

SERVICE CONTRACT

25-04-114

KNOW ALL MEN BY THESE PRESENTS:

This service contract made and entered into by and between the DEPARTMENT OF AGRICULTURE - REGIONAL FIELD OFFICE NO. 1 with office business and postal address at Agulla Rd., City of San Fernando, La Union herein represented by its Regional Technical Director for Operations DENNIS I. TACTAC, ABE and herein after referred to as the "FIRST PARTY";

APR 28 2025

-and-

MAJIRP CATERING SERVICES with business and postal address in Dagupan City, Pangasinan herein represented by CONRADO F. ELLAZAR in his capacity as authorized representative herein after called the "SECOND PARTY."

The SECOND PARTY has agreed to provide catering and other services to the FIRST PARTY on the terms and conditions set out in this Agreement, while the latter has established based on eligibility documents and pursuant to the provisions of RA 9184 and its IRR that the former has the proper and necessary qualifications to provide the required services.

Therefore, in consideration of the matters described above, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Scope of Work/Obligations:

The FIRST PARTY shall:

1. Pay catering and other services to be provided by the SECOND PARTY for the conduct of "Training on Georeferencing with the Local Government Unit (LGU)- Agricultural Extension Workers (AEWs)" in May 2025 for a total contract price of TWENTY-SIX THOUSAND SEVEN HUNDRED PESOS (Php 26,700.00), itemized as follows:

Particulars	Unit Price	No. of Pax	Total
Day 1			
AM Snacks	100.00	60	6,000.00
Lunch	245.00	60	14,700.00
PM Snacks	100.00	60	6,000.00
GRAND TOTAL:			26,700.00

2. Notify the Second Party through official correspondence duly signed by the representative of the End-user on the exact date/s of the activity at least five (5) working days before the conduct of such activity.
3. Facilitate the payment for the catering and other services within thirty (30) working days after the service is rendered.

CONRADO F. ELLAZAR  
SECOND PARTY

DENNIS I. TACTAC, ABE  
FIRST PARTY

The **SECOND PARTY** shall:

1. Provide catering services and other services for **60 participants in May 2025** during the conduct of " **Training on Georeferencing with the Local Government Unit (LGU)- Agricultural Extension Workers (AEWs)**" in accordance with its submitted quotation;
2. Observe the prescribed hours when the catering and other services shall be served, and provide adequate personnel to render said services;
3. Acknowledge the notification on the exact date/s of the activity sent by the representative of the End-user within three (3) working day/s from receipt thereof.

Other conditions:

1. In case that the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full. In the case of multi-day activity/ies and the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full on the first day and shall be paid based on the actual number of participants on the succeeding days. Catering and other services rendered in excess of ten percent (10%) of the reserved number of participants as provided in the preceding paragraph shall be paid by the First Party at the rate per participant based on the quotation of the Second Party. No additional charges shall be paid by the First Party in case the excess in the number of participants is less than 10% than the number reserved.
2. Any modifications or amendments to this Agreement will be binding if evidenced in writing signed by each party and made at least seven (7) working days before the conduct of the activity.

IN WITNESS WHEREOF, the parties have set their hands this \_\_\_\_\_ day of APR 24 2025 at the Department of Agriculture Regional Field Office No. 1, City of San Fernando, La Union, Philippines.

  
**DENNIS I. TACTACABE**  
FIRST PARTY

  
**CONRADO F. ELLAZAR**  
SECOND PARTY

WITNESSED BY:


  
**ARNOLD T. EBREO**  
Accountant III

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the City of San Fernando, Province of La Union, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared **DENNIS I. TACTAC, ABE** who have satisfactorily proven to me his identity that he is the same person who executed and voluntarily signed the foregoing instrument consisting of four (4) pages, including the page where this Acknowledgment is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL this \_\_\_\_ day of \_\_\_\_\_ 2025 in the City of San Fernando, La Union, Philippines.

Doc. No. 469;  
Page No. 94;  
Book No. 4344  
Series of 2025.

  
**ATTY. KYLE GRACE L. RIVERANZA, CPA**  
Notary Public for and in the Province of La Union  
Commission No. 01042889  
Expiry Date 01-01-2028  
Professional Tax Receipt No. 01-01-2025  
ICLA Compliance No. 00000000, Serial No. 00000000

  
**CONRADO F. ELAZAR**  
SECOND PARTY

  
**DENNIS I. TACTAC ABE**  
FIRST PARTY


REPUBLIC OF THE PHILIPPINES )  
PROVINCE OF LA UNION ) S.S.  
CITY OF SAN FERNANDO )


ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the City of San Fernando, Province of La Union, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared **CONRADO F. ELLAZAR** who have satisfactorily proven to me his identity that he is the same person who executed and voluntarily signed the foregoing instrument consisting of four (4) pages, including the page where this Acknowledgment is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL this \_\_\_\_ day of \_\_\_\_\_ 2025 in the City of San Fernando, La Union, Philippines.

Doc. No. 469  
Page No. 94  
Book No. 4441  
Series of 2025.

  
**ATTY. ARFIN GRACE L. BRAGANZA, CPA**  
Notary Public for and in the Province of La Union  
Commission No. \_\_\_\_\_  
Expiry Date \_\_\_\_\_  
Notary Seal of the Province of La Union  
Notary Seal of the City of San Fernando  
Notary Seal of the Office of the Notary Public

  
**CONRADO F. ELLAZAR**  
SECOND PARTY

  
**DENNIS L. TACACABE**  
FIRST PARTY