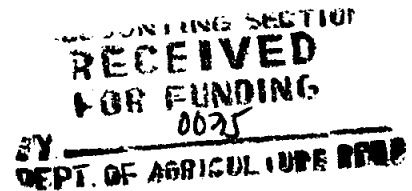


SERVICE CONTRACT

25-02-009



KNOW ALL MEN BY THESE PRESENTS:

This service contract made and entered into by and between the **DEPARTMENT OF AGRICULTURE – REGIONAL FIELD OFFICE NO. 1** with office business and postal address at Aguila Rd., City of San Fernando, La Union herein represented by its Regional Technical Director for Operations **DENNIS I. TACTAC, ABE** and herein after referred to as the **"FIRST PARTY"**;

-and-

INA'S FOOD SERVICES with business and postal address at City of San Fernando, La Union herein represented by **ELLEN B. ANDRADE** in his/her capacity as owner herein after called the **"SECOND PARTY."**

The **SECOND PARTY** has agreed to provide catering services to the **FIRST PARTY** on the terms and conditions set out in the Agreement, while the latter has established based on eligibility document and pursuant to RA 9184 rules and it's IRR that the former has the proper and necessary qualifications to provide the required services.

Therefore, in consideration of the matters described above, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Scope of Work/Obligations:**

The **FIRST PARTY** shall:

1. Pay catering services to be provided by the **SECOND PARTY** for the conduct of **"Different Programs and Activities in Celebration of the National Women's Month"** in **March 2025** for a total contract price of **TWO HUNDRED THIRTY-EIGHT THOUSAND PESOS (Php 238,000.00)**, itemized as follows:

Opening Ceremonies/Kick-off Ceremony		
AM snacks	100.00/pax x 400pax	40,000.00
Women in Agri Industry Fair		
Day 1		
AM Snacks	100.00/pax x 25pax	2,500.00
Lunch	250.00/pax x 25pax	6,250.00
PM Snacks	100.00/pax x 25pax	2,500.00
Dinner	250.00/pax x 25pax	6,250.00
	Sub Total	17,500.00
Day 2		
Breakfast	150.00/pax x 25pax	3,750.00
AM Snacks	100.00/pax x 25pax	2,500.00
Lunch	250.00/pax x 25pax	6,250.00
PM Snacks	100.00/pax x 25pax	2,500.00
Dinner	250.00/pax x 25pax	6,250.00
	Sub Total	21,250.00
Day 3		
Breakfast	150.00/pax x 25pax	3,750.00

DENNIS I. TACTAC, ABE
First Party

ELLEN B. ANDRADE
Second Party

Ellen B. Andrade
ELLEN B. ANDRADE
 Second Party

Dennis I. Tactacan
DENNIS I. TACTACAN
 First Party

AM Snacks	100.00/pax x 25pax	2,500.00
Lunch	250.00/pax x 25pax	6,250.00
PM Snacks	100.00/pax x 25pax	2,500.00
Dinner	250.00/pax x 25pax	6,250.00
	Sub Total	21,250.00
Day 4		
Breakfast	150.00/pax x 25pax	3,750.00
AM Snacks	100.00/pax x 25pax	2,500.00
Lunch	250.00/pax x 25pax	6,250.00
PM Snacks	100.00/pax x 25pax	2,500.00
Dinner	250.00/pax x 25pax	6,250.00
	Sub Total	21,250.00
Day 5		
Breakfast	150.00/pax x 25pax	3,750.00
AM Snacks	100.00/pax x 25pax	2,500.00
Lunch	250.00/pax x 25pax	6,250.00
PM Snacks	100.00/pax x 25pax	2,500.00
	Sub Total	15,000.00
Participation on Inter-agency (RAGE)		
AM Snacks	100.00/pax x 85pax	8,500.00
Lunch	250.00/pax x 85pax	21,250.00
	Sub Total	29,750.00
Agricultural Technology and Business Forum on Agriculture for Women		
AM Snacks	100.00/pax x 50pax	5,000.00
Lunch	250.00/pax x 50pax	12,500.00
PM Snacks	100.00/pax x 50pax	5,000.00
	Sub Total	22,500.00
Livelihood Training (Value-Adding, Food Processing and Labeling) of Agricultural Commodity for Women		
Lot 1 - La Union		
Day 1		
AM Snacks	100.00/pax x 30pax	3,000.00
Lunch	250.00/pax x 30pax	7,500.00
PM Snacks	100.00/pax x 30pax	3,000.00
Day 2		
AM Snacks	100.00/pax x 30pax	3,000.00
Lunch	250.00/pax x 30pax	7,500.00
PM Snacks	100.00/pax x 30pax	3,000.00
	Sub Total	27,000.00
Capability Building/Skills Development Training		
AM Snacks	100.00/pax x 50pax	5,000.00
Lunch	250.00/pax x 50pax	12,500.00
PM Snacks	100.00/pax x 50pax	5,000.00
	Sub Total	22,500.00
	GRAND TOTAL	PhP 238,000.00

2. Notify the Second Party through official correspondence duly signed by the representative of the End-user on the exact date/s of the activity at least five (5) working days before the conduct of such activity.



3. Facilitate the payment for the catering services within thirty (30) working days after the service is rendered.

The **SECOND PARTY** shall:

1. Provide catering services for **400 participants** for the Opening Ceremonies/Kick-off Ceremony; **25 participants** for the Women in Agri Industry Fair; **85 participants** for the Participation on Inter-agency (RAGE); **50 participants** for the Agricultural Technology and Business Forum on Agricultural for Women; **30 participants** for the Livelihood Training (Value-Adding, Food Processing and Labeling) of Agricultural Commodity for Women(Lot 1) and **50 participants** for the Capability Building/Skills Development Training in the month of March 2025 during the conduct of **"Different Programs and Activities in Celebration of the 2025 National Women's Month"** in accordance with its submitted quotation;
2. Observe the prescribed hours when the catering services shall be served, and provide adequate personnel to render said services;
3. Acknowledge the notification on the exact date/s of the activity sent by the representative of the End-user within three (3) working day/s from receipt thereof.

Other conditions:

1. In case that the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full. In the case of multi-day activity/ies and the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full on the first day and shall be paid based on the actual number of participants on the succeeding days. Catering services rendered in excess of ten percent (10%) of the reserved number of participants as provided in the preceding paragraph shall be paid by the First Party at the rate per participants based on the quotation of the Second Party. No additional charges shall be paid by the First Party in case the excess in the number of participants is less than 10% that the number reserved.
2. Any modifications or amendments to this Agreement will be binding if evidenced in writing signed by each party and made at least seven (7) working days before the conduct of the activity.

IN WITNESS WHEREOF, the parties have set their hands this _____ day of FEB 20 2025 at the Department of Agriculture Regional Field Office No. 1, City of San Fernando, La Union, Philippines.


DENNIS I. TACTAC, ABE
FIRST PARTY

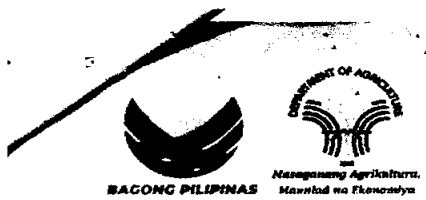

ELLEN B. ANDRADE
SECOND PARTY

WITNESSED BY:


ARNOLD T. EBREO
Accountant III



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REPUBLIC OF THE PHILIPPINES]
PROVINCE OF LA UNION] S.S.
CITY OF SAN FERNANDO]

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the City of San Fernando, Province of La Union, this ____ day of FEB 20 2025, personally appeared **ELLEN B. ANDRADE** who have satisfactorily proven to me her identity that she is the same person who executed and voluntarily signed the foregoing instrument consisting of five (5) pages, including the page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL this ____ day of FEB 20 2025 in the City of San Fernando, La Union, Philippines.

Doc. No. 101;
Page No. 21;
Book No. XXVI
Series of 2025.

ATTY. AILEIN GRACE L. MAGUANZA, CPA
AGRI LEGAL AND ESTATE CONSULTANTS
#21 Quezon Avenue, Sevilla, San Fernando City, La Union
Notary Public for and in the Province of La Union
Commission No. 162 0423, Valid until 12-31-2025
Roll of Attorneys No. 22169
Integrated Bar of the Philippines - Official Receipt: CY 2024 No. 499819, 01-06-2025
Professional Tax Receipt: CY 2024 No. LU 295316, 01-05-2025
MCLE Compliance No. VII 0015010, Valid Until 04-14-2025