

**SERVICE CONTRACT**

25-05-155

**KNOW ALL MEN BY THESE PRESENTS:**

This service contract made and entered into by and between the **DEPARTMENT OF AGRICULTURE – REGIONAL FIELD OFFICE NO. 1** with office business and postal address at Aguila Rd., City of San Fernando, La Union herein represented by its Regional Technical Director **DENNIS I. TACTAC, ABE** and herein after referred to as the **“FIRST PARTY”**;

-and-

**LENOX HOTEL** with business and postal address at Rizal Street, Dagupan City, Pangasinan herein represented by **DAISY GRACE F. NONO** in her capacity as authorized representative herein after call the **“SECOND PARTY.”**

The **SECOND PARTY** has agreed to provide catering and other services to the **FIRST PARTY** on the terms and conditions set out in the Agreement, while the latter has established based on eligibility documents pursuant to R.A. 9184 rules and its Implementing Rules & Regulations (IRR) that the former has the proper and necessary qualifications to provide the required services.

Therefore, in consideration of the matters described above, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

**1. Scope of Work/Obligations:**

The **FIRST PARTY** shall:

1. Pay catering and other services to be provided by the **SECOND PARTY** for the conduct of **“Training on Financial Literacy and Farm Record Keeping”** on **May 2025** for a total contract price of **One Hundred Sixty-Two Thousand Pesos Only (Php 162,000.00)** itemized as follows:

Day 1		
AM snack	150.00/pax x 60 pax	9,000.00
Lunch	300.00/pax x 60 pax	18,000.00
PM snack	150.00/pax x 60 pax	9,000.00
Dinner	300.00/pax x 60 pax	18,000.00
Accommodation	1,000.00/pax x 60 pax	60,000.00
Day 2		
Breakfast	200.00/pax x 60 pax	12,000.00
AM snack	150.00/pax x 60 pax	9,000.00
Lunch	300.00/pax x 60 pax	18,000.00
PM snack	150.00/pax x 60 pax	9,000.00
	<b>GRAND TOTAL</b>	<b>162,000.00</b>

2. Notify the Second Party through official correspondences duly signed by the representative of the End-user on the exact date/s of the activity at least five (5) working days before the conduct of such activity.
3. Facilitate the payment for the catering and other services within thirty (30) working days after the service is rendered.

The **SECOND PARTY** shall:

DAISY GRACE F. NONO  
Second Party

DENNIS I. TACTAC, ABE  
First Party

1. Provide catering and other services for 60 participants in the month of May 2025 during the conduct of "Training on Financial Literacy and Farm Record Keeping" in accordance with its submitted quotation;
2. Observe the prescribed hours when the catering and other services shall be served, and provide adequate personnel to render said services;
3. Acknowledge the notification on the exact date/s of the activity sent by the representative of the End-user within three (3) working day/s from receipt thereof.

Other conditions:


1. In case that the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full. In the case of multi-day activity/ies and the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full on the first day and shall be paid based on the actual number of participants on the succeeding days. Catering and other services rendered in excess of ten percent (10%) of the reserved number of participants as provided in the preceding paragraph shall be paid by the First Party at the rate per participants based on the quotation of the Second Party. No additional charges shall be paid by the First Party in case the excess in the number of participants is less than 10% that the number reserved.
2. Any modifications or amendments to this Agreement will be binding if evidenced in writing signed by each party and made at least seven (7) working days before the conduct of the activity.

IN WITNESS WHEREOF, the parties have set their hands this 14<sup>th</sup> day of MAY 2025 at the Department of Agriculture Regional Field Office No. 1, City of San Fernando, La Union, Philippines.

  
**DENNIS I. TACTAC, ABE**  
FIRST PARTY

  
**DAISY GRACE F. NONO**  
SECOND PARTY

WITNESSED BY:

  
**ARNOLD T. EBREO**  
Accountant III

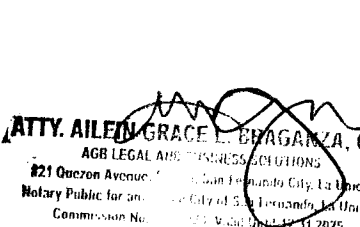
REPUBLIC OF THE PHILIPPINES ]  
PROVINCE OF LA UNION ] S.S.  
CITY OF SAN FERNANDO ]

### ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the City of San Fernando, Province of La Union, this 14<sup>th</sup> day of MAY 2025, personally appeared DENNIS I. TACTAC, ABE who have satisfactorily proven to me his identity that he is the same person who executed and voluntarily signed the foregoing instrument consisting of four (4) pages, including the page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL this 14<sup>th</sup> day of MAY 2025 in the City of San Fernando, La Union, Philippines.

Doc. No. 319 ;  
Page No. 64 ;  
Book No. 29 ;  
Series of 2025.

  
**ATTY. AILEEN GRACE L. BRAGANZA, CPA**  
AGB LEGAL AND BUSINESS SOLUTIONS  
#21 Quezon Avenue, San Fernando City, La Union  
Notary Public for and in the City of San Fernando, La Union  
Commission No. 001 Valid Until 04/31/2025  
Roll of Attorneys No. 12759  
Integrated Bar of the Philippines Office Receipt CY 2025 No. 498819, 01/06/2025  
Tax Receipt CY 2025 No. LU 2694616, 01/06/2025  
Compliance No. VII 0023377, Valid Until 04/14/2028

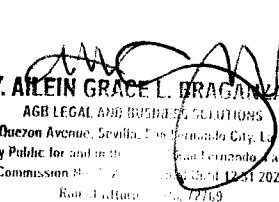
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**ATTY. ARLIN GRACE L. BRAGANZA, CPA**  
AGB LEGAL AND BUSINESS SOLUTIONS  
821 Quezon Avenue, Sevilla, San Fernando City, La Union  
Notary Public for and in the Province of La Union  
Commission No. 77169, Issued 12-31-2025  
Roll of Attorneys No. 77169  
Integrated Bar of the Philippines - Official License No. CY 2025 No. 498819, 01/06/2025  
Professional Tax Receipt - CY 2025 No. 10 2694616, 01/09/2025  
BIR Compliance No. VIII 0023377, Valid Until 04/14/2028