



RECEIVED
FOR FUNDING
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DEPT OF AGRICULTURE REEL

Supplier : COPYLANDIA OFFICE SYSTEMS CORPORATION (COPYLANDIA)		P.O. No.: <u>15-03-026</u>	
Address : San Fernando City, La Union		Date : <u>3-5-25</u>	
TIN No.: 002-332-000-00037		Mode of Procurement : SHOPPING	
Gentlemen:			
Please furnish this Office the following articles subject to the terms and conditions contained herein:			
Place of Delivery : DA - RFO I		Delivery Term : 14 WORKING DAYS	
Date of Delivery : <u>APR. 15, 2025</u>		Payment Term : LDDAP	

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	Digital Multi Function Copier	2	38,000.00	76,000.00
		-20 copies per minute			
		-BW copier, printer, colour scanner in one			
		-direct scan to USB			
		-network printing			
		-scans once print many (1-999 copies)			
		- 600 X 600 dpi print resolution;256 gradations			
		-maximum paper size capacity of 11x17			
		-electronic sorting , ID copy, Multi up function			
		-electronic sorting , ID copy, Multi up function			
		-256 MB memory			
		-250 sheets maximum tray capacity			
		-100 sheets multi bypass tray			
		-with free pedestal stand and initial toner			
		-11,000 prints initial toner capacity			
		-with Document Feeder			
		Parts Warranty: 1 year or 55,000 copies whichever comes first			
		TOTAL			76,000.00

(Total Amount in Words) Seventy six thousand pesos only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

COPYLANDIA OFFICE SYSTEMS CORPORATION
Signature over Printed Name of Supplier

3/24/25
Date

Very truly yours,

JOHN B. PASCUAL, DVM
OIC Regional Executive Director

Fund Cluster : 01	ORS/BURS No. : <u>OC-A102101-25-03-286</u>
Funds Available :	Date of the ORS/BURS: <u>03-5-25</u>
 ARNOLD T. EBREO, CPA Chief, Accountant/Head of Accounting Division/Unit	Amount : <u>76,000.00</u>