



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE**  
Regional Field Office No. 1  
Aguila Road, Sevilla, City of San Fernando, La Union  
Telephone No. (072) 242 1045/1046



**SERVICE CONTRACT**

25-05-174

COUNTING SECTION  
**RECEIVED**  
FOR FUNDING  
0762  
FPT OF AGRICULTURE RFO 1

**KNOW ALL MEN BY THESE PRESENTS:**

This service contract made and entered into by and between the **DEPARTMENT OF AGRICULTURE – REGIONAL FIELD OFFICE NO. 1** with office business and postal address at Aguila Rd., City of San Fernando, La Union herein represented by its Regional Technical Director for Operations **DENNIS I. TACTACABE** and herein after referred to as the **"FIRST PARTY"**;

-and-

**RGZ EVENTS MANAGEMENT SERVICES** with business and postal address at Narvacan, Ilocos Sur herein represented by **SHIRLEY C. EBRADA** in his/her capacity as Asst. Manager herein after called the **"SECOND PARTY."**

The **SECOND PARTY** has agreed to provide catering services to the **FIRST PARTY** on the terms and conditions set out in the Agreement, while the latter has established based on eligibility documents and pursuant to RA 9184 rules and it's IRR that the former has the proper and necessary qualifications to provide the required services.

Therefore, in consideration of the matters described above, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Scope of Work/Obligations:

The **FIRST PARTY** shall:

1. Pay catering services to be provided by the **SECOND PARTY** for the conduct of **"Empowering Rural Women in Agriculture Sector through Training on Participatory Community Mushroom Production"** on **June 2025** for a total contract price of **FIFTY-FOUR THOUSAND PESOS (Php 54,000.00)**, itemized as follows:

<b>Lot 2 (Ilocos Sur)</b>		
<b>Day 1</b>		
AM Snacks	100.00/pax x 30pax	3,000.00
Lunch	250.00/pax x 30pax	7,500.00
PM Snacks	100.00/pax x 30pax	3,000.00
<b>Day 2</b>		
AM Snacks	100.00/pax x 30pax	3,000.00
Lunch	250.00/pax x 30pax	7,500.00
PM Snacks	100.00/pax x 30pax	3,000.00
<b>Lot 3 (Ilocos Sur)</b>		
<b>Day 1</b>		
AM Snacks	100.00/pax x 30pax	3,000.00
Lunch	250.00/pax x 30pax	7,500.00
PM Snacks	100.00/pax x 30pax	3,000.00
<b>Day 2</b>		
AM Snacks	100.00/pax x 30pax	3,000.00
Lunch	250.00/pax x 30pax	7,500.00
PM Snacks	100.00/pax x 30pax	3,000.00
<b>Grand Total</b>		<b>Php54,000.00</b>

SHIRLEY C. EBRADA  
Second Party

DENNIS I. TACTACABE  
First Party





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2. Notify the Second Party through official correspondence duly signed by the representative of the End-user on the exact date/s of the activity at least five (5) working days before the conduct of such activity.
3. Facilitate the payment for the catering services within thirty (30) working days after the service is rendered.

The **SECOND PARTY** shall:

1. Provide catering services for **30 participants per lot** in the month of **June 2025** during the conduct of **"Empowering Rural Women in Agriculture Sector through Training on Participatory Community Mushroom Production"** in accordance with its submitted quotation;
2. Observe the prescribed hours when the catering services shall be served, and provide adequate personnel to render said services;
3. Acknowledge the notification on the exact date/s of the activity sent by the representative of the End-user within three (3) working day/s from receipt thereof.

Other conditions:

1. In case that the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full. In the case of multi-day activity/ies and the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full on the first day and shall be paid based on the actual number of participants on the succeeding days. Catering services rendered in excess of ten percent (10%) of the reserved number of participants as provided in the preceding paragraph shall be paid by the First Party at the rate per participants based on the quotation of the Second Party. No additional charges shall be paid by the First Party in case the excess in the number of participants is less than 10% that the number reserved.
2. Any modifications or amendments to this Agreement will be binding if evidenced in writing signed by each party and made at least seven (7) working days before the conduct of the activity.

IN WITNESS WHEREOF, the parties have set their hands this \_\_\_\_\_ day of MAY 19 2025 at the Department of Agriculture Regional Field Office No. 1, City of San Fernando, La Union, Philippines.

  
**DENNIS I. TACTAC, ABE**  
FIRST PARTY

  
**SHIRLEY C. EBRADA**  
SECOND PARTY

WITNESSED BY:

  
**ARNOLD T. EBREO**  
Accountant III


REPUBLIC OF THE PHILIPPINES ]  
PROVINCE OF LA UNION ] S.S.  
CITY OF SAN FERNANDO ]

### ACKNOWLEDGMENT

**BEFORE ME**, a Notary Public for and in the City of San Fernando, Province of La Union, this \_\_\_\_\_ day of MAY 19 2025, personally appeared **DENNIS I. TACTAC, ABE** who have satisfactorily proven to me his identity that he is the same person who executed and voluntarily signed the foregoing instrument consisting of four (4) pages, including the page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL this \_\_\_\_\_ day of MAY 19 2025 in the City of San Fernando, La Union, Philippines.

Doc. No. 44;  
Page No. 82;  
Book No. 29;  
Series of 2025.

  
**ATTY. AILEIN GRACE L. BRAGANZA, CPA**  
AGRICULTURAL AND BUSINESS SOLUTIONS  
821 Quezon Avenue, Sevilla, San Fernando City, La Union  
Notary Public for and in the City of San Fernando, La Union  
Commission No. 152-2023, Valid Until 12/31/2025  
Roll of Attorneys No. 32769  
Integrated Bar of the Philippines, Office Receipt No. 493819, 01/06/2024  
Professional Tax Receipt No. 19 7594616, 01/06/2025  
MCLE Compliance No. VIII 6923177, Valid Until 04/14/2028

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REPUBLIC OF THE PHILIPPINES ]  
PROVINCE OF LA UNION ] S.S.  
CITY OF SAN FERNANDO ]

**ACKNOWLEDGMENT**

**BEFORE ME**, a Notary Public for and in the City of San Fernando, Province of La Union, this \_\_\_\_ day of MAY 19 2025, personally appeared **SHIRLEY C. EBRADA** who have satisfactorily proven to me her identity that she is the same person who executed and voluntarily signed the foregoing instrument consisting of four (4) pages, including the page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

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**ATTY. AILEIN GRACE L. BRAGANZA, CPA**  
AGB LEGAL AND BUSINESS SOLUTIONS  
#21 Quezon Avenue, Sevilla, San Fernando City, La Union  
Notary Public for and in the City of San Fernando, La Union  
Commission No. 152-2025, Valid until 12/31/2025  
Roll of Attorneys No. 72763  
Integrated Bar of the Philippines, Official Receipt: CY 2025 No. 498819, 01/06/2025  
Professional Tax Receipt: CY 2025 No. 10-75-06515, 01/06/2025  
MCLE Compliance No. VBI 6823377, Valid Until 04/14/2026

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