

25-05-148

PENDING

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**KNOW ALL MEN BY THESE PRESENTS:**

This service contract made and entered into by and between the **DEPARTMENT OF AGRICULTURE – REGIONAL FIELD OFFICE NO. 1** with office business and postal address at Aguila Rd., City of San Fernando, La Union herein represented by its OIC-Regional Executive Director **JOHN B. PASCUAL, DVM** and herein after referred to as the **"FIRST PARTY"**;

-and-

**ARHIANE'S KITCHENETTE** with business and postal address at Naguituban, San Juan, La Union herein represented by **RUBY RYAN DERILO** in her capacity as authorized representative herein after called the **"SECOND PARTY."**

The **SECOND PARTY** has agreed to provide **catering services** to the **FIRST PARTY** on the terms and conditions set out in the Agreement, while the latter has established based on eligibility documents and pursuant to the provisions of RA 9184 and its IRR that the former has the proper and necessary qualifications to provide the required services.

Therefore, in consideration of the matters described above, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

**1. Scope of Work/Obligations:**

The **FIRST PARTY** shall:

1. Pay the **catering services** to be provided by the **SECOND PARTY** for the conduct of **Seminar-Workshop on Basic Records and Archive Management (BRAM)** on **May 2025** for a total contract price of **Fifty-nine Thousand Three Hundred Pesos Only (Php 59,300.00)**, itemized as follows:

<b>Day 1</b>		
AM Snacks	100.00/pax x 65 pax	6,500.00
Lunch	250.00/pax x 65 pax	16,250.00
PM Snacks	100.00/pax x 65 pax	6,500.00
Dinner	250.00/pax x 2 pax	500.00
	Sub Total	29,750.00
<b>Day 2</b>		
Breakfast	150.00/pax x 2 pax	300.00
AM Snacks	100.00/pax x 65 pax	6,500.00
Lunch	250.00/pax x 65 pax	16,250.00
PM Snacks	100.00/pax x 65 pax	6,500.00
	Sub Total	29,550.00
	<b>Grand Total</b>	<b>59,300.00</b>

2. Notify the Second Party through official correspondences duly signed by the representative of the End-user on the exact date/s of the activity at least five (5) working days before the conduct of such activity.
3. Facilitate the payment for the **catering services** within thirty (30) working days after the service is rendered.

RUBY RYAN DERILO  
Second Party

JOHN B. PASCUAL, DVM  
First Party


The **SECOND PARTY** shall:

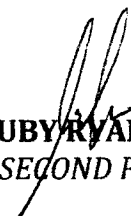
1. Provide **catering services** for the **65 participants** for **two (2) days** in the month of **May 2025** during the conduct of **Seminar-Workshop on Basic Records and Archive Management (BRAM)** in accordance with its submitted quotation;
2. Observe the prescribed hours when the **catering services** shall be served, and provide adequate personnel to render said services;
3. Acknowledge the notification on the exact date/s of the activity sent by the representative of the End-user within three (3) working day/s from receipt thereof.

Other conditions:


1. In case that the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full. In the case of multi-day activity/ies and the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full on the first day and shall be paid based on the actual number of participants on the succeeding days. Catering services rendered in excess of ten percent (10%) of the reserved number of participants as provided in the preceding paragraph shall be paid by the First Party at the rate per participants based on the quotation of the Second Party. No additional charges shall be paid by the First Party in case the excess in the number of participants is less than 10% than the number reserved.
2. Any modifications or amendments to this Agreement will be binding if evidenced in writing signed by each party and made at least seven (7) working days before the conduct of the activity.

IN WITNESS WHEREOF, the parties have set their hands this 8th day of May 2025 at the Department of Agriculture Regional Field Office No. 1, City of San Fernando, La Union, Philippines.

  
**JOHN B. PASCUAL, DVM**  
FIRST PARTY

  
**RUBY RYAN DERILO**  
SECOND PARTY

WITNESSED BY:

  
**ARNOLD T. EBREO, CPA**  
Accountant III


REPUBLIC OF THE PHILIPPINES ]  
PROVINCE OF LA UNION ] S.S.  
CITY OF SAN FERNANDO ]

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the City of San Fernando, Province of La Union, this \_\_\_\_\_ day of \_\_\_\_\_ 2025, personally appeared **JOHN B. PASCUAL, DVM** who have satisfactorily proven to me his identity that he is the same person who executed and voluntarily signed the foregoing instrument consisting of four (4) pages, including the page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL this \_\_\_\_\_ day of \_\_\_\_\_ 2025 in the City of San Fernando, La Union, Philippines.

Doc. No. 4380  
Page No. 26  
Book No. PALH  
Series of 2025.

  
**ATTY. AILEEN GRACE L. BRAGANZA, CPA**  
AGRICULTURAL AND BUSINESS SOLICITORS  
891 Quezon Avenue, 2nd Floor, San Fernando City, La Union  
Notary Public for and in the Province of La Union  
Commission No. 14174, Exp. Date: 01-06-2028  
Notary Office: San Fernando City, La Union  
Registration No. of the Philippines: 14174, Exp. Date: 01-06-2028  
Professional Tax: 14174, Exp. Date: 01-06-2028  
MCLE Compliance No. 14174, Exp. Date: 01-06-2028

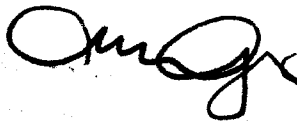
REPUBLIC OF THE PHILIPPINES ]  
PROVINCE OF LA UNION ] S.S.  
CITY OF SAN FERNANDO ]

**ACKNOWLEDGMENT**

BEFORE ME, a Notary Public for and in the City of San Fernando, Province of La Union, this \_\_\_\_\_ day of \_\_\_\_\_ 2025, personally appeared **RUBY RYAN DERILO** who have satisfactorily proven to me his identity that he is the same person who executed and voluntarily signed the foregoing instrument consisting of four (4) pages, including the page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL this \_\_\_\_\_ day of \_\_\_\_\_ 2025 in the City of San Fernando, La Union, Philippines.

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Page No. 22  
Book No. 5441  
Series of 2025.



*[Faint, illegible text, likely a notary seal or stamp]*