.00	79500.00	
10		10 meters HDMI cable	pc				0	0.00			2	2	3,000.00				0	0.00				0	0.00	2.00	1500.00	3000.00	
11		Mini HDMI cable, 3 meters	pc				0	0.00			2	2	1,000.00				0	0.00				0	0.00	2.00	500.00	1000.00	
12		RJ45Connector	pc				0	0.00	40			40	800.00				0	0.00				0	0.00	40.00	20.00	800.00	
13		3.5mm Aux Auxiliary Cable Cord To 2 RCA	pc				0	0.00			1	1	300.00				0	0.00				0	0.00	1.00	300.00	300.00	
14		External hard drive (500GB) USB 3.0	unit				0	0.00			5	5	15,000.00				0	0.00				0	0.00	5.00	3000.00	15000.00	
15		LED bulbs, 16 watts daylight lamp	pc				0	0.00			8	8	3,200.00				0	0.00				0	0.00	8.00	400.00	3200.00	
16		Measuring Wheel (5 digits including decimal)	pcs		3		3	12,000.00				0	0.00				0	0.00				0	0.00	3.00	4000.00	12000.00	
17		Steel Tape 8 Meters	pcs		25		25	25,000.00				0	0.00				0	0.00				0	0.00	25.00	1000.00	25000.00	
18		Plastic Storage Box (30L) dimension	pcs		14		14	7,000.00				0	0.00				0	0.00				0	0.00	14.00	500.00	7000.00	
19							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
Common Office Supplies																											
1		Alcohol (500ml, isoprophyl 70%)	bot	40	130	125	295	28,025.00	164	36	40	240	22,800.00		16		16	1,520.00				0	0.00	551.00	95.00	52345.00	
2		Ballpen, 0.5mm, fine black	pc	12	624	856	1492	11,936.00	314	182	719	1215	9,720.00	20	166		186	1,488.00				0	0.00	2,893.00	8.00	23144.00	
3		Ballpen, 0.5mm, fine blue	pc	12	624	455	1091	8,728.00	165	92	96	353	2,824.00	20	115		135	1,080.00				0	0.00	1,579.00	8.00	12632.00	
4		Ballpen, 0.5mm, fine red	pc	12		12	24	192.00		9		9	72.00				0	0.00				0	0.00	33.00	8.00	264.00	
5		Ballpen, 0.7mm, fine, black	pc	12		62	74	740.00	20	228		248	2,480.00	120			120	1,200.00				0	0.00	442.00	10.00	4420.00	
6		Ballpen, 0.7mm, fine, blue	pc	12		262	274	2,740.00	20	36		56	560.00	72			72	720.00				0	0.00	402.00	10.00	4020.00	
7		Ballpen, 0.7mm, fine, red	pc			200	200	2,000.00	5			5	50.00				0	0.00				0	0.00	205.00	10.00	2050.00	
8		Ballpen, BP-S Fine, black	pc	24	220	382	626	15,650.00	42		12	54	1,350.00	15			15	375.00				0	0.00	695.00	25.00	17375.00	
9		Ballpen, BP-S Fine, blue	pc	24	60	382	466	11,650.00	42		12	54	1,350.00	15			15	375.00				0	0.00	535.00	25.00	13375.00	
10		Ballpen, BP-S Fine, red	pc				0	0.00	5			5	125.00				0	0.00				0	0.00	5.00	25.00	125.00	
11		Bond paper, (8.5x11) letter, subs 20	ream	16	5		21	5,250.00	11	45	5	61	15,250.00	12	6		18	4,500.00	6	5		11	2,750.00	111.00	250.00	27750.00	
12		Bond paper, (8.5x13) legal, subs 20	ream	54	130	392	576	161,280.00	267	105	210	582	162,960.00	39	23		62	17,360.00	7	5		12	3,360.00	1,232.00	280.00	344960.00	
13		Bond paper, A3, subs: 20	ream	2	50		52	24,180.00				0	0.00				0	0.00				0	0.00	52.00	465.00	24180.00	
14		Bond paper, A4, subs 20	ream	101	125	219	445	111,250.00	260	110	243	613	153,250.00	27	18		45	11,250.00	5			5	1,250.00	1,108.00	250.00	277000.00	
15		Calculator, compact, electronic, LCD desktop	unit			6	6	2,400.00		5	2	7	2,800.00				0	0.00				0	0.00	13.00	400.00	5200.00	
16		Carbon paper, long	box				0	0.00	1			1	195.00				0	0.00				0	0.00	1.00	195.00	195.00	
17		Cartolina, Assorted Colors, 20pcs/pack	pack				0	0.00	1			1	130.00				0	0.00				0	0.00	1.00	130.00	130.00	
18		Cartolina, White, 20pcs/pack	pack				0	0.00	1			1	60.00				0	0.00				0	0.00	1.00	60.00	60.00	
19		Certificate Holder, A4 size w/ plastic cover	pc		60	24	84	4,200.00	50		30	80	4,000.00		25	10	35	1,750.00				0	0.00	199.00	50.00	9950.00	
20		Clearbook, A4 size	book		100		100	8,000.00				0	0.00				0	0.00				0	0.00	100.00	80.00	8000.00	
21		Clearbook, legal size	book	5	100	10	115	11,500.00	8			8	800.00				0	0.00				0	0.00	123.00	100.00	12300.00	
22		Clearbook Refil, 20 holes, 10pcs/pack	pack		25		25	1,000.00	8			8	320.00				0	0.00				0	0.00	33.00	40.00	1320.00	
23		Clip Board, data board. 8.5"x11"	pc	5			5	450.00				0	0.00				0	0.00				0	0.00	5.00	90.00	450.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
24		Clip Board, data board. 8.5"x13"	pc	5		10	15	1,500.00				0	0.00				0	0.00				0	0.00	15.00	100.00	1500.00
25		Clip, backfold, 19mm, 12s/box	box				0	0.00				0	0.00	6			6	240.00				0	0.00	6.00	40.00	240.00
26		Clip, backfold, 25mm, 12s/box	box				0	0.00				0	0.00	7			7	350.00				0	0.00	7.00	50.00	350.00
27		Clip, Bulldog 2"	pc			15	15	120.00	22			22	176.00	15			15	120.00				0	0.00	52.00	8.00	416.00
28		Clip, bulldog 3"	pc			15	15	225.00	22	20		42	630.00	15			15	225.00				0	0.00	72.00	15.00	1080.00
29		Colored Paper 8 1/2 x 11" 10's/pack	pack				0	0.00	5			5	150.00		5		5	150.00				0	0.00	10.00	30.00	300.00
30		Columnar notebook, 10 cols	pad			10	10	350.00				0	0.00				0	0.00				0	0.00	10.00	35.00	350.00
31		Construction paper (Assorted) 10 sheets per pack	pack		24		24	720.00				0	0.00				0	0.00				0	0.00	24.00	30.00	720.00
32		Continuous Form, 11" x 14 7/8", w/ side perf, 3ply	box			3	3	4,500.00				0	0.00				0	0.00				0	0.00	3.00	1500.00	4500.00
33		Continuous Form, 8 1/2 x 11", w/ side perf, 3 ply (carbonless)	box			3	3	2,550.00				0	0.00				0	0.00				0	0.00	3.00	850.00	2550.00
34		Corkboard, 30cm x 45cm	pc			2	2	400.00				0	0.00				0	0.00				0	0.00	2.00	200.00	400.00
35		Correction Fluid, waterbased	bot	2	2	2	6	270.00		4		4	180.00				0	0.00				0	0.00	10.00	45.00	450.00
36		Correction Pen	pc	2	152	29	183	3,660.00	17	5		22	440.00				0	0.00				0	0.00	205.00	20.00	4100.00
37		Correction tape	pc	31	12	64	107	3,210.00	282	32	26	340	10,200.00		22	6	28	840.00				0	0.00	475.00	30.00	14250.00
38		Cotton (500 grams)	roll				0	0.00		3		3	450.00				0	0.00				0	0.00	3.00	150.00	450.00
39		Crayons, 8 colors	pack	5			5	100.00				0	0.00				0	0.00				0	0.00	5.00	20.00	100.00
40		Cutter Blade, big	box			4	4	120.00				0	0.00				0	0.00				0	0.00	4.00	30.00	120.00
41		Cutter, heavy duty	pc	1	1	12	14	1,400.00	11	1		12	1,200.00				0	0.00				0	0.00	26.00	100.00	2600.00
42		Data File Box 5"x9"x15-3/4" (magazine File box)	pc				0	0.00	10		4	14	1,540.00				0	0.00				0	0.00	14.00	110.00	1540.00
43		Engineer field book, 100 pages	book		50		50	8,000.00				0	0.00				0	0.00				0	0.00	50.00	160.00	8000.00
44		Envelope, expanding, kraft, legal size	pc				0	0.00	200	60		260	3,900.00	100	100		200	3,000.00				0	0.00	460.00	15.00	6900.00
45		Envelope, expanding, plastic long (thick)	pc		50	20	70	2,450.00	50			50	1,750.00				0	0.00				0	0.00	120.00	35.00	4200.00
46		envelope, expanding, plastic long with handle	pc			100	100	9,000.00	20		5	25	2,250.00				0	0.00				0	0.00	125.00	90.00	11250.00
47		Envelope, mailing white, 500pcs/box	b0x	1	2	1	4	1,160.00	1			1	290.00				0	0.00				0	0.00	5.00	290.00	1450.00
48		Envelope, ordinary, short brown	pc	50	1149		1199	3,597.00	50			50	150.00	98			98	294.00				0	0.00	1,347.00	3.00	4041.00
49		envelope, ordinary, long brown	pc	50	1150		1200	4,800.00	50		81	131	524.00	100			100	400.00				0	0.00	1,431.00	4.00	5724.00
50		Eraser, rubber (for pencil)	pc	7	4	32	43	430.00	13			13	130.00				0	0.00				0	0.00	56.00	10.00	560.00
51		Eraser, whiteboard	pc	5			5	125.00				0	0.00				0	0.00				0	0.00	5.00	25.00	125.00
52		File Box w/ cover (blue)	pc	10	34	47	91	40,950.00	37	16	22	75	33,750.00	6			6	2,700.00				0	0.00	172.00	450.00	77400.00
53		File box w/ cover (red)	pc		26	5	33	14,850.00	55	18		73	32,850.00				0	0.00				0	0.00	106.00	450.00	47700.00
54		Film Index (with sign here note)	pack	9		90	99	4,950.00	11			11	550.00		5		5	250.00				0	0.00	115.00	50.00	5750.00
55		Film Index Rainbow color	pack	9		48	57	2,565.00	8			8	360.00		3		3	135.00				0	0.00	68.00	45.00	3060.00
56		Folder Expanding / Pressboard, legal size (green, glossy)	pc	12	441	390	843	15,174.00	121	86		207	3,726.00		50		50	900.00				0	0.00	1,100.00	18.00	19800.00
57		Folder Expanding / Pressboard, short (green, glossy)	pc	12	300		312	4,680.00	100			100	1,500.00		50		50	750.00				0	0.00	462.00	15.00	6930.00
58		Folder long ordinary (tagboard), brown	pc	100		125	225	1,350.00	450	131	525	1106	6,636.00	200	50		250	1,500.00				0	0.00	1,581.00	6.00	9486.00
59		Folder long ordinary (tagboard), white	pc		300	373	673	4,038.00	250	50		300	1,800.00	151	50		201	1,206.00				0	0.00	1,174.00	6.00	7044.00
60		Folder Plastic transparent w/ slide (A4) (thick size)	pc	20	50	50	120	3,360.00				0	0.00				0	0.00				0	0.00	120.00	28.00	3360.00
61		Folder Plastic transparent w/ slide (legal) (thick size)	pc	20	100	20	140	4,900.00				0	0.00				0	0.00				0	0.00	140.00	35.00	4900.00
62		Folder, clear, L-type, long size	pc	34		100	134	1,608.00		32		32	384.00				0	0.00				0	0.00	166.00	12.00	1992.00
63		Folder, clear, L-type, short size	pc	24			24	216.00		32		32	288.00				0	0.00				0	0.00	56.00	9.00	504.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
64		Folder, morocco, short (blue) not glossy	pc		50		50	800.00				0	0.00				0	0.00				0	0.00	50.00	16.00	800.00
65		Folder, morocco, legal (blue) not glossy	pc		100	50	150	3,450.00				0	0.00				0	0.00				0	0.00	150.00	23.00	3450.00
66		Glue Gun Heavy Duty	pc	2	3		5	1,800.00	2	3		5	1,800.00				0	0.00				0	0.00	10.00	360.00	3600.00
67		Glue Stick	pc	50	50		100	1,000.00	10			10	100.00		10		10	100.00				0	0.00	120.00	10.00	1200.00
68		Glue with applicator, 200 grams	jar		3		3	210.00				0	0.00				0	0.00				0	0.00	3.00	70.00	210.00
69		Glue, all purpose , 130grams	bot			2	2	100.00	10			10	500.00				0	0.00				0	0.00	12.00	50.00	600.00
70		Glue, all purpose 470ml	bot			3	3	600.00				0	0.00				0	0.00				0	0.00	3.00	200.00	600.00
71		Highlighter (Flourescent Marker) blue	pc	15	100		115	4,600.00	5			5	200.00				0	0.00				0	0.00	120.00	40.00	4800.00
72		Highlighter (Flourescent Marker) green	pc	21	56	16	93	3,720.00	5			5	200.00				0	0.00				0	0.00	98.00	40.00	3920.00
73		Highlighter (Flourescent Marker) orange	pc	21	106	10	137	5,480.00	5			5	200.00				0	0.00				0	0.00	142.00	40.00	5680.00
74		Highlighter (Flourescent Marker) pink	pc	15	50		65	2,600.00	5			5	200.00				0	0.00				0	0.00	70.00	40.00	2800.00
75		Highlighter (Flourescent Marker) yellow	pc	15	50	6	71	2,840.00	5	25	6	36	1,440.00				0	0.00				0	0.00	107.00	40.00	4280.00
76		I.D. Holder w/ lace 4"x6"	pc	100	50		150	6,750.00				0	0.00				0	0.00				0	0.00	150.00	45.00	6750.00
77		Illustration board, 1whole	pc	3			3	180.00				0	0.00				0	0.00				0	0.00	3.00	60.00	180.00
78		Laminating Film A4 size 100pcs/pack 250 mic	pack	5		4	9	10,800.00			6	6	7,200.00				0	0.00				0	0.00	15.00	1200.00	18000.00
79		lead, for mechanical pencil 0.5mm 12pc/tube	tube	3			3	90.00				0	0.00				0	0.00				0	0.00	3.00	30.00	90.00
80		Lever Arch File long, blue (Data Folder, long) size: approx. (15.5 x 9.5 x 3 inches)	pc	5	114		119	23,205.00	5			5	975.00				0	0.00				0	0.00	124.00	195.00	24180.00
81		Lever Arch File long, blue (Data Folder, File top) Size: Approx. (11 x 13.5 x 2.5 inches)	pc	30	110		140	27,300.00	5	12		17	3,315.00				0	0.00				0	0.00	157.00	195.00	30615.00
82		Lever Arch File long, blue (Data Folder, landscape) Size: Approx. (11 x 13.5 x 2.5 inches)	pc	5	29		34	6,630.00	5	12		17	3,315.00				0	0.00				0	0.00	51.00	195.00	9945.00
83		Manila Paper 1 whole	sheet		100		100	500.00	35			35	175.00				0	0.00				0	0.00	135.00	5.00	675.00
84		Marker permanent (black) (bullet type) (super color marker)	pc	24	100	10	134	6,030.00	30	92		122	5,490.00				0	0.00				0	0.00	256.00	45.00	11520.00
85		Marker permanent (black) (chisel type) (super color marker)	pc	30	4	4	38	2,090.00	10	27	12	49	2,695.00				0	0.00				0	0.00	87.00	55.00	4785.00
86		Marker permanent (blue) (bullet type) (super color marker)	pc	24	100	5	129	5,805.00	19			19	855.00				0	0.00				0	0.00	148.00	45.00	6660.00
87		Marker permanent (blue) (chisel type) (super color marker)	pc	28	2	2	32	1,760.00	5	27	12	44	2,420.00				0	0.00				0	0.00	76.00	55.00	4180.00
88		Marker permanent (red) (bullet type) (super color marker)	pc	12			12	540.00	5			5	225.00				0	0.00				0	0.00	17.00	45.00	765.00
89		Marker permanent (red) (chisel type) (super color marker)	pc	13			13	715.00	5	1		6	330.00				0	0.00				0	0.00	19.00	55.00	1045.00
90		Super Glue 3 grams	pc				0	0.00	5	1		6	300.00				0	0.00				0	0.00	6.00	50.00	300.00
91		Note pad (2"x1.5") 100 sheets/pad	pad		50	30	80	2,000.00	11	10		21	525.00				0	0.00				0	0.00	101.00	25.00	2525.00
92		Note pad (2"x2"), 100 sheets/pad	pad	4	50	20	74	2,220.00	11	10		21	630.00				0	0.00				0	0.00	95.00	30.00	2850.00
93		Note pad (3"x2"), 100 sheets/pad	pad			21	21	840.00	31		4	35	1,400.00		20		20	800.00				0	0.00	76.00	40.00	3040.00
94		Note pad (3"x3"), 100 sheets/pad	pad	10		15	25	1,000.00	16			16	640.00				0	0.00				0	0.00	41.00	40.00	1640.00
95		Note pad (3"x4), 100 sheets/pad	pad	10	5	15	30	1,500.00	16			16	800.00				0	0.00				0	0.00	46.00	50.00	2300.00
96		Note pad (3"x5"), 100 sheets/pad	pad	10	5	10	25	1,250.00	41	10		51	2,550.00		20		20	1,000.00				0	0.00	96.00	50.00	4800.00
97		Notebook (40 leaves)	pc				0	0.00	250	49		299	5,980.00		250		250	5,000.00				0	0.00	549.00	20.00	10980.00
98		Notebook, Spiral sterling, 80 leaves	pc	100			100	5,000.00				0	0.00				0	0.00				0	0.00	100.00	50.00	5000.00
99		Onion Skin paper, legal size	pack	1			1	150.00				0	0.00				0	0.00				0	0.00	1.00	150.00	150.00
100		Paper clip, gem type, 32mm, 100s/box	box	4	4	12	20	500.00	10	5		15	375.00	5	10		15	375.00				0	0.00	50.00	25.00	1250.00
101		Paper clip, gem type, 48mm jumbo, 100s/box	box	4	4	15	23	690.00	10			10	300.00	8	10		18	540.00				0	0.00	51.00	30.00	1530.00
102		Paper fastener (plastic)	box	10	15	30	55	2,200.00	3	6		9	360.00	9	10		19	760.00				0	0.00	83.00	40.00	3320.00
103		Paper fastener, (metal)	box	4	52	13	69	5,520.00	5	11	2	18	1,440.00		2		2	160.00				0	0.00	89.00	80.00	7120.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
104		Paper, ruled pad, 90 leaves (yellow pad)	pad	5			5	225.00	5	12		17	765.00		5		5	225.00				0	0.00	27.00	45.00	1215.00
105		Parchment Paper, long, 10sheets/pack (cream)	pack		48		48	1,680.00				0	0.00				0	0.00				0	0.00	48.00	35.00	1680.00
106		Parchment Paper, short, 10sheets/pack (cream)	pack		48		48	1,440.00				0	0.00				0	0.00				0	0.00	48.00	30.00	1440.00
107		Parchment Paper, short, 10sheets/pack (white)	pack				0	0.00		2		2	60.00				0	0.00				0	0.00	2.00	30.00	60.00
108		Pencil with eraser no.2 (12pcs/box)	box	20	8	49	77	5,544.00	15	15	2	32	2,304.00	5	3		8	576.00				0	0.00	117.00	72.00	8424.00
109		Pencil, mechanical, 0.5mm lead	pc	2		27	29	1,384.75				0	0.00				0	0.00				0	0.00	29.00	47.75	1384.75
110		Photo paper, glossy, A4, 20pcs/pack	pack		53	2	55	8,250.00	25	6		31	4,650.00		5		5	750.00				0	0.00	91.00	150.00	13650.00
111		Puncher, heavy duty, 2 holes	unit	4	2	1	7	1,400.00				0	0.00				0	0.00				0	0.00	7.00	200.00	1400.00
112		Push pin, hammer head type, assorted colors, 100s/box	box	2			2	100.00	5			5	250.00				0	0.00				0	0.00	7.00	50.00	350.00
113		Record Book (300 pages) aprox. size: (8.5 x 11)	book			10	10	900.00	26	18		44	3,960.00				0	0.00				0	0.00	54.00	90.00	4860.00
114		Record Book (500 pages) aprox. size: (8.5 x 11)	book		5	12	17	1,870.00	5			5	550.00				0	0.00				0	0.00	22.00	110.00	2420.00
115		RER	pad				0	0.00	2			2	70.00				0	0.00				0	0.00	2.00	35.00	70.00
116		Ring Binder, 1 1/2"	pc		10		10	600.00				0	0.00				0	0.00				0	0.00	10.00	60.00	600.00
117		Ring Binder, 1"	pc		20		20	900.00	5			5	225.00				0	0.00				0	0.00	25.00	45.00	1125.00
118		Ring Binder, 1/2 "	pc		25		25	500.00				0	0.00				0	0.00				0	0.00	25.00	20.00	500.00
119		Ring Binder, 2 inches	pc				0	0.00	10			10	700.00				0	0.00				0	0.00	10.00	70.00	700.00
120		Rubber band, large size	box	8		5	13	1,950.00	2	15		17	2,550.00				0	0.00				0	0.00	30.00	150.00	4500.00
121		Ruler metal 300mm/12 inch	pc				0	0.00	3			3	150.00				0	0.00				0	0.00	3.00	50.00	150.00
122		Ruler plastic 300mm/12 inch	pc	5		7	12	240.00	5			5	100.00				0	0.00				0	0.00	17.00	20.00	340.00
123		scientific calculator, dimensions: 13.8x80x162mm	unit		9		9	8,100.00		2		2	1,800.00				0	0.00				0	0.00	11.00	900.00	9900.00
124		Scissors heavy duty big 8" (stainless)	pair	11	4	14	29	3,480.00	8		3	11	1,320.00				0	0.00				0	0.00	40.00	120.00	4800.00
125		Screw Fastener 3"	pc	100	350	160	610	5,490.00				0	0.00	100			100	900.00				0	0.00	710.00	9.00	6390.00
126		Screw Fastener 4"	pc	100	350	210	660	7,260.00	35			35	385.00	155			155	1,705.00				0	0.00	850.00	11.00	9350.00
127		Self-Inking date stamp	piece				0	0.00		1		1	550.00				0	0.00				0	0.00	1.00	550.00	550.00
128		Sign pen V5, black	pc		130	30	160	8,800.00	62		36	98	5,390.00				0	0.00				0	0.00	258.00	55.00	14190.00
129		Sign pen V5, blue	pc		80		80	4,400.00	62		16	78	4,290.00				0	0.00				0	0.00	158.00	55.00	8690.00
130		Sign pen V5, green	pc				0	0.00	10			10	550.00				0	0.00				0	0.00	10.00	55.00	550.00
131		Sign Pen, 0.8mm, black	pc	5		32	37	2,775.00	22		8	30	2,250.00				0	0.00				0	0.00	67.00	75.00	5025.00
132		Sign Pen, 0.8mm, blue	pc	5		32	37	2,775.00	22	4	8	34	2,550.00				0	0.00				0	0.00	71.00	75.00	5325.00
133		Sign Pen, black Pentel gel type 0.5	pc	22	173	92	287	25,830.00	40	30		70	6,300.00	54	5		59	5,310.00	6	10		16	1,440.00	432.00	90.00	38880.00
134		Sign Pen, Blue Pentel gel type 0.5	pc	12	22	92	126	11,340.00	22	10		32	2,880.00		5		5	450.00		10		10	900.00	173.00	90.00	15570.00
135		Specialty Board, cream, 8.5x11, 10pcs/pack (B-Board)	pack	2	32	36	70	2,450.00	20		50	70	2,450.00		8		8	280.00				0	0.00	148.00	35.00	5180.00
136		Specialty Board, cream, 8.5x13, 10pcs/pack (B-Board)	pack	2	32	335	369	14,760.00	40		120	160	6,400.00		8		8	320.00				0	0.00	537.00	40.00	21480.00
137		Specialty Board, white, 8.5x11, 10pcs/pack (B-Board)	pack	2	2	1	5	175.00	10			10	350.00		9		9	315.00				0	0.00	24.00	35.00	840.00
138		Specialty Board, white, 8.5x13, 10pcs/pack (B-Board)	pack	2	2	1	5	200.00	10		50	60	2,400.00		8		8	320.00				0	0.00	73.00	40.00	2920.00
139		Stamp pad Ink black 50ml	pc	4	2		6	270.00	2			2	90.00		1		1	45.00				0	0.00	9.00	45.00	405.00
140		Stamp Pad Ink violet 50ml	pc		2	5	7	315.00	3			3	135.00		2		2	90.00				0	0.00	12.00	45.00	540.00
141		Stamp Pad Ink Red 50ml	pc	3	2		5	225.00				0	0.00				0	0.00				0	0.00	5.00	45.00	225.00
142		Stamp Pad standard size black	pc	1	6		7	280.00				0	0.00				0	0.00				0	0.00	7.00	40.00	280.00
143		Stamp Pad standard size violet	pc		3	5	8	320.00	1			1	40.00				0	0.00				0	0.00	9.00	40.00	360.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
144		Staple remover, plier type	pc				0	0.00			3	3	90.00				0	0.00				0	0.00	3.00	30.00	90.00
145		Staple wire #35	box	47	105	7	159	6,360.00	15		2	17	680.00	2			2	80.00				0	0.00	178.00	40.00	7120.00
146		Staple wire, 23/13 (1/2")	box	2			2	100.00				0	0.00				0	0.00				0	0.00	2.00	50.00	100.00
147		Staple wire, 23/8 (5/16")	box	2			2	100.00				0	0.00				0	0.00				0	0.00	2.00	50.00	100.00
148		Staple wire, 24/6 (1/14")	box	2			2	100.00				0	0.00				0	0.00				0	0.00	2.00	50.00	100.00
149		Stapler, #35 heavy duty with staple remover	unit	7		25	32	12,800.00	10	11		21	8,400.00				0	0.00				0	0.00	53.00	400.00	21200.00
150		Stapler, long reach heavy duty	unit				0	0.00	5			5	2,500.00				0	0.00				0	0.00	5.00	500.00	2500.00
151		Sticker paper glossy, long 10pcs/pack	pack		62		62	3,720.00	4	22		26	1,560.00				0	0.00				0	0.00	88.00	60.00	5280.00
152		Sticker paper glossy, short 10pcs/pack	pack		62		62	3,100.00	5	34		39	1,950.00				0	0.00				0	0.00	101.00	50.00	5050.00
153		Tape Dispenser, heavy duty (1")	pc	1	6	1	8	1,200.00	5	2		7	1,050.00				0	0.00				0	0.00	15.00	150.00	2250.00
154		Tape Double sided thin 24mm white	pc		70		70	2,800.00	15	1		16	640.00				0	0.00				0	0.00	86.00	40.00	3440.00
155		Tape Double sided adhesive w/ foam green, 2"	roll	4		8	12	2,760.00	3	4		7	1,610.00				0	0.00				0	0.00	19.00	230.00	4370.00
156		Tape Double sided adhesive w/ foam green, 1"	roll	5	12	15	32	4,800.00	6	1		7	1,050.00				0	0.00				0	0.00	39.00	150.00	5850.00
157		Tape Duct, color blue 2"	roll	7			7	770.00	3	1	2	6	660.00				0	0.00				0	0.00	13.00	110.00	1430.00
158		Tape Duct, color grey 2"	roll	7		2	9	990.00	5	1	2	8	880.00				0	0.00				0	0.00	17.00	110.00	1870.00
159		Tape, masking, 1/2"	roll		50		50	1,050.00	13			13	273.00				0	0.00				0	0.00	63.00	21.00	1323.00
160		Tape, masking, 24mm, 1"	roll		50	5	55	1,925.00	29	2		31	1,085.00				0	0.00				0	0.00	86.00	35.00	3010.00
161		Tape, masking, 48mm, 2"	roll			33	33	2,310.00	8	7	12	27	1,890.00				0	0.00				0	0.00	60.00	70.00	4200.00
162		Tape, packaging, 48mm, 2"	roll				0	0.00	3	4	6	13	715.00				0	0.00				0	0.00	13.00	55.00	715.00
163		Tape, transparent, 24mm, 1"	roll	36	100	22	158	4,740.00	13	5	18	36	1,080.00				0	0.00				0	0.00	194.00	30.00	5820.00
164		Tape, transparent, 48mm, 2"	roll		100	3	103	5,356.00	8		6	14	728.00				0	0.00				0	0.00	117.00	52.00	6084.00
165		Twine, plastic, one kilo per roll	roll				0	0.00	5			5	400.00				0	0.00				0	0.00	5.00	80.00	400.00
166							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Common Janitorial Supplies																										
1		Air Freshener, 280ml (lemon fresh)	can	19	4	3	26	6,240.00	20	6		26	6,240.00		2		2	480.00				0	0.00	54.00	240.00	12960.00
2		Air Freshener, Scented Gel, 180 grams	pc	12			12	2,640.00	12			12	2,640.00		2		2	440.00				0	0.00	26.00	220.00	5720.00
3		Alcohol (500ml, Isoprophyl 70%)	bot	10	15		25	2,375.00	227		10	237	22,515.00		22		22	2,090.00				0	0.00	284.00	95.00	26980.00
4		Bathroom Soap, 90 grams	pc				0	0.00	5	17		22	1,100.00		2		2	100.00				0	0.00	24.00	50.00	1200.00
5		Bleach colored	bot	4			4	720.00	2			2	360.00		2		2	360.00				0	0.00	8.00	180.00	1440.00
6		Bleach white 1ltr	bot	5			5	500.00	1	31		32	3,200.00				0	0.00				0	0.00	37.00	100.00	3700.00
7		Broom, soft	pc	4			4	600.00	2	7		9	1,350.00		1		1	150.00				0	0.00	14.00	150.00	2100.00
8		Broom, Stick	pc	5			5	200.00	1	3	10	14	560.00		1		1	40.00				0	0.00	20.00	40.00	800.00
9		Car freshener 42 grams, Organic canister, assorted scent	can	11			11	2,640.00	14		10	24	5,760.00		2		2	480.00				0	0.00	37.00	240.00	8880.00
10		Detergent Bar	bar	4			4	400.00	4			4	400.00		4		4	400.00				0	0.00	12.00	100.00	1200.00
11		Detergent powder, w/ fabric conditioner 1kg	pack	4			4	520.00	100			100	13,000.00				0	0.00				0	0.00	104.00	130.00	13520.00
12		Dishwashing liquid (250ml)	bot	26	54	17	97	6,790.00	139	29		168	11,760.00	5	5		10	700.00	5			5	350.00	280.00	70.00	19600.00
13		Disinfectant spray, 170g	can	16	2	6	24	6,720.00	15	13		28	7,840.00		3		3	840.00				0	0.00	55.00	280.00	15400.00
14		Door mat, cloth rectangle	pc	13			13	780.00	2	15		17	1,020.00		2		2	120.00				0	0.00	32.00	60.00	1920.00
15		Dust pan, plastic big	pc	5			5	400.00	2	3	3	8	640.00				0	0.00				0	0.00	13.00	80.00	1040.00
16		Dust Remover, big	pc	5			5	400.00	2			2	160.00				0	0.00				0	0.00	7.00	80.00	560.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4					Q4 AMOUNT
17		Fabric Conditioner 800 ml	bot	2			2	500.00	50	5		55	13,750.00				0	0.00				0	0.00	57.00	250.00		14250.00
18		Face Towel (cotton), good morning	pc	13			13	390.00	2	40		42	1,260.00				0	0.00				0	0.00	55.00	30.00		1650.00
19		Floor Mop with bucket (360degrees rotating micro fiber head)	set	1			1	1,500.00	1			1	1,500.00				0	0.00				0	0.00	2.00	1500.00		3000.00
20		Furniture Cleaner, 300ml	can	4	2	2	8	2,400.00	2			2	600.00	2			2	600.00				0	0.00	12.00	300.00		3600.00
21		Garbage bag, black, gusseted type thick, 10's/roll, (large)	roll	17			17	1,445.00	3	8		11	935.00		3		3	255.00				0	0.00	31.00	85.00		2635.00
22		Garbage bag, black, gusseted type thick, 10's/roll, (medium)	roll	3			3	195.00	1	8		9	585.00		1		1	65.00				0	0.00	13.00	65.00		845.00
23		Garbage bag, black, gusseted type thick, 10's/roll, (small)	roll	2			2	110.00		4		4	220.00				0	0.00				0	0.00	6.00	55.00		330.00
24		Garbage bag, black, gusseted type thick, 10's/roll, (XL)	roll	2			2	220.00	2	8		10	1,100.00		2		2	220.00				0	0.00	14.00	110.00		1540.00
25		Garbage bag, black, gusseted type thick, 10's/roll, (XXL)	roll				0	0.00	203	8		211	27,430.00		3		3	390.00				0	0.00	214.00	130.00		27820.00
26		Glass cleaner, big sprayer type	bot	4			4	788.00	22	16		38	7,486.00				0	0.00				0	0.00	42.00	197.00		8274.00
27		Glass Squeezer w/ handle	pc	1			1	125.00				0	0.00				0	0.00				0	0.00	1.00	125.00		125.00
28		Hand sanitizing gel, 60ml	bot	18		15	33	1,980.00	23			23	1,380.00	15			15	900.00				0	0.00	71.00	60.00		4260.00
29		Insecticide Spray (aerosol) 400ml	can	16			16	5,600.00	3			3	1,050.00		2		2	700.00				0	0.00	21.00	350.00		7350.00
30		Liquid Handwash (antibacterial) 400ml	bot	17	14	2	33	4,620.00	75	10		85	11,900.00		5		5	700.00				0	0.00	123.00	140.00		17220.00
31		Face Mask	box	33	5	21	59	17,700.00	27	6		33	9,900.00		28		28	8,400.00		6		6	1,800.00	126.00	300.00		37800.00
32		Microfiber, cleaning cloth 35cm x 35cm	pc	3			3	240.00	25			25	2,000.00		5		5	400.00				0	0.00	33.00	80.00		2640.00
33		Mop w/ squeezer	pc				0	0.00	20			20	5,000.00				0	0.00				0	0.00	20.00	250.00		5000.00
34		Pail w/ cover (16L)	pc	3			3	600.00	1	1		2	400.00				0	0.00				0	0.00	5.00	200.00		1000.00
35		Pail with cover (big) 25gal	pc	2			2	3,000.00		1		1	1,500.00				0	0.00				0	0.00	3.00	1500.00		4500.00
36		Scrub Sponge, heavy duty	pc	4	23	2	29	1,740.00	50	6		56	3,360.00	4	1		5	300.00	4			4	240.00	94.00	60.00		5640.00
37		Scrubbing Pads, heavy duty	pc	3			3	120.00	22			22	880.00		1		1	40.00				0	0.00	26.00	40.00		1040.00
38		Tissue Paper, 2-ply, 12 rolls/pack	pack		50	3	53	7,950.00	57		7	64	9,600.00	6			6	900.00				0	0.00	123.00	150.00		18450.00
39		Tissue paper, 3-ply, @ 4rolls/pack	pack	18	10	23	51	7,650.00	25	13		38	5,700.00	20	22		42	6,300.00	3			3	450.00	134.00	150.00		20100.00
40		Bathroom Cleaner (900ml)	bot	6		10	16	4,800.00	67	16		83	24,900.00				0	0.00				0	0.00	99.00	300.00		29700.00
41		Toilet brush w/ box	pc	2			2	184.00		4		4	368.00				0	0.00				0	0.00	6.00	92.00		552.00
42		Toilet Deodorant cake, 50 grams	pc	2			2	100.00	80	6		86	4,300.00				0	0.00				0	0.00	88.00	50.00		4400.00
43		Toilet Pump	pc	2			2	120.00				0	0.00				0	0.00				0	0.00	2.00	60.00		120.00
44		Trash bin, plastic big w/ cover	pc	2			2	400.00	2			2	400.00				0	0.00				0	0.00	4.00	200.00		800.00
45		Trash bin, plastic small w/ cover	pc	2			2	264.00				0	0.00				0	0.00				0	0.00	2.00	132.00		264.00
46		White facial tissue (200mmx200mm)2ply	pack	15	10	22	47	5,170.00	33			33	3,630.00		23		23	2,530.00				0	0.00	103.00	110.00		11330.00
47							0	0.00				0	0.00				0	0.00				0	0.00	0.00			0.00

Office Equipment and Accessories																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Photographic or filming or video equipment																										
1	46171615-HD-C01	HD Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	45121504-DS-C01	DSLR Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	45121516-VH-C01	HD Video Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	45121506-VC-C01	Video Conference Equipment					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Cleaning Equipment and Supplies																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Paper Materials and Products																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Office Supplies																										
1	Record book (200 pages)		piece				0	0.00		5		5	300.00				0	0.00				0	0.00	5.00	60.00	300.00
2	Signpen G. Tech 0.4		box				0	0.00		2		2	2,040.00				0	0.00				0	0.00	2.00	1020.00	2040.00
3	NOTEBOOK, 148 mm x200 m,80 leaves		book	14			14	210.00				0	0.00				0	0.00				0	0.00	14.00	15.00	210.00
4	Paper for certificate, linen,8 1/2 x 11, 10s/pack		pack				0	0.00		4		4	240.00				0	0.00				0	0.00	4.00	60.00	240.00
5	Lever Arch File long, blue (Data Folder, long) size: approx. (15.5 x 9.5 x 3 inches)		pc				0	0.00	5			5	1,000.00				0	0.00				0	0.00	5.00	200.00	1000.00
6	Meter stick, wood type		pc				0	0.00	2			2	300.00				0	0.00				0	0.00	2.00	150.00	300.00
7	Sign pen, black, 0.4		pc			50	50	2,500.00				0	0.00				0	0.00				0	0.00	50.00	50.00	2500.00
8	clear folder (A4)		pc				0	0.00			50	50	900.00				0	0.00				0	0.00	50.00	18.00	900.00
9	clear folder (long)		pc				0	0.00			50	50	900.00				0	0.00				0	0.00	50.00	18.00	900.00
10	C25 Printing paper		ream				0	0.00			5	5	17,500.00				0	0.00				0	0.00	5.00	3500.00	17500.00
11	Record Book 500 pages 5.5 inches x 8.5 inches		pcs		50		50	6,500.00				0	0.00				0	0.00				0	0.00	50.00	130.00	6500.00
12	Typewriter Ribbon Olympia Model		pcs		24		24	1,200.00				0	0.00				0	0.00				0	0.00	24.00	50.00	1200.00
13	Folder long ordinary (tagboard), brown		pc				0	0.00	200			200	1,000.00				0	0.00				0	0.00	200.00	5.00	1000.00
14	Notebook, 148mm x 200mm, 80 leaves		book				0	0.00	10			10	150.00				0	0.00				0	0.00	10.00	15.00	150.00
15	Index card, 5" x 8", 100 pcs per pack		pc				0	0.00	5			5	500.00				0	0.00				0	0.00	5.00	100.00	500.00
16	expanding folder, cream, long		pc				0	0.00				0	0.00	100			100	3,000.00				0	0.00	100.00	30.00	3000.00
17	Record Book (200 pages)		book				0	0.00				0	0.00	12			12	600.00				0	0.00	12.00	50.00	600.00
18	Clearbook Refill, 20 holes, 10pcs/pack		pack				0	0.00		10		10	3,000.00				0	0.00				0	0.00	10.00	300.00	3000.00
19	ONION SKIN PAPER, size Legal		reams				0	0.00		10		10	1,400.00				0	0.00				0	0.00	10.00	140.00	1400.00
20							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Audio and visual presentation and composing equipment																										
1	52161505-TV-S01 SMART Television						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	52161520-MC-M01 Microphone						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	52161512-SP-K01 Speakers						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	32101514-AM-P01 Amplifier						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	52161517-EQ-E01 Equalizer						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec					Q4	Q4 AMOUNT
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
Lighting and fixtures and accessories																											
1	39112102-LB-801	LED bulb					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
Electrical equipment and components and supplies																											
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
13							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Computer Supplies																										
1		CD Rewritable, 700mb 80min. w/ case	pc			183	183	5,490.00	50			50	1,500.00		33		33	990.00				0	0.00	266.00	30.00	7980.00
2		External hard drive (1 TB) USB 3.0	unit	4	3	12	19	85,500.00	3	2	2	7	31,500.00				0	0.00				0	0.00	26.00	4500.00	117000.00
3		Flash drive , USB 16gb, plug in play	pc	10			10	4,900.00	25			25	12,250.00				0	0.00				0	0.00	35.00	490.00	17150.00
4		Flash drive, 32Gb ultra USB driver (OTG); Micro-USB & USB connectors	pc	15	50	105	170	221,000.00	11	10		21	27,300.00				0	0.00				0	0.00	191.00	1300.00	248300.00
5		Flash drive, USB 32 GB	pc				0	0.00	70		5	75	67,500.00				0	0.00				0	0.00	75.00	900.00	67500.00
6		Flash drive, USB 64 GB	pc	4			4	4,800.00			9	9	10,800.00		6		6	7,200.00				0	0.00	19.00	1200.00	22800.00
7		Keyboard, USB type	pc			6	6	2,700.00				0	0.00				0	0.00				0	0.00	6.00	450.00	2700.00
8		MicroSD memory card, 64GB	pc	6			6	10,800.00			4	4	7,200.00		6		6	10,800.00				0	0.00	16.00	1800.00	28800.00
9		Mouse Optical, (USB)	pc		50		50	15,000.00				0	0.00				0	0.00				0	0.00	50.00	300.00	15000.00
10		Mouse Optical, wireless	pc		20		20	12,600.00				0	0.00				0	0.00				0	0.00	20.00	630.00	12600.00
11		Mouse pad	pc		50		50	1,500.00				0	0.00				0	0.00				0	0.00	50.00	30.00	1500.00
12		Powerbank 10000mAh	pc	2	25		27	40,500.00				0	0.00				0	0.00				0	0.00	27.00	1500.00	40500.00
13		Powerbank 20000mAh	pc	2	4		6	15,000.00				0	0.00		6		6	15,000.00				0	0.00	12.00	2500.00	30000.00
14		Uninterruptible Power Supply (UPS), 500VA - 600VA	pc	2		9	11	49,500.00				0	0.00				0	0.00				0	0.00	11.00	4500.00	49500.00
15		USB Hub, 3.0, 4 port	pc		13		13	6,500.00				0	0.00				0	0.00				0	0.00	13.00	500.00	6500.00
16		USB Lan Wireless Adapter	unit				0	0.00	7			7	7,000.00				0	0.00				0	0.00	7.00	1000.00	7000.00
17							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00
Common ICT Equipment																										
1	43212104-PI-M01	PRINTER, Inkjet, Monochrome					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2	43212104-PI-C01	PRINTER, Inkjet, Color					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	43212105-PP-001	Portable Printer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4	43211509-AT-001	Android Tablet					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	43222610-HS-001	Hub/Switches					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6	43222609-NR-001	Network Routers					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7	43222640-WA-P01	Wireless Access Point					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8	43211711-SF-001	Scanner, Flatbed					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9	45111601-WP-P01	Wireless Pointing Device / Laser Pointer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10	81112306-MF-P01	Multi Function PRINTER					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12	43191501-MP-001	Mobile Phone					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13	43211711-SC-D01	Scanner, Colored, Double sided, feeder type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
15							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
16							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
17							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
18							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
19							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
20							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
21							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
22							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
23							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
24							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
25							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
26							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
27							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
28							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
29							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
OTHER SOFTWARE																										
1							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
2							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Consumables																										
1		Ink cartridge, Canon CL-36, colored (for canon mobile printer)	cart	14	23		37	59,200.00	3			3	4,800.00				0	0.00				0	0.00	40.00	1600.00	64000.00
2		Ink cartridge, Canon CL-811 colored	cart		38	8	46	64,400.00	25	3		28	39,200.00				0	0.00				0	0.00	74.00	1400.00	103600.00
3		Ink cartridge, canon PG-35, black (for canon mobile printer)	cart	19	24		43	47,300.00				0	0.00				0	0.00				0	0.00	43.00	1100.00	47300.00
4		Ink Cartridge, canon PG-810 (canon)	cart			8	8	8,800.00	25	6		31	34,100.00				0	0.00				0	0.00	39.00	1100.00	42900.00
5		Ink Cartridge, HP680, black	cart		3	11	14	11,200.00				0	0.00				0	0.00				0	0.00	14.00	800.00	11200.00
6		Ink Cartridge, HP680, tri-color	cart		3	11	14	11,200.00				0	0.00				0	0.00				0	0.00	14.00	800.00	11200.00
7		Ink cartridge, HP704, black (HP)	cart			35	35	17,500.00				0	0.00				0	0.00				0	0.00	35.00	500.00	17500.00
8		Ink cartridge, HP704, Tri Color (HP)	cart			34	34	17,000.00				0	0.00				0	0.00				0	0.00	34.00	500.00	17000.00
9		Ink cartridge, HP932 XL, black (for HP Printer)	cart		92		92	174,800.00				0	0.00				0	0.00				0	0.00	92.00	1900.00	174800.00
10		Ink cartridge, HP933 XL, Cyan (for HP Printer)	cart		82		82	106,600.00				0	0.00				0	0.00				0	0.00	82.00	1300.00	106600.00
11		Ink cartridge, HP933 XL, magenta (for HP Printer)	cart		82		82	106,600.00				0	0.00				0	0.00				0	0.00	82.00	1300.00	106600.00
12		Ink cartridge, HP933 XL, yellow (for HP Printer)	cart		82		82	106,600.00				0	0.00				0	0.00				0	0.00	82.00	1300.00	106600.00
13		Ink Cartridge, HP 204A (CF510A) black	cart			5	5	20,000.00				0	0.00				0	0.00				0	0.00	5.00	4000.00	20000.00
14		Ink Cartridge, HP 204A (CF512A) yellow	cart			2	2	8,000.00				0	0.00				0	0.00				0	0.00	2.00	4000.00	8000.00
15		Ink Cartridge, HP 204A (CF513A) magenta	cart			2	2	8,000.00				0	0.00				0	0.00				0	0.00	2.00	4000.00	8000.00
16		Ink Cartridge, HP 204A (CF511A) cyan	cart			2	2	8,000.00				0	0.00				0	0.00				0	0.00	2.00	4000.00	8000.00
17		Ink, HP GT 51 black	bottle	5			5	2,000.00	5			5	2,000.00	5			5	2,000.00				0	0.00	15.00	400.00	6000.00
18		Ink, HP GT 52 cyan	bottle	5			5	2,000.00	5			5	2,000.00				0	0.00				0	0.00	10.00	400.00	4000.00
19		Ink, HP GT 52 magenta	bottle	5			5	2,000.00	5			5	2,000.00				0	0.00				0	0.00	10.00	400.00	4000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
20		Ink, HP GT 52 yellow	bottle	5			5	2,000.00	5			5	2,000.00				0	0.00				0	0.00	10.00	400.00	4000.00
21		Ink epson, T6641, black 70ml	bottle	15	91	38	144	64,800.00	40	7	4	51	22,950.00	17			17	7,650.00				0	0.00	212.00	450.00	95400.00
22		Ink epson, T6642, cyan 70ml	bottle	7	74	32	113	50,850.00	17	7	2	26	11,700.00	8			8	3,600.00				0	0.00	147.00	450.00	66150.00
23		Ink epson, T6643, magenta 70ml	bottle	7	74	32	113	50,850.00	17	7	2	26	11,700.00	8			8	3,600.00				0	0.00	147.00	450.00	66150.00
24		Ink epson, T6644, yellow 70ml	bottle	7	74	32	113	50,850.00	17	6	2	25	11,250.00	8			8	3,600.00				0	0.00	146.00	450.00	65700.00
25		Ink epson, 001, black	bottle	5		20	25	12,500.00	25	15		40	20,000.00	5			5	2,500.00				0	0.00	70.00	500.00	35000.00
26		Ink epson, 001, cyan	bottle	4		10	14	7,000.00	10	11		21	10,500.00				0	0.00				0	0.00	35.00	500.00	17500.00
27		Ink epson, 001, magenta	bottle	4		10	14	7,000.00	10	11		21	10,500.00				0	0.00				0	0.00	35.00	500.00	17500.00
28		Ink epson, 001, yellow	bottle	4		10	14	7,000.00	10	11		21	10,500.00				0	0.00				0	0.00	35.00	500.00	17500.00
29		Ink epson, 003, black	bottle	72		90	162	64,800.00	45	24	16	85	34,000.00	10	19		29	11,600.00	8			8	3,200.00	284.00	400.00	113600.00
30		Ink epson, 003, cyan	bottle	42		58	100	40,000.00	38	11	10	59	23,600.00	5	11		16	6,400.00				0	0.00	175.00	400.00	70000.00
31		Ink epson, 003, magenta	bottle	47		58	105	42,000.00	38	11	10	59	23,600.00	5	11		16	6,400.00				0	0.00	180.00	400.00	72000.00
32		Ink epson, 003, yellow	bottle	47		58	105	42,000.00	38	11	10	59	23,600.00	5	11		16	6,400.00				0	0.00	180.00	400.00	72000.00
33		Toner cartridge, Fuji M355	cart			10	10	75,000.00				0	0.00				0	0.00				0	0.00	10.00	7500.00	75000.00
34		Toner Cartridge, Fuji Xerox S1810/S2010/S2220/S2420 (CT201911)	cart				0	0.00		14		14	72,800.00				0	0.00				0	0.00	14.00	5200.00	72800.00
35		Toner cartridge, Fuji Xerox S2011/S2320/S2520 (CT202384)	cart	7		1	8	41,600.00				0	0.00				0	0.00				0	0.00	8.00	5200.00	41600.00
36		Toner Cartridge, HP laserjet P1102, CE285A (85A)	cart			20	20	78,000.00				0	0.00				0	0.00				0	0.00	20.00	3900.00	78000.00
37		Toner Cartridge, HP126A, for Laserjet Pro M275, Black	cart			5	5	19,000.00				0	0.00				0	0.00				0	0.00	5.00	3800.00	19000.00
38		Toner Cartridge, Kyocera (TK 1147)	cart				0	0.00		4		4	32,800.00				0	0.00				0	0.00	4.00	8200.00	32800.00
39		Toner Cartridge, Kyocera (TK 1168)	cart				0	0.00	5			5	20,000.00		1		1	4,000.00				0	0.00	6.00	4000.00	24000.00
40		Toner Cartridge, Sharp AR-6026N (MX-238FT)	cart		42	3	45	427,500.00	2		3	5	47,500.00		1	3	4	38,000.00		3		3	28,500.00	57.00	9500.00	541500.00
41		Toner Cartridge, Brother (TN-261 / HL-3170CDW) Black	cart		1	8	9	27,000.00	1	2		3	9,000.00				0	0.00				0	0.00	12.00	3000.00	36000.00
42		Toner Cartridge, Brother (TN-261 / HL-3170CDW) cyan	cart		1	3	4	12,000.00	1	2		3	9,000.00				0	0.00				0	0.00	7.00	3000.00	21000.00
43		Toner Cartridge, Brother (TN-261 / HL-3170CDW) yellow	cart		1	3	4	12,000.00	1	2		3	9,000.00				0	0.00				0	0.00	7.00	3000.00	21000.00
44		Toner Cartridge, Brother (TN-261 / HL-3170CDW) magenta	cart		1	3	4	12,000.00	1	2		3	9,000.00				0	0.00				0	0.00	7.00	3000.00	21000.00
45		Toner Cartridge, Panasonic KX-FAT472E-T	cart			3	3	9,000.00				0	0.00				0	0.00				0	0.00	3.00	3000.00	9000.00
46		ID Printer Ribbon	box				0	0.00		1		1	10,500.00				0	0.00				0	0.00	1.00	10500.00	10500.00
47		Brother Ink,black, 108 ml/ bottle	bottle	14			14	16,800.00				0	0.00				0	0.00				0	0.00	14.00	1200.00	16800.00
48		Brother Ink,magenta, 48.8ml/bottle	bottle	10			10	12,000.00				0	0.00				0	0.00				0	0.00	10.00	1200.00	12000.00
49		Brother Ink,yellow, 48.8ml/bottle	bottle	10			10	12,000.00				0	0.00				0	0.00				0	0.00	10.00	1200.00	12000.00
50		Brother Ink,cyan, 48.8ml/bottle	bottle	10			10	12,000.00				0	0.00				0	0.00				0	0.00	10.00	1200.00	12000.00
51		Brother, BT5000M, Magenta	bottle			5	5	2,500.00				0	0.00				0	0.00				0	0.00	5.00	500.00	2500.00
52		Brother, BT5000M, Yellow	bottle			5	5	2,500.00				0	0.00				0	0.00				0	0.00	5.00	500.00	2500.00
53		Brother, BT5000M, Cyan	bottle			5	5	2,500.00				0	0.00				0	0.00				0	0.00	5.00	500.00	2500.00
54		Brother, BT6000M, Black	bottle			10	10	5,000.00				0	0.00				0	0.00				0	0.00	10.00	500.00	5000.00
55		Riso Master CV Type B4 (200 cuts)	roll			2	2	5,560.00				0	0.00				0	0.00				0	0.00	2.00	2780.00	5560.00
56		Riso Ink CV Type Black	tube			4	4	5,340.00				0	0.00				0	0.00				0	0.00	4.00	1335.00	5340.00
57		Toner TN 116, Ineo 165 copier	tube			10	10	34,375.00				0	0.00				0	0.00				0	0.00	10.00	3437.50	34375.00
58		Drum for Ineo 165 copier	pc			2	2	19,760.00				0	0.00				0	0.00				0	0.00	2.00	9880.00	19760.00

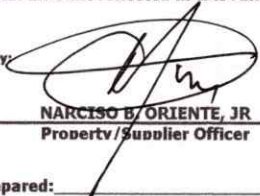
Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
59		Developer for Ineo 165 copier	pc			2	2	2,740.00				0	0.00				0	0.00				0	0.00	2.00	1370.00	2740.00	
60		Toner cartridge, Kyocera-TK 5234, Black	cart				0	0.00	2			2	16,400.00				0	0.00				0	0.00	2.00	8200.00	16400.00	
61		Toner cartridge, Kyocera-TK 5234, Magenta	cart				0	0.00	1			1	8,200.00				0	0.00				0	0.00	1.00	8200.00	8200.00	
62		Toner cartridge, Kyocera-TK 5234, Yellow	cart				0	0.00	1			1	8,200.00				0	0.00				0	0.00	1.00	8200.00	8200.00	
63		Toner cartridge, Kyocera-TK 5234, Cyan	cart				0	0.00	1			1	8,200.00				0	0.00				0	0.00	1.00	8200.00	8200.00	
64		Ink Brother BT6000 and Genuine Ink Bottle set of 4 (Black, Cyan, Yellow, Magenta)	set			15	15	37,500.00				0	0.00				0	0.00				0	0.00	15.00	2500.00	37500.00	
64		HP Deskjet S829 Printhead Kit (Black & Tri-colour) MOH50A/MOH51A	pcs		24		24	48,000.00				0	0.00				0	0.00				0	0.00	24.00	2000.00	48000.00	
64							0	0.00				0	0.00				0	0.00				0	0.00	0.00		0.00	
Other Categories																											
1	53121601-GB-001	GO BAG, for disaster relief, rescue operations					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
2	60104701-SP-001	Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
3	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
4	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
5	46181502-BF-V01	Bullet proof vest					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
6	25172502-WW-001	Wheels, ____ (type of vehicle)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
7	40161513-FF-001	Fuel Filters					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
8	48101710-DW-F01	Drinking Water/ Fountain					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
9	26111729-AB-001	Auto Battery					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
10		Ethyl alcohol, 70% solution antiseptic disinfectant with moisturizer, 1lit/bottle	bot	6			6	900.00				0	0.00				0	0.00				0	0.00	6.00	150.00	900.00	
11		Denatured alcohol, 350ml/bottle	bot	5			5	300.00				0	0.00				0	0.00				0	0.00	5.00	60.00	300.00	
12		Surgical Gloves @ 50pairs/box	box	1			1	750.00				0	0.00				0	0.00				0	0.00	1.00	750.00	750.00	
13		disposable gloves, 50pcs./box	boxes	3			3	2,100.00				0	0.00				0	0.00				0	0.00	3.00	700.00	2100.00	
14		disposable mask, 50pcs./box	boxes	4			4	1,200.00				0	0.00				0	0.00				0	0.00	4.00	300.00	1200.00	
15		Face mask, disposable, 50pcs/box	box				0	0.00	2			2	1,000.00				0	0.00				0	0.00	2.00	500.00	1000.00	
16		Disinfectant, 35% glutaraldehyde, liquid, 4Liter per gallon	gal				0	0.00	37			37	90,650.00				0	0.00				0	0.00	37.00	2450.00	90650.00	
17							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
18							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
19							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
20							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
21							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
22							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
23							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
A. TOTAL																						P		8,112,346.95
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P		811,234.70
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P		-
D. GRAND TOTAL (A + B + C)																						P		8,923,581.65
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								
F. MONTHLY CASH REQUIREMENTS																						P		-
G.1 Available at Procurement Service Stores						1,417,741.92					746,794.98					78,109.32					2,362.98	P		2,245,009.20
G.2 Other Items not available at PS but regularly purchased from other sources						3,729,424.75					1,854,854.00					238,819.00					44,240.00	P		5,867,337.75
TOTAL MONTHLY CASH REQUIREMENTS						5,147,166.67					2,601,648.98					316,928.32					46,602.98	P		8,112,346.95

**Agency must put the monthly requirement for air tickets both local and international.*

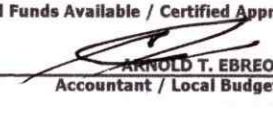
We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


NARCISO B. ORIENTE, JR.
Property/Supplier Officer

Date Prepared: _____

Certified Funds Available / Certified Appropriate Funds Available: Approved by:


ARNOLD T. EBREO
Accountant / Local Budget Officer


NESTOR D. DOMENDEN, CESO IV
Head of Office/Agency