

SERVICE CONTRACT

25-01 - 002

KNOW ALL MEN BY THESE PRESENTS:

This service contract made and entered into by and between the **DEPARTMENT OF AGRICULTURE – REGIONAL FIELD OFFICE NO. 1** with office business and postal address at Agaña Rd., City of San Fernando, La Union herein represented by its Regional Technical Director for Operations **DENNIS L. TACTAC, ABE** and hereon after referred to as the **"FIRST PARTY"**.

and

SELAH VIE RESORT HOTEL with business and postal address at Poblacion West San Ildefonso, Ilocos Sur herein represented by **JENNIFER PAJI** in her capacity as authorized representative hereon after call the **"SECOND PARTY."**

The **SECOND PARTY** has agreed to provide catering and other services to the **FIRST PARTY** on the terms and conditions set out in the Agreement while the latter has established based on eligibility documents pursuant to R.A. 9184 rules and its Implementing Rules & Regulations (IRR) that the former has the proper and necessary qualifications to provide the required services.

Therefore, in consideration of the matters described above and the sufficiency of which has hereby acknowledged, the parties agree as follows:

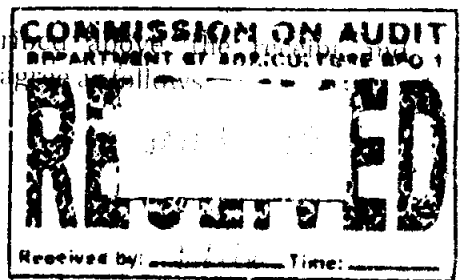
1. Scope of Work/Obligations:

The **FIRST PARTY** shall

1. Pay catering and other services to be provided by the **SECOND PARTY** for the conduct of **"Workshop on the Preparation/Finalization of FY 2026 Regional Plans and Budget Proposals"** on **February 2025** for a total contract price of **Three Hundred Sixty-Seven Thousand Two Hundred Pesos Only (Php 367,200.00)** itemized as follows:

Day 1			
AM snack	150.00/pax x 80 pax		12,000.00
Lunch	290.00/pax x 80 pax		23,200.00
PM snack	150.00/pax x 80 pax		12,000.00
Dinner	290.00/pax x 80 pax		23,200.00
Accommodation	1,000.00/pax x 80 pax		80,000.00
Day 2			
Breakfast	195.00/pax x 80 pax		15,600.00
AM snack	150.00/pax x 80 pax		12,000.00
Lunch	290.00/pax x 80 pax		23,200.00
PM snack	150.00/pax x 80 pax		12,000.00
Dinner	290.00/pax x 80 pax		23,200.00
Accommodation	1,000.00/pax x 80 pax		80,000.00
Day 3			
Breakfast	195.00/pax x 80 pax		15,600.00
AM snack	150.00/pax x 80 pax		12,000.00
Lunch	290.00/pax x 80 pax		23,200.00
GRAND TOTAL			367,200.00

2. Notify the **Second Party** through official correspondence duly signed by the representative of the **First Party** on the exact date/s of the activity or activities (5) working days before the conduct of such activity.



JENNIFER PAJI
Second Party

DENNIS L. TACTAC, ABE
First Party

3. Facilitate the payment for the catering and other services within thirty (30) working days after the service is rendered.

The **SECOND PARTY** shall:

1. Provide catering and other services for 80 participants in the month of February 2025 during the conduct of "Workshop on the Preparation/Finalization of PY 2026 Regional Plans and Budget Proposals" in accordance with its submitted quotation;
2. Observe the prescribed hours when the catering and other services shall be served, and provide adequate personnel to render said services;
3. Acknowledge the notification on the exact date/s of the activity sent by the representative of the End-user within three (3) working day/s from receipt thereof

Other conditions:

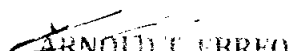
1. In case that the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full. In the case of multi day activity/ies and the expected number of participants failed a 100% attendance, the reserved number of participants will be paid in full on the first day and shall be paid based on the actual number of participants on the succeeding days. Catering and other services rendered in excess of ten percent (10%) of the reserved number of participants as provided in the preceding paragraph shall be paid by the First Party at the rate per participants based on the quotation of the Second Party. No additional charges shall be paid by the First Party in case the excess in the number of participants is less than 10% that the number reserved.
2. Any modifications or amendments to this Agreement will be binding if evidenced in writing signed by each party and made at least seven (7) working days before the conduct of the activity.

IN WITNESS WHEREOF, the parties have set their hands this _____ day of _____, 2025 at the Department of Agriculture Regional Field Office No. 1, City of San Fernando, La Union, Philippines.


DENNIS TACTAC ABE
FIRST PARTY


JENNIFER PATI
SECOND PARTY

WITNESSED BY:


ARNOLD T. FBREO
Accountant III

REPUBLIC OF THE PHILIPPINES |
PROVINCE OF LA UNION | S S
CITY OF SAN FERNANDO |

ACKNOWLEDGMENT

BEFORE ME a Notary Public for and in the City of San Fernando, Province of La Union, this _____ day of _____, 2025, personally appeared DENNIS TACTAG, ABE who have satisfactorily proven to me his identity that he is the same person who executed and voluntarily signed the foregoing instrument consisting of four (4) pages, including the page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND NOTARIAL SEAL this _____ day of _____, 2025 in the City of San Fernando, La Union, Philippines.

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ACKNOWLEDGMENT

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