



SERVICE CONTRACT

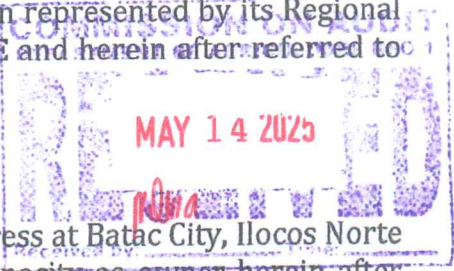
25-05-156

KNOW ALL MEN BY THESE PRESENTS:

This service contract made and entered into by and between the **DEPARTMENT OF AGRICULTURE – REGIONAL FIELD OFFICE NO. 1** with office business and postal address at Aguila Rd., City of San Fernando, La Union herein represented by its Regional Technical Director for Operations **DENNIS I. TACTAC, ABE** and herein after referred to as the **"FIRST PARTY"**;

-and-

CLEMIA'S CATERING with business and postal address at Batac City, Ilocos Norte herein represented by **CLEMIA B. CARAOA** in his/her capacity as owner herein after called the **"SECOND PARTY."**



The **SECOND PARTY** has agreed to provide catering services to the **FIRST PARTY** on the terms and conditions set out in the Agreement, while the latter has established based on eligibility documents and pursuant to RA 9184 rules and it's IRR that the former has the proper and necessary qualifications to provide the required services.

Therefore, in consideration of the matters described above, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Scope of Work/Obligations:

The **FIRST PARTY** shall:

1. Pay catering services to be provided by the **SECOND PARTY** for the conduct of **"Meeting with GAD Project's Recipients and LGU Counterparts"** on **May 2025** for a total contract price of **TWENTY SEVEN THOUSAND PESOS (Php 27,000.00)**, itemized as follows:

Lot 1 (Ilocos Norte)		
AM Snacks	100.00/pax x 60pax	6,000.00
Lunch	250.00/pax x 60pax	15,000.00
PM Snacks	100.00/pax x 60pax	6,000.00
Grand Total		Php27,000.00

2. Notify the Second Party through official correspondence duly signed by the representative of the End-user on the exact date/s of the activity at least five (5) working days before the conduct of such activity.
3. Facilitate the payment for the catering services within thirty (30) working days after the service is rendered.

The **SECOND PARTY** shall:

1. Provide catering services for **60 participants** in the month of **May 2025** during the conduct of **"Meeting with GAD Project's Recipients and LGU Counterparts"** in accordance with its submitted quotation;

Clemia B. Caraoa
Second Party

Dennis I. Tactac, ABE
First Party



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Regional Field Office No. 1
Aguila Road, Sevilla, City of San Fernando, La Union
Telephone No. (072) 242 1045/1046



2. Observe the prescribed hours when the catering services shall be served, and provide adequate personnel to render said services;
3. Acknowledge the notification on the exact date/s of the activity sent by the representative of the End-user within three (3) working day/s from receipt thereof.

Other conditions:

1. In case that the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full. In the case of multi-day activity/ies and the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full on the first day and shall be paid based on the actual number of participants on the succeeding days. Catering services rendered in excess of ten percent (10%) of the reserved number of participants as provided in the preceding paragraph shall be paid by the First Party at the rate per participants based on the quotation of the Second Party. No additional charges shall be paid by the First Party in case the excess in the number of participants is less than 10% that the number reserved.
2. Any modifications or amendments to this Agreement will be binding if evidenced in writing signed by each party and made at least seven (7) working days before the conduct of the activity.

IN WITNESS WHEREOF, the parties have set their hands this day of MAY 13, 2025 at the Department of Agriculture Regional Field Office No. 1, City of San Fernando, La Union, Philippines.


DENNIS L. TACTAC, ABE
FIRST PARTY


CLEMIA B. CARAOA
SECOND PARTY

WITNESSED BY:


ARNOLD T. EBREO
Accountant III

REPUBLIC OF THE PHILIPPINES]
PROVINCE OF LA UNION] S.S.
CITY OF SAN FERNANDO]

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the City of San Fernando, Province of La Union, this _____ day of MAY 13 2025, personally appeared **DENNIS I. TACTAC, ABE** who have satisfactorily proven to me his identity that he is the same person who executed and voluntarily signed the foregoing instrument consisting of four (4) pages, including the page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL this _____ day of MAY 13 2025 in the City of San Fernando, La Union, Philippines.

Doc. No. 58;
Page No. 12;
Book No. 1441
Series of 2025.


ATTY. AILEEN GRACE L. BRAGANZA, CPA
AGRICULTURAL AND BUSINESS SOLICITOR
524 Quezon Avenue, Sevilla, San Fernando City, La Union
Notary Public for and in the City of San Fernando, La Union
Commission No. 152,023, Valid Until 12/31/2025
Roll of Attorneys No. 72749
Integrated Bar of the Philippines Office Receipt: CY 2025 No. 498819, 01/06/2025
Professor Tax Receipt: CY 2025 No. 10 7694616, 01/06/2025
JMCLE Compliance No. VIII 0023377, Valid Until 04/14/2028

off



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REPUBLIC OF THE PHILIPPINES]
 PROVINCE OF LA UNION] S.S.
 CITY OF SAN FERNANDO]

BEFORE ME, a Notary Public for and in the City of San Fernando, Province of La Union, this _____ day of MAY 13 2025, personally appeared **CLEMIA B. CARAOA** who have satisfactorily proven to me her identity that she is the same person who executed and voluntarily signed the foregoing instrument consisting of four (4) pages, including the page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL this ____ day of MAY 13 2025 in
the City of San Fernando, La Union, Philippines.

Doc. No. 158;
Page No. 12;
Book No. ✓ 441;
Series of 2025.

[Signature]
ATTY. JESSE L. BRAGA, CPA
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Professional Tax Receipt No. 0125 16 243416, 010672025
0125 Compliance No. 011 0023377, Valid Until 04/10/2025