

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the vacant positions, which are authorized to be filled, at the DEPARTMENT OF AGRICULTURE in the CSC website:

Admin. Officer V, Human Resource Management Section
Date: February 2, 2024

Remarks:

RECEIVED
Office/Unit: CSC FO La Union
Transaction No. LUFO- 24-1339
Date and Time: 02.02.2024
GRACE S. VILLANUEVA Gc.

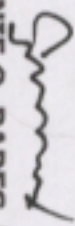
No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency	
1	SENIOR SCIENCE RESEARCH SPECIALIST	OSEC-DAB-SRSRS-201-2014	19	51,357.00	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/ Second Level Eligibility	Intermediate: Leadership exemplifying integrity, Excellence and professionalism in delivering service; Advanced experience in management, supervision and operation of agricultural research and development and Crops Protection	Integrated Laboratories Division-Regional Crop Protection Center, Sta. Barbara, Pangasinan
2	CHEMIST II	OSEC-DAB-CMT2-2-2023	15	36,619.00	BS in Chemistry or an allied degree with at least sixty (60) units in Professional Chemistry subjects/ courses	4 hours of relevant training	1 year of relevant experience	RA 10657 (Chemistry Profession Act)	Intermediate: Exemplifying Integrity, Delivering Service Excellence and Professionalism, Thinking strategically, working knowledge and practical experience on the conduct of physicochemical analyses	Integrated Laboratories Division-Feed Analysis Laboratory, Sta. Barbara, Pangasinan
3	CHEMIST I	OSEC-DAB-CMT1-3-2023	11	27,000.00	BS in Chemistry or an allied degree with at least sixty (60) units in Professional Chemistry subjects/ courses	None required	None required	RA 10657 (Chemistry Profession Act)	Basic: Exemplifying Integrity, Delivering Service Excellence and Professionalism, Thinking strategically, working knowledge and practical experience on the conduct of physicochemical analyses, laboratory management system based on ISO 9001: 2015 & ISO 14001: 2015 or ISO 17025: 2017 standards	Integrated Laboratories Division-Feed Analysis Laboratory, Sta. Barbara, Pangasinan
4	AGRICULTURIST I	OSEC-DAB-AG1-63-2014	11	27,000.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	None Required	None Required	Relevant RA 1080	Basic: Exemplifying Integrity, Delivering Service Excellence and Professionalism, Thinking strategically, knowledge and skills on crops and livestock production, management and protection and agriculture-related regulations, policies and rules	Regulatory Division, Regional Field Office, City of San Fernando, La Union
5	ADMINISTRATIVE ASSISTANT III	OSEC-DAB-ADAS3-18-2004	09	21,211.00	Completion of two (2) years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/ First Level Eligibility	Basic: Exemplifying Integrity, Delivering Service Excellence and Professionalism, Thinking strategically knowledge and skills on administrative and financial systems and procedures	Administrative and Finance Division - Accounting Section, Regional Field Office, City of San Fernando, La Union

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary Grade	Monthly Salary	Qualification Standards					Place of Assignment
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6	ADMINISTRATIVE ASSISTANT II	OSEC-DAB-ADAS2-98-2014	08	19,744.00	Completion of two (2) years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional)/ First Level Eligibility	Basic: Exemplifying Integrity, Delivering Service Excellence and Professionalism, Thinking strategically, knowledge and skills on administrative and financial systems and procedures	Administrative and Finance Division - Accounting Section, Regional Field Office, City of San Fernando, La Union
7	LABORATORY AIDE II	OSEC-DAB-LABA2-4-2023	04	15,586.00	Elementary school graduate	None required	None required	None required (MC 11, s. 1996 - Cat. III)	Basic: Exemplifying Integrity, Delivering Service Excellence and Professionalism, Thinking strategically, knowledge and practical experience on analytical laboratory work (i.e. Good Laboratory Practices, GLP, Collection, Handling and Preparation of Samples, etc.	Integrated Laboratories Division- Feed Analysis Laboratory, Sta. Barbara, Pangasinan

Interested and qualified applicants should signify their interest in writing. Attach the following documents and send to the address below not later than 5:00 PM of February **16, 2024**:

1. Application letter indicating the position title, item number and place of assignment the applicants intends to apply for;
2. Fully accomplished and updated Notarized or Sworn Personal Data Sheet (CSC Form 212, Revised 2017) with recent passport-sized picture and accomplished Work Experience Sheet (attachment to CSC Form 212) which can be downloaded at www.csc.gov.ph;
3. Latest Individual Performance Commitment and Review (IPCR) (last rating period) for permanent employees;
4. Photocopy of certificate of eligibility, rating, valid/unexpired professional license;
5. Photocopy of Transcript of Records and/or Certificate of Units Taken for Unfinished Degrees/Courses.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


ANNIE Q. BARES, DVM
Regional Executive Director
Aguila Road, Sevilla, City of San Fernando, La Union
ilcoos@da.gov.ph

LATE APPLICATIONS AND APPLICATIONS WITH **INCOMPLETE** DOCUMENTS SHALL NOT BE ENTERTAINED. APPLICATION IS OPEN TO ALL INTERESTED AND QUALIFIED APPLICANTS REGARDLESS OF RACE, COLOR OR ETHNICITY, GENDER OR GENDER ORIENTATION, RELIGIOUS BELIEF, ECONOMIC STATUS OR POLITICAL AFFILIATION, INCLUDING THE PHYSICALLY-DISABLED, PROVIDED THAT THE DISABILITIES DO NOT LIMIT APPLICANTS FROM PHYSICALLY PERFORMING THE DUTIES AND RESPONSIBILITIES INHERENT TO THE POSITION APPLIED FOR.