

SERVICE CONTRACT

25-02-016

KNOW ALL MEN BY THESE PRESENTS:

RECEIVED
 DEPT. OF AGRICULTURE
 REGIONAL FIELD OFFICE NO. 1
 MAR 04 2025

This service contract made and entered into by and between the **DEPARTMENT OF AGRICULTURE - REGIONAL FIELD OFFICE NO. 1** with office business and postal address at Aguilá Rd., City of Sagay represented by its Regional Technical Director for Operations **DENNIS TACTAC, ABE** and herein after referred to as the "FIRST PARTY"

-and-

ADRIANNE'S CATERING SERVICES with business and postal address at Brgy 17 Don E Ruiz St., Laoag City herein represented by **ADRIANNE MARGARET R. GALVEZ** in her capacity as Proprietor/owner/authorized representative herein after called the "SECOND PARTY"

The **SECOND PARTY** has agreed to provide catering services to the **FIRST PARTY** on the terms and conditions set out in this Agreement, while the latter has established pursuant to RA 9184 rules and its IRR that the former has the proper and necessary qualifications to provide the required services.

Therefore, in consideration of the matters described above, the recipient and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Scope of Work/Obligations:

The **FIRST PARTY** shall:

1. Pay catering services to be provided by the **SECOND PARTY** for the conduct of "Training on Cattle Management and Husbandry Practices and Corn-Livestock Integrated Farming System for the Province of La Union, Ilocos Sur and Ilocos Norte" in April 2025 for a total contract price of One Hundred Five Thousand Pesos (Php 105,000.00), itemized as follows:

	Quantity	Unit Cost	Total Cost
Day 1			
AM Snacks	35	100.00	Php 3,500.00
Lunch	35	250.00	Php 8,750.00
PM Snacks	35	100.00	Php 3,500.00
Dinner	35	250.00	Php 8,750.00
Day 2			
Breakfast	35	150.00	Php 5,250.00
AM Snacks	35	100.00	Php 3,500.00
Lunch	35	250.00	Php 8,750.00
PM Snacks	35	100.00	Php 3,500.00
Dinner	35	250.00	Php 8,750.00
Day 3			
Breakfast	35	150.00	Php 5,250.00
AM Snacks	35	100.00	Php 3,500.00
Lunch	35	250.00	Php 8,750.00
PM Snacks	35	100.00	Php 3,500.00
Dinner	35	250.00	Php 8,750.00
Day 4			
Breakfast	35	150.00	Php 5,250.00

ADRIANNE MARGARET R. GALVEZ
 SECOND PARTY

DENNIS TACTAC, ABE
 FIRST PARTY

	Quantity	Unit Cost	Total Cost
AM Snacks	35	100.00	Php 3,500.00
Lunch	35	250.00	Php 8,750.00
PM Snacks	35	100.00	Php 3,500.00
		TOTAL	Php 105,000.00

2. Notify the Second Party through official correspondence duly signed by the representative of the End-user on the exact date/s of the activity at least five (5) days before the conduct of activity.
3. Facilitate the payment for the catering services within thirty (30) days after the service is rendered.

The **SECOND PARTY** shall:

1. Provide catering services for 35 participants in the month of April 2025 during the conduct of "**Training on Cattle Management and Husbandry Practices and Corn-Livestock Integrated Farming System for the Province of La Union, Ilocos Sur and Ilocos Norte**" in accordance with its submitted quotation;
2. Observe the prescribed hours when the catering and other services shall be served, and provide adequate personnel to render said services;
3. Acknowledge the notification on the exact date/s of the activity sent by the representative of the End-user within three (3) working day/s from receipt thereof.

Other conditions:


1. In case that the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full. In the case of multi-day activity/ies and the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full on the first day and shall be paid based on the actual number of participants on the succeeding days. Catering services rendered in excess of ten percent (10%) of the reserved number of participants as provided in the preceding paragraph shall be paid by the First Party at the rate per participant based on the quotation of the Second Party. No additional charges shall be paid by the First Party in case the excess in the number of participants is less than 10% than the number reserved.
2. Any modifications of amendments to the Agreement will be binding if evidenced in writing signed by each party and made at least seven (7) working days before the conduct of the activity.

IN WITNESS WHEREOF, the parties have set their hands this 28 day of FEB, 2025 at the Department of Agriculture Regional Field Office No. 1, City of San Fernando City, La Union, Philippines.


DENNIS I. TACTAC, ABE
 FIRST PARTY


ADRIANNE MARGARET R. GALVEZ
 SECOND PARTY

WITNESSD BY:


ARNOLD T. EBREO, CPA
 Chief, Accounting Section

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LA UNION) S.S.
CITY OF SAN FERNANDO)


ACKNOWLEDGEMENT

BEFORE ME, a Notary Public for and in the City of San Fernando, Province of La Union, this 28 day of February, 2025, personally appeared **DENNIS I. TACTAC, ABE** who has satisfactorily proven to me his identity that he is the same person who executed and voluntarily signed the foregoing instrument consisting four (4) pages, including the page where this Acknowledgment is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL this 28 day of February 2025 in the City of San Fernando, La Union, Philippines.

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Series of 2025

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ATTY. AILEIN GRACE L. BRAGANZA, CPA
AGS LEGAL AND BUSINESS SOLUTIONS
821 Davao Avenue, Sevilla, San Fernando City, La Union
Notary Public for and in the City of San Fernando, La Union
Commission No. 152-2823, Valid Until 12/31/2025
Roll of Attorneys No. 72769
Integrated Bar of the Philippines Official Receipt - CY 2025 No. 488916, 01000000
Professional Tax Receipt - CY 2025 No. LU 2025-0516, 0106/2025
MCLE Compliance No. 0010016, Valid Until 04-14/2025

974


REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LA UNION) S.S.
CITY OF SAN FERNANDO)

ACKNOWLEDGEMENT

BEFORE ME, a Notary Public for and in the City of San Fernando, Province of La Union, this 28 day of February, 2025, personally appeared **ANGELINE M. DOMALANTA** who has satisfactorily proven to me her identity that she is the same person who executed and voluntarily signed the foregoing instrument consisting four (4) pages, including the page where this Acknowledgment is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL this 28 day of February 2025 in the City of San Fernando, La Union, Philippines.

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ATTY. AILEIN GRACE L. BRACANA, CPA
AGRI LEGAL AND BUSINESS CONSULTANTS
871 Quezon Avenue, San Fernando, La Union
Notary Public for and in the City of San Fernando, La Union
Commission No. 102 2020, valid until 2025
Roll of Attorneys No. 102
Integrated Bar of the Philippines (IBP) - La Union, No. 438819, 01/06/2025
Professional Regulation Commission (PRC) - La Union, No. 438819, 01/06/2025
MCLE Compliance No. 102 2020, valid until 2025