Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No. 1
Aguila Road, Sevilla, City of San Fernando, La Union
Telephone No. (072) 242-1045/1046

COMMISSION ON AUDIT
DEPARTMENT OF AGRICULTURE RFO 1
RECEIVED
NOV 27 2025
Received by: _____ Time: _____

SERVICE CONTRACT
25-11-696

KNOW ALL MEN BY THESE PRESENTS:

This service contract made and entered into by and between the **DEPARTMENT OF AGRICULTURE – REGIONAL FIELD OFFICE NO. 1** with office business and postal address at Aguila Rd., City of San Fernando, La Union herein represented by its OIC-Regional Executive Director **DENNIS I. TACTAC, ABE** and herein after referred to as the **"FIRST PARTY"**;

-and-

KJV KITCHENETTE with business and postal address at Cervantes, Ilocos Sur herein represented by **KARL JIMRY G. VALDEZ** in his/her capacity as owner herein after called the **"SECOND PARTY."**

KARL JIMRY G. VALDEZ
Second Party

The **SECOND PARTY** has agreed to provide catering services to the **FIRST PARTY** on the terms and conditions set out in the Agreement, while the latter has established based on eligibility documents and pursuant to RA 9184 rules and it's IRR that the former has the proper and necessary qualifications to provide the required services.

Therefore, in consideration of the matters described above, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Scope of Work/Obligations:

Date of contract: Dec. 10, 2025

The **FIRST PARTY** shall:

1. Pay catering services to be provided by the **SECOND PARTY** for the conduct of **"Strategy Planning and Meeting with the Gender and Development (GAD) Recipients and Implementers"** on **December 2025** for a total contract price of **FIFTEEN THOUSAND SEVEN HUNDRED FIFTY PESOS (Php15,750.00),** itemized as follows:

Meals and Snacks		
Lot 4 (Ilocos Sur)		
AM Snacks	100.00/pax x 35pax	3,500.00
Lunch	250.00/pax x 35pax	8,750.00
PM Snacks	100.00/pax x 35pax	3,500.00
	Grand Total	**Php15,750.00**

2. Notify the Second Party through official correspondence duly signed by the representative of the End-user on the exact date/s of the activity at least five (5) working days before the conduct of such activity.

3. Facilitate the payment for the catering services within thirty (30) working days after the service is rendered.

DENNIS I. TACTAC, ABE
First Party

The **SECOND PARTY** shall:

1. Provide catering services for **35 participants** in the month of **December 2025** during the conduct of **"Strategy Planning and Meeting with the Gender and Development (GAD) Recipients and Implementers"** in accordance with its submitted quotation;

2. Observe the prescribed hours when the catering services shall be served, and provide adequate personnel to render said services;

3. Acknowledge the notification on the exact date/s of the activity sent by the representative of the End-user within three (3) working day/s from receipt thereof.

Other conditions:

1. In case that the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full. In the case of multi-day activity/ies and the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full on the first day and shall be paid based on the actual number of participants on the succeeding days. Catering services rendered in excess of ten percent (10%) of the reserved number of participants as provided in the preceding paragraph shall be paid by the First Party at the rate per participants based on the quotation of the Second Party. No additional charges shall be paid by the First Party in case the excess in the number of participants is less than 10% that the number reserved.

2. Any modifications or amendments to this Agreement will be binding if evidenced in writing signed by each party and made at least seven (7) working days before the conduct of the activity.

IN WITNESS WHEREOF, the parties have set their hands this NOV 27 2025 of _____ 2025 at the Department of Agriculture Regional Field Office No. 1, City of San Fernando, La Union, Philippines.

DENNIS I. TACTAC, ABE
FIRST PARTY

KARL JIMRY G. VALDEZ
SECOND PARTY

WITNESSED BY:

ARNOLD T. EBREO
Accountant III

REPUBLIC OF THE PHILIPPINES]
PROVINCE OF LA UNION] S.S.
CITY OF SAN FERNANDO]

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the City of San Fernando, Province of La Union, this _____ day of NOV 27 2025, personally appeared **DENNIS I. TACTAC, ABE** who have satisfactorily proven to me his identity that he is the same person who executed and voluntarily signed the foregoing instrument consisting of four (4) pages, including the page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL this _____ day of NOV 27 2025 in the City of San Fernando, La Union, Philippines.

Doc. No. 279;
Page No. 56;
Book No. 34;
Series of 2025.

ATTY. AILEIN GRACE L. BRAGANZA, CPA
AGB LEGAL AND BUSINESS SOLUTIONS
821 Quezon Avenue, Sevilla, San Fernando City, La Union
Notary Public for and in the City of San Fernando, La Union
Commission No. 152-2023, valid Until 12.31.2025
Roll of Attorney No. 72769
Integrated Bar of the Philippines Official Receipt - [illegible] No. 498819, 01.06.2025
Professional Tax Receipt - [illegible] No. [illegible] 01.06.2025
[illegible]

REPUBLIC OF THE PHILIPPINES]
PROVINCE OF LA UNION] S.S.
CITY OF SAN FERNANDO]

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