Republic of the Philippines

DEPARTMENT OF AGRICULTURE

Regional Field Office No. 1

Aguila Road, Sevilla, City of San Fernando, La Union

BAGONG PILIPINAS — Masaganang Agrikultura, Maunlad na Ekonomiya

CERTIFICATION INTERNATIONAL ISO 9001:2015 — PAB Accredited QMS Certification Body Accreditation No: MSA 001

RECEIVED FOR FUNDING 0494 DEPT OF AGRICULTURE

SERVICE CONTRACT

25-06-295

KNOW ALL MEN BY THESE PRESENTS:

This service contract made and entered into by and between the **DEPARTMENT OF AGRICULTURE – REGIONAL FIELD OFFICE NO. 1** with office business and postal address at Aguila Rd., City of San Fernando, La Union herein represented by its OIC, Regional Executive Director **JOHN B. PASCUAL, DVM** and herein after referred to as the **"FIRST PARTY";**

-and-

TRISHABELLETHEA EVENT CATERING SERVICES with business and postal address at Cabugao, Ilocos Sur herein represented by **ARLIN S. SAVELLANO** in her capacity as authorized representative herein after called the **"SECOND PARTY."**

ARLIN S. SAVELLANO
Second Party

The SECOND PARTY has agreed to provide **catering services** to the FIRST PARTY on the terms and conditions set out in the Agreement, while the latter has established based on eligibility documents and pursuant to the provisions of RA 9184 and its IRR that the former has the proper and necessary qualifications to provide the required services.

COMMISSION ON AUDIT DEPARTMENT OF AGRICULTURE RO1 RECEIVED JUN 24 2025 Received by: Time:

Therefore, in consideration of the matters described above, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Scope of Work/Obligations:**

The **FIRST PARTY** shall:

1. Pay the **catering services** to be provided by the **SECOND PARTY** for the conduct of **KADIWA Ng Pangulo in Ilocos Region (Lot 3: Ilocos Sur 13 batches)** on the month of **July, August, September, October, November & December 2025** for **a total contract price of Two Hundred Twenty-Seven Thousand Five Hundred Pesos Only (Php227,500.00)** itemized as follows:

JOHN B. PASCUAL, DVM
First Party

Lot # 3	Batch #	Month	Particulars	Amount
	Batch 1	July 2025	50 pax AM Snacks @100.00 50 pax Lunch @250.00	5,000.00 12,500.00
			Sub-total	17,500.00
	Batch 2	July 2025	50 pax AM Snacks @ 100.00 50 pax Lunch @ 250.00	5,000.00 12,500.00
			Sub-total	**17,500.00**
	Batch 3	August 2025	50 pax AM Snacks @ 100.00 50 pax Lunch @ 250.00	5,000.00 12,500.00
			Sub-Total	**17,500.00**
	Batch 4	August 2025	50 pax AM Snacks @ 100.00 50 pax Lunch @ 250.00	5,000.00 12,500.00
			Sub-total	**17,500.00**
	Batch 5	Sept. 2025	50 pax AM Snacks @ 100.00 50 pax Lunch @ 250.00	5,000.00 12,500.00
			Sub-total	**17,500.00**

			Sub-total	**17,500.00**
	Batch 7	Oct. 2025	AM Snacks @ 100.00 Lunch @ 250.00	5,000.00 12,500.00
			Sub-total	**17,500.00**
	Batch 8	Oct. 2025	AM Snacks @ 100.00 Lunch @ 250.00	5,000.00 12,500.00
			Sub-Total	**17,500.00**
	Batch 9	Nov. 2025	AM Snacks @ 100.00 Lunch @ 250.00	5,000.00 12,500.00
			Sub-total	**17,500.00**
	Batch 10	Nov. 2025	AM Snacks @ 100.00 Lunch @ 250.00	5,000.00 12,500.00
			Sub-total	**17,500.00**
	Batch 11	Nov. 2025	AM Snacks @ 100.00 Lunch @ 250.00	5,000.00 12,500.00
			Sub-total	**17,500.00**
	Batch 12	Dec.. 2025	**AM Snacks @ 100.00** **Lunch @ 250.00**	**5,000.00** **12,500.00**
			Sub-Total	**17,500.00**
	Batch 13	Dec. 2025	AM Snacks @ 100.00 Lunch @ 250.00	5,000.00 12,500.00
			Sub-Total	**17,500.00**
	Total Amount			**₱227,500.00**

ARLIN S. SAVELLANO
Second Party

2. Notify the Second Party through official correspondences duly signed by the representative of the End-user on the exact date/s of the activity at least five (5) working days before the conduct of such activity.

3. Facilitate the payment for the **catering services** within thirty (30) working days after the service is rendered.

JOHN B. PASCUAL, DVM
First Party

The **SECOND PARTY** shall:

1. Provide **catering services** for the 50 participants each batch on the month of July, August, September, October, November & December 2025 during the conduct of **KADIWA ng Pangulo in Ilocos Region (Lot 3: Ilocos Sur 13 batches)** in accordance with its submitted quotation;

2. Observe the prescribed hours when the **catering services** shall be served, and provide adequate personnel to render said services;
3. Acknowledge the notification on the exact date/s of the activity sent by the representative of the End-user within three (3) working day/s from receipt thereof.

Other conditions:

1. In case that the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full. In the case of multi-day activity/ies and the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full on the first day and shall be paid based on the actual number of participants on the succeeding days. Catering services rendered in excess of ten percent (10%) of the reserved number of participants as provided in the preceding paragraph shall be paid by the First Party at the rate per participants based on the quotation of the Second Party. No additional charges shall be paid by the First Party in case the excess in the number of participants is less than 10% than the number reserved.

2. Any modifications or amendments to this Agreement will be binding if evidenced in writing signed by each party and made at least seven (7) working days before the conduct of the activity.

IN WITNESS WHEREOF, the parties have set their hands this JUN 23 2025 day of _____ 2025 at the Department of Agriculture Regional Field Office No. 1, City of San Fernando, La Union, Philippines.

JOHN B. PASCUAL, DVM
FIRST PARTY

ARLIN S. SAVELLANO
SECOND PARTY

WITNESSED BY:

ARNOLD T. EBREO, CPA
Accountant III

REPUBLIC OF THE PHILIPPINES]
PROVINCE OF LA UNION] S.S.
CITY OF SAN FERNANDO]

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the City of San Fernando, Province of La Union, this 23 day of June 2025, personally appeared JOHN B. PASCUAL, DVM who have satisfactorily proven to me his identity that he is the same person who executed and voluntarily signed the foregoing instrument consisting of five (5) pages, including the page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL this 23 day of June 2025 in the City of San Fernando, La Union, Philippines.

Doc. No. 04;
Page No. 01;
Book No. XXXIV
Series of 2025.

ATTY. ARLEN GRACE L. BRAGANZA, CPA

REPUBLIC OF THE PHILIPPINES]
PROVINCE OF LA UNION] S.S.
SAN FERNANDO CITY]

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the San Fernando City, La Union, this 23 day of June 2025, personally appeared ARLIN S. SAVELLANO who have satisfactorily proven to me her identity that she is the same person who executed and voluntarily signed the foregoing instrument consisting of five (5) pages, including the page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL this 23 day of June 2025 in Dagupan City, Pangasinan, Philippines.

Doc. No. 04;
Page No. 01;
Book No. XXXVII
Series of 2025.

ATTY. ALEIN GRACE L. BRAGANTA, CPA
[illegible]
Notary Public [illegible]
Commission No. [illegible]
[illegible]
Integrated Bar of the Philippines [illegible]
Roll No. [illegible]
IBP Compliance No. VIII 0023377, Valid Until 04/14/2025